

## ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, DECEMBER 20, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

### ROLL CALL

#### **COUNCIL**

Councilmember Anna Cline, Ward III

Councilmember Joan Hansen, Ward II

Councilmember Frank Davis, Ward I

Mayor David M. Smith

Councilmember Bill Higgins, Ward I

Councilmember Douglas Dunn, Ward II , Mayor Pro Tempore      Excused

Councilmember Gabe Lindstrom, Ward III

#### **STAFF**

Richard J. Marsh Jr., City Manager

Ashlee Coronado, City Clerk

Keri Bagley, Finance Director

Andy Haratyk, Public Works Director

Albert Echave, Police Chief

#### **CITY ATTORNEY**

Elda Orduno

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Employee of the Month Presentation
- Recognition of the Students who built the shelving for the library

CALL TO THE PUBLIC

**NO ACTION REQUIRED**

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.  
**ACTION APPROVED**

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on December 6, 2016 at 7:00PM.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Helise Dubnick to the Community Sustainability Commission.

Ashlee Coronado, City Clerk

- C. Approval of the Appointment of Kenneth Budge to the Design Review Board.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Kenneth Budge to the Board of Adjustment with a Waiver of number of Commissions.

Ashlee Coronado, City Clerk

- E. Approval of the Appointment of Dennis Nelson to the Board of Adjustment.

Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2E APPROVED**

**OLD BUSINESS**

- 3. Discussion and Possible Approval of Ordinance O-16-08, Authorizing the Sale and Transfer of City Property located adjacent to 48 Wood Canyon.

Joe Ward, Building Inspector

**ACTION APPROVED**

- 4. Discussion and Possible Approval of Ordinance O-16-07 to Rezone Parcels 103-62-416 and 103-62-416A Subject to the Eight Conditions set forth in the Staff Report.

David M. Smith, Mayor

**ACTION APPROVED**

**NEW BUSINESS**

- 5. Presentation of the US Flag and Badge to Martha Elkins for the late Bisbee Police Chief Jim Elkins in memory of his great service to the citizens of Bisbee and the Bisbee Police Department.

Albert B. Echave, Chief of Police

**NO ACTION REQUIRED**

- 6. Presentation of the City of Bisbee Annual Audit Report for the Year Ended June 30, 2016 by Olivia Brasher, CPA of Fester & Chapman, P.C.

Keri Bagley, Finance Director

**NO ACTION REQUIRED**

- 7. Presentation by the U of A Students on Design of the Bisbee Assisted Lift Delivery System and Possible Discussion.

Andy Haratyk, Public Works Director

**NO ACTION REQUIRED**

8. Discussion and Possible Approval to Extend the Original Agreement between Arizona Department of Homeland Security for Operation StoneGarden award #150415-01 and the Bisbee Police Department for Overtime & Employee Related Expenses and Mileage.  
Albert Echave, Chief of Police

**ACTION APPROVED**

9. Discussion and Possible Approval to Enter into a Contract with the Friends of the Bisbee Animal Shelter to Employ the Friends as an Independent Contractor to Operate the Animal Shelter.  
Andy Haratyk, Public Works Director

**ACTION APPROVED**

10. Discussion and Possible Approval to Enter into a Contract's with Souder, Miller & Associates (SMA), WBL Group and Westland Resources, Inc. for Engineering and Architectural / On-Call Engineering Services as Noted in Scope of Work.  
Andy Haratyk, Public Works Director

**ACTION APPROVED**

11. Discussion and Possible Approval of the Agreement for the Appointment of the City Magistrate for the Magistrate Court of the City of Bisbee.  
David M. Smith, Mayor

**ACTION APPROVED**

12. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-16-09; Amending Articles 2.5.1 and 2.8.2 of the City Code Changing the meeting times of the Council, Boards, Commissions and Committees.  
David M. Smith, Mayor

**ACTION: ITEM SPILT INTO TWO- MOTION TO CHANGE THE BOARDS, COMMISSIONS AND COMMITTEE MEETINGS TO 5:30PM WAS APPROVED/ MOTION TO CHANGE COUNCIL MEETINGS TO 5:30PM FAILED FOR NO MOTION**

13. City Manager's Report:
- Sierra Vista/Tucson Hispanic Chamber of Commerce Regional Mixer
  - Other current events (No Discussion)

**NO ACTION REQUIRED**

**COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS:** (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Cline would like to wish everyone a Happy Holiday

**NO ACTION REQUIRED**

**ADJOURNMENT  
ACTION APPROVED**

