

MINUTES OF THE  
LIBRARY ADVISORY BOARD MEETING  
HELD Monday, January 23, 2017 at 6:00 P.M.  
IN COUNCIL CHAMBERS AT CITY HALL  
118 ARIZONA STREET, BISBEE, ARIZONA

ROLL CALL:  
BOARD MEMBERS

CINDA COMBS  
WILL GRONLUND  
JENNIFER JOHNSON  
SUSAN MATTHEWS  
JOAN REICHEL  
DORIS WELLS

CITY COUNCIL LIAISON: ANNA CLINE, WARD 3 (ABSENT)  
CITY STAFF: JASON MACOVIAK - LIBRARY MANAGER  
ALISON WILLIAMS - PROGRAMS COORDINATOR

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. **APPROVAL OF MINUTES.** Minutes of the OCTOBER 17, 2016 meeting were approved as written.
2. **CORRESPONDENCE AND COMMUNICATIONS.**  
Mr. Macoviak noted that the date for the Friends of the Copper Queen Library's 26<sup>TH</sup> Annual Chocolate Tasting was set for February 11, 2017 at the Central School Project.
3. **CALL TO PUBLIC.**  
There was no call to the public.

**OLD BUSINESS.**

4. NONE

**NEW BUSINESS.**

5. STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER
  - A. Statistical Report - Mr. Macoviak presented statistics for the last quarter. He pointed out that December 2016 had been the best month yet, in terms of circulation, having checked out nearly 5000 items that month. He circulated statistics and graphs that showed circulation from the past two years, as well as a chart that showed an increase in library program attendance, including children's programs. He noted that this was due to the increased programming over winter break, which included movie screenings and craft programs facilitated by Ms. Reichel.
  - B. Staffing Report - Mr. Macoviak reported that staffing remained at 1 full-time and 2 part-time employees. He also gave an update on new volunteers and how the library was now using volunteers to help behind the counter during business hours.
  - C. Programming Update - Ms. Williams discussed the current library program schedule and highlighted some of the new programs going on at the library, including: Preschool Creative Movement and a Ballet Barre class, both being facilitated by Julia Kirk; a schedule for April's Poetry Month activities, as well a preview for this year's Summer Reading Program, "Make a Better World". Another round of Doris Wells' Computer Literacy Classes was also discussed, with the possibility of it starting in the spring.
  - D. Facilities Update - Mr. Macoviak stated that the new Reading Room on the main floor of the library had been set up with help from the BUSD Construction Class. He also discussed the renovations of the Friends' Bookstore, plans to work on the wood flooring on the main floor, and other repairs that were slated to be done this year.
  - F. Other - Mr. Macoviak talked about how the library was beginning to spend some of the money raised at the "Personal Paperback" fundraiser for the Friends, which was designated to children's literacy. Educational DVD's had already been purchased, and plans to purchase early literacy biographies was discussed. He also discussed the library's plan to create a gallery space on the main floor of the library so local artists could show their work.
6. **FOR THE GOOD OF THE ORDER.** The next LAB meeting will be held April 17, 2017.
7. **ADJOURNMENT.** The meeting was adjourned at 6:55 pm.

