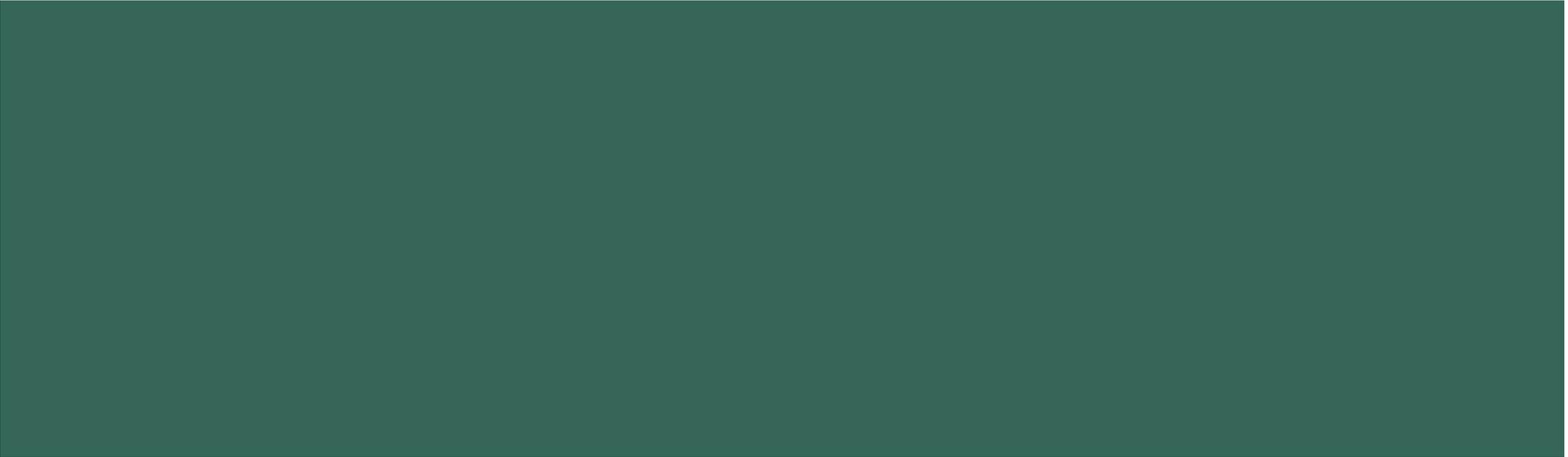




CITY OF BISBEE

PROPOSED BUDGET FISCAL YEAR 2018



GENERAL FUND REVENUE

- General Fund Revenue mainly comes from City Sales Tax, State Shared Revenues (State Sales Tax, Vehicle License Tax, and Urban Revenue Sharing) Property Taxes and fees collected for services
- There is no major increase in the amount of taxes or fees expected to be collected
- Most fee amounts were set to be closer to FY17 year-end estimate
- Amounts with uncertain revenues in the General Fund such as Utility Collection Services, HIDTA, RICO Auction and Wildland Fire Services were budgeted at \$0 for FY18. These accounts with uncertain revenues were budgeted to bring over \$226,500 in FY17; actual amount received was under \$1,500. To budget expenditures based on these uncertain payments is fiscally irresponsible and may leave the City with expenditures that exceed revenue by the end of FY17

GENERAL FUND REVENUE (CONTINUED)

- The Streets 1% Sales Tax Increase is now recorded directly as a revenue to Streets rather than as City Tax and a transfer expense. This looks like a large decrease in City Sales Tax but actually washes out since there is no subsequent transfer out of General Fund to Streets
- The City Finance Office will no longer be performing Utility Collection Services for APS and other local utilities. The small amount of commission received did not cover the amount of work to perform the services
- The General Fund revenues fell short of expenses by nearly \$300,000 due largely to the increasing PSPRS expense, and increased personnel costs along with the revenue shortfalls
- This short fall caused a need to propose the City borrow funds from the Waste Water Enterprise Fund to meet General Fund expenses. This is a one-time only transfer. A plan needs to be in place for future fiscal years to eliminate this need to borrow again.

GENERAL FUND REVENUE (CONTINUED)

- Cash Balances at March 31st 2017
 - Wells Fargo General Checking - \$1,524,522.28
 - Washington Federal General Checking – \$200,652.97
 - Washington Federal Repair & Replacement Reserve (restricted use) - \$638,280.20
 - Washington Federal Operations & Maintenance Reserve (restricted use) - \$185,586.15
 - Washington Federal Debt Service Reserve (restricted use) - \$1,163,048.48
 - Local Government Investment Pool (L.G.I.P.) \$534,379.05

GENERAL FUND REVENUE (CONTINUED)

- Total of \$1,725,175.25 available in checking as of March 31st 2017 but large payments coming up in the near future:
 - \$267,000 Vactor Truck
 - \$100,000 ambulance
 - \$1.1 million WIFA and USDA loans due July and August 1
 - This leaves \$358,175.25 in the checking accounts. It takes the City an entire budget year to accumulate the funds for the WIFA and USDA loans then they are depleted again. There is no large amount of savings or a restricted cushion anywhere. Only true savings in the L.G.I.P. account

GENERAL FUND REVENUE BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)	Difference
<u>Taxes:</u>				
City Sales Tax	2,460,000	1,644,167	1,713,600	(746,400)
Bed Tax	150,000	137,178	140,000	(10,000)
State Sales Tax	490,639	470,742	495,013	4,374
Vehicle License Tax	263,960	253,191	287,978	24,018
Property Tax	997,406	1,015,749	1,035,792	38,386
Total Taxes:	4,362,005	3,521,027	3,672,383	(689,622)
<u>Licenses & Permits:</u>				
Building/Sign Permits	50,000	43,577	50,000	0
Code Violation Fines	1,400	777	1,000	(400)

GENERAL FUND REVENUE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)	Difference
Occupational/Liquor Licenses	57,000	57,000	57,000	0
Special Event Licenses	7,000	1,586	2,000	(5,000)
Civil Union Fee	100	75	0	(100)
Dog License Fees/Impound Fees	2,000	1,023	1,000	(1,000)
Total Licenses & Permits:	117,500	104,038	111,000	(6,500)
<u>Intergovernmental:</u>				
Urban Revenue Sharing	637,725	637,569	653,665	(15,940)
Total Intergovernmental:	637,725	637,569	653,665	(15,940)
<u>Charges for Services:</u>				
Planning/Zoning Applications	4,000	9,912	10,000	6,000

GENERAL FUND REVENUE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)	Difference
Plan Examination Fee	12,000	10,194	12,000	0
Library Fees	4,000	3,698	4,000	0
Cemetery Plot Fees	8,000	4,575	5,000	(3,000)
Cemetery Maintenance Fees	3,000	3,398	3,000	0
Public Copy Fees	750	513	550	(200)
Utility Collection Services	45,000	1,849	0	(45,000)
Vehicle Impound Fees	18,500	11,678	14,000	(4,500)
Towing Fees	7,000	5,879	5,000	(2,000)
Parks Use Permit	11,000	7,928	10,000	(1,000)
Franchise Fees	260,000	201,321	260,000	0

GENERAL FUND REVENUE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget	Difference
Ambulance Fees	1,300,000	1,225,353	1,200,000	(100,000)
Wildland Services	50,000	0	0	(50,000)
Total Charges for Services:	1,723,250	1,486,298	1,523,550	(199,700)
<u>Fines & Forfeitures:</u>				
Municipal Court Fines	0	1,139	0	0
Total Fines & Forfeitures:	0	1,139	0	0
<u>Miscellaneous:</u>				
Adoptions Animal Shelter	10,000	3,315	0	(10,000)
Police Vehicle Use Fee	5,000	0	1,000	(4,000)
Service Reimb – Fire Dept	0	959	2,000	2,000

GENERAL FUND REVENUE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget	Difference
HIDTA Reimb O/T Police	35,000	0	0	(35,000)
School Resource Officer	60,000	0	0	(60,000)
Insurance Reimbursements	0	32,947	0	0
L.L.E.A.C. Revenue from County	0	154	0	0
RICO Auction Reimbursements	15,000	0	3,000	(12,000)
Rental Income	46,500	46,500	57,130	10,630
City Auction Funds	21,000	15,000	15,000	(6,000)
Interest Earned	1,000	2,301	2,000	1,000
Unassigned Revenues	0	1,440	0	0
Total Miscellaneous:	193,500	102,616	80,130	(113,370)

GENERAL FUND REVENUE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget	Difference
<u>Contributions & Transfers:</u>				
Donations – Misc.	1,000	2,917	5,000	4,000
Donations – Save our Stairs	0	10	0	0
Donations – Shelter	1,000	255	0	(1,000)
Donations – Pool	0	138	0	0
Donations – Fire Department	0	101,000	0	0
Transfer from Police Special Revenue	0	0	11,000	11,000
Transfer from WW Department	209,115	209,115	259,906	50,791
Transfer from WW-Single Transfer	0	0	272,900	272,900
Transfer from Sanitation	125,947	125,948	158,573	32,626

GENERAL FUND REVENUE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)	Difference
Transfer from Queen Mine	46,460	46,460	59,464	13,004
Total Contributions & Transfers	383,522	485,843	766,843	383,321
Total General Fund Revenue:	7,417,502	6,338,530	6,807,571	(609,931)

CONTINGENCY

- Budget Highlights
 - No changes to Contingency fund
 - The City's goal is to increase the Contingency amount to \$900,000 over the next fiscal year
 - This amount will cover 8 weeks of operating expenses in the event of a major cash shortfall

CONTINGENCY BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Contingency	100,000	0	100,000
Total General Fund Revenues	7,417,501	6,338,530	6,742,571
Total General Fund Expenses	7,417,501	6,420,247	6,742,571
Difference:	0	(81,717)	0

PUBLIC WORKS DEPARTMENTS

- Public Works General Fund Departments:

- Water Systems
- Cemetery
- Building Maintenance
- Public Works Admin
- Garage
- Parks
- Pool
- Senior Center

- Public Works Enterprise and Other Funds

- General Government Grants
- Transportation Grants
- Streets
- Airport
- Waste Water
- Sanitation
- Public Works Grants

WATER SYSTEMS BUDGET

(NO MAJOR CHANGES TO BUDGETED AMOUNTS)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Electric	4,100	2,592	4,100
Water	0	0	0
Equipment Repair & Maintenance	1,500	0	1,500
Total Water Systems Expense:	5,600	2,592	5,600

CEMETERY BUDGET

(NO MAJOR CHANGES TO BUDGETED AMOUNTS)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Water	0	1,737	1,200
Sewer & Garbage Service	618	518	618
Contract Services	1,000	0	0
DOC Workers	500	0	2,000
Disposable Equipment & Tools	500	0	250
Operational Expense	5,400	474	2,500
Building Repair & Maintenance	1,300	0	0
Total Cemetery Expense:	9,318	2,729	6,568

BUILDING MAINTENANCE BUDGET

(NO MAJOR CHANGES TO BUDGETED AMOUNTS)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Education & Training	0	25	0
Contract Services	7,500	2,360	6,000
DOC Workers	7,200	4,068	7,200
Office Supplies	150	0	0
Non-Capital Admin Equipment/Furniture	1,500	0	0
Disposable Equipment & Tools	2,000	803	2,000
Safety Equipment & Supplies	300	0	0
Custodial Supplies	5,000	12,572	5,000
Operational Supplies	1,000	977	1,000
Building Repair & Maintenance	16,000	11,828	15,000

BUILDING MAINTENANCE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Equipment Repair & Maintenance	2,000	255	0
Gasoline	300	351	0
Total Building Maintenance Expense:	42,950	33,239	36,200

PUBLIC WORKS ADMIN

- Budget Highlights
 - Decreased Expenses \$40,063
 - Reduction in expenses is mainly the result of allocation of a portion of Public Works Administrative Assistant's salary and benefits to Streets, Waste Water, and Sanitation to recognize time worked on these enterprise funds

PUBLIC WORKS ADMIN BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Salaries – General	52,098	54,600	29,655
Overtime – General	0	741	500
FICA	3,230	2,709	1,870
Medicare	755	633	437
A.S.R.S.	5,981	6,353	3,468
Medical Insurance	7,442	7,988	3,844
Standard Disability Insurance	252	291	144
Deferred Comp	1,177	1,323	568
Dental Insurance	828	932	363
Life Insurance	148	167	88

PUBLIC WORKS ADMIN BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Worker's Comp	123	131	698
State Unemployment	0	5,400	0
Total Public Works Admin Personnel Expense:	72,034	81,268	41,635
Business Travel	500	351	500
Subscriptions & Dues	500	0	0
Education & Training	500	403	500
Electric	1,400	416	500
Water	300	243	300
Sewer & Garbage Service	850	870	850
Gas	600	503	500

PUBLIC WORKS ADMIN BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Telephone & Fax	2,600	1,301	1,500
Internet Access Fees	14	0	0
Professional Fees	6,000	0	6,000
Contract Services	5,000	3,564	4,000
DOC Workers	0	72	0
Office Supplies	3,500	1,317	2,000
Admin Special Supplies	2,000	500	0
Printing & Reproduction	1,500	435	2,000
Advertising	100	717	250
Postage	200	99	250

PUBLIC WORKS ADMIN BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget
Custodial Supplies	2,000	2,705	0
Operational Expenses	50	530	300
Vehicle Parts & Labor	0	65	0
Gasoline	2,500	193	1,000
Total Public Works Admin Expense:	102,148	95,552	62,085

GARAGE BUDGET

(NO MAJOR CHANGES TO BUDGETED AMOUNTS)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Salaries – General	85,405	88,898	85,899
Overtime – General	7,500	1,077	7,500
FICA	5,760	5,237	5,791
Medicare	1,347	1,224	1,354
A.S.R.S.	10,665	10,329	10,741
Medical Insurance	10,264	11,547	10,983
Standard Disability Insurance	433	434	433
Deferred Comp	1,623	1,826	1,623
Dental Insurance	1,282	1,442	1,343
Life Insurance	204	230	252

GARAGE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Worker's Compensation	2,558	2,468	3,530
Total Garage Personnel Expense:	127,041	124,712	129,499
Uniforms & Clothing	200	150	200
Education & Training	1,000	0	0
Electric	3,250	2,459	3,250
Sewer & Garbage Service	1,077	897	1,077
Gas	800	1,001	800
Telephone & Fax	1,700	1,505	1,700
Contract Services	6,500	5,336	6,500
DOC Workers	800	654	800

GARAGE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Office Supplies	100	0	100
Disposable Equipment & Tools	4,000	158	3,000
Safety Equipment & Supplies	250	3,173	1,000
Custodial Supplies	350	282	350
Operational Expense	1,000	1,854	0
Building Repair & Maintenance	5,000	570	5,000
Equipment Repair & Maintenance	2,500	369	2,500
Non-Capital Equipment Purchases	1,000	1,295	1,000
Vehicle Parts & Labor	5,000	4,596	5,000
Gasoline	1,000	0	0

GARAGE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Other Fluids & Lubricants	12,000	8,097	9,000
Total Garage Expense:	174,568	157,108	170,726

PARKS MAINTENANCE

- Budget Highlights
 - Increased expenses \$13,780
 - Adjusted budget to include two part-time employees. Previous budget only included one full-time employee and one part-time employee although parks has been using two part-time employees over the last fiscal year
 - No other major changes to parks budget

PARKS MAINTENANCE BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Salaries – General	36,485	35,376	33,009
Overtime – General	6,000	6,312	6,000
Salaries – Part-Time	11,440	21,204	24,960
FICA	3,343	3,938	3,966
Medicare	782	921	928
A.S.R.S.	4,476	4,721	4,486
Medical Insurance	5,132	5,774	5,492
Standard Disability Insurance	175	176	175
Deferred Comp	811	914	811
Dental Insurance	235	264	242

PARKS MAINTENANCE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Life Insurance	102	116	126
Worker's Comp	1,650	1,860	2,686
Total Parks Maintenance Personnel Expense:	70,631	81,576	82,881
Uniforms & Clothing	200	150	200
Electric	2,800	2,810	2,500
Water	28,000	29,109	28,000
Sewer & Garbage Service	2,473	2,072	2,473
Telephone & Fax	220	549	550
Contract Services	4,500	3,060	4,500
DOC Workers	9,000	6,401	9,000

PARKS MAINTENANCE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Postage	0	68	0
Custodial Supplies	2,400	2,297	2,400
Operational Expenses	8,000	21,032	10,000
Recreational Programs/Special Events	6,500	8,966	6,500
Landscaping Materials	6,000	294	5,000
Building Repair & Maintenance	5,000	1,272	4,000
Building Repair & Maintenance – Vandalism	4,000	3,026	4,000
Equipment Repair & Maintenance	2,000	201	2,000
Repair & Maintenance – Other	500	450	500
Non-Capital Equipment Purchases	1,000	402	2,000

PARKS MAINTENANCE BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Repairs & Maintenance – Vehicles	1,500	2,925	1,500
Gasoline	4,000	4,074	4,500
Other Fluids & Lubricants	300	0	300
Total Parks Maintenance Expense:	159,024	170,734	172,804

POOL

- Budget Highlights
 - Increased Pool budget \$48,647
 - Added salary and benefits to cover pool employees
 - With the support of the Friends of the Bisbee Pool the City will keep the pool open an additional one month plus one week (August 2017 – 1st week of September 2017) during the FY18 season
 - Received over \$35,000 in donations which will help cover these additional pool costs

POOL BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Salaries – Part-Time	0	0	41,000
FICA	0	0	2,542
Medicare	0	0	595
Worker’s Compensation	0	0	2,010
Total Pool Personnel Expense:	0	0	46,147
Electric	7,200	11,052	10,000
Water	5,600	3,786	5,600
Telephone & Fax	500	422	500
Contract Services	350	0	0
Disposable Equipment & Tools	450	700	600

POOL BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Operational Expenses	1,000	3,500	4,000
Permits & Licenses	0	0	100
Building Repair & Maintenance	4,000	1,010	800
Total Pool Expense:	19,100	20,470	67,747

SENIOR CENTER

- Budget Highlights
 - Decreased expenses \$580 to match closer with FY17 year end estimate
 - Contract for City support of the Senior Center has expired; a new contract is in the works. This support was not intended to be ongoing support by the City, the Senior Center has the ability to raise its own funds through membership fees, hall rental, and fundraising events
 - The City will negotiate a new contract with the Senior Center and help them work towards a plan of self-sufficiency over the next fiscal year. However, the City owns the building so will still be responsible for some maintenance costs
 - No major changes to this year's expenses and support of the Senior Center

SENIOR CENTER BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Electric	6,500	5,832	6,500
Water	1,100	1,044	1,100
Sewer & Garbage Service	657	684	657
Gas	2,500	5,564	2,500
Telephone & Fax	800	830	800
Internet Access Fees	900	714	900
Contract Services	1,000	578	420
Coordinator Contributions	7,400	7,400	7,400
DOC Workers	1,000	3,375	1,000
Disposable Equipment & Tools	0	66	0

SENIOR CENTER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Custodial Supplies	650	861	650
Building Repair & Maintenance	1,000	0	1,000
Total Senior Center Expense:	23,507	26,948	22,927

GOVERNMENT GRANTS

(NO MAJOR CHANGES TO BUDGETED AMOUNTS)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenues</i>			
Bakerville V	0	0	0
Tintown Paving & Improvement Phase I	214,600	2,475	214,600
Total Government Grants Revenue:	214,600	2,475	214,600
<i>Expenses</i>			
Bakerville V	0	0	0
Tintown Paving & Improvement Phase I	214,600	2,475	214,600
Total Government Grants Expense:	214,600	2,475	214,600

TRANSPORTATION GRANTS

- Budget Highlights
 - No amount budgeted for this or previous Fiscal Year; no grant amount expected

STREETS

- Budget Highlights
 - Increased Revenues/Expenses \$7,385
 - Revenues for Streets include Highway User Revenue Funds (HURF) which is part of the State Shared Revenues, the 1% Sales Tax Increase implemented in March 2014 for street paving, and some service fees
 - Slight increase in HURF revenue is expected and some decrease in the 1% sales tax to be more in line with FY17 year end estimate
 - There is no budgeted use of cash carry-forward as streets has a negative cash balance. Funds that have a lower possibility of a major unplanned event will not be using cash carry-forwards this fiscal year in an attempt to increase fund and cash balances.

STREETS BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenues</i>			
HURF Gas Tax	385,188	407,789	414,173
1% Sales Tax Increase	0	647,136	686,400
Cemetery Open/Close Fees	6,000	4,763	6,000
Street Pavement Cut Fees	10,000	7,998	5,000
Interest Income (LGIP)	0	0	0
Cash Carry-Forward	0	0	0
Transfers from General Fund	0	0	0
Sales Tax Increase – 1% (no longer used)	703,000	0	0
Total Streets Revenue:	1,104,188	1,067,689	1,111,573

STREETS BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Expenses</i>			
Salaries – General	104,491	136,401	138,051
Overtime – General	4,000	14,826	14,000
FICA	6,726	9,312	9,427
Medicare	1,573	2,178	2,205
A.S.R.S.	12,455	17,361	17,486
Medical Insurance	15,910	22,004	22,790
Standard Disability Insurance	603	647	854
Deferred Comp	2,515	3,495	3,367
Dental Insurance	1,986	2,303	2,336

STREETS BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Life Insurance	316	440	523
Worker's Compensation	9,070	12,632	17,464
Total Streets Personnel Expense:	159,645	221,599	228,503
Uniforms & Clothing	200	914	1,120
Recruitment/Employee Testing	200	0	0
Business Travel	200	0	0
Education & Training	1,200	1,535	3,000
Electric	104,000	86,102	100,000
Gas	520	530	520
Telephone & Fax	450	441	450

STREETS BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Professional Fees	0	750	10,000
Contract Services	1,000	1,434	1,200
DOC Workers	2,500	3,237	3,500
Property, Casualty, Liability	40,000	43,505	40,000
Insurance Claims & Deductibles	2,000	0	2,000
Office Supplies	350	0	0
Disposable Equipment & Tools	4,500	2,453	8,000
Safety Equipment & Supplies	1,500	2,058	5,000
Operational Expense	19,000	51,545	20,000
Street Repair Material – Sales Tax	360,380	700,127	396,780

STREETS BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Street Repair Material	121,543	20,159	18,409
Contracted Street Repair	250,000	52,125	200,000
Equipment Repair & Maintenance	5,000	34,482	30,000
Equipment Rental	1,500	6,203	10,000
Repair & Maintenance – Other	0	3,068	1,391
Non-Capital Equipment Purchases	0	13,632	0
Vehicle Parts & Labor	11,000	15,711	1,200
Tires	4,500	3,705	5,000
Gasoline	5,000	4,049	6,000
Diesel	8,000	11,621	9,000

STREETS BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Other Fluids & Lubricants	0	864	500
Capital Expenditures	0	5993	10,000
Total Streets Expense:	1,104,188	1,287,842	1,111,573

AIRPORT

- Budget Highlights
 - Decreased Revenues/Expenses \$25,000
 - Expenditures decreased to match expected revenues and are more in line with FY17 actual expenses
 - No Airport grant expected
 - Small amount transferred from General Fund to help cover expenses
 - The City is working towards getting the Airport status changed to an International Airport

AIRPORT BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenues</i>			
Gas Revenue	25,000	12,762	12,000
Rents	13,860	11,328	12,000
Bisbee Airpark – Access Fees	1,600	0	0
Airport Property Lease	1,200	0	0
Transfers from General Fund	12,500	0	5,160
Total Airport Revenue:	54,160	24,090	29,160
<i>Expenses</i>			
Electric	3,180	3,509	3,180
Water	2,500	999	1,200

AIRPORT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Sewer & Garbage Service	250	203	250
Gas	630	917	630
Telephone & Fax	1,200	740	800
Contract Services	500	0	0
Property, Casualty, Liability	3,600	3,600	3,600
Admin Special Supplies	250	0	0
Advertising	100	0	0
Credit Card Fees	2,000	1,454	1,500
Disposable Equipment & Tools	200	0	0
Safety Equipment & Supplies	200	0	0

AIRPORT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Custodial Supplies	50	0	0
Operational Expense	2,500	948	2,500
Fuel for Resale	21,000	14,495	15,000
Building Repair & Maintenance	2,000	768	500
Equipment Repair & Maintenance	1,000	0	0
Vehicle Parts & Labor	500	0	0
Airport Grant Match	12,500	0	0
Total Airport Expense:	54,160	27,633	29,160

WASTE WATER

- Budget Highlights
 - Increased Revenues/Expenses \$108,202
 - Amount of revenue for sewer service expected to remain the same
 - Included a \$300,000 emergency reserve use in event of unplanned major repairs. The City has a Waste Water Repair & Replacement Reserved and an Operations & Maintenance Reserve
 - Increased amounts transferred to General Fund for service reimbursements
 - Transferring \$272,900 of surplus Waste Water revenue to General Fund. This is a one time only transfer to alleviate the General Fund budget shortfall

WASTE WATER BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenues</i>			
Interest/Penalties Earned	156,000	152,314	156,000
Miscellaneous Revenues	32,000	43,546	40,000
APS Solar Reimbursement – WWTP	0	37,320	25,000
Use of WWTP Reserves	0	0	300,000
User Fees	2,130,000	2,419,677	2,130,000
Service Charge/Penalty	25,000	21,573	25,000
Hook-up Fees	2,000	3,643	2,000
Cash Carry-Forward	516,569	0	0
Transfers from General Fund – Sales Tax Increase	351,429	372,929	343,200

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Total Waste Water Revenue:	3,212,998	3,051,002	3,021,200
<i>Expenses</i>			
Salaries – General	270,426	241,872	252,944
Overtime – General	52,000	62,456	55,000
FICA	19,990	18,884	19,093
Medicare	4,675	4,416	4,465
A.S.R.S.	37,014	34,638	35,414
Medical Insurance	40,287	36,150	40,088
Standard Disability Insurance	1,499	1,379	1,510
Deferred Comp	6,370	5,924	5,924

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Dental Insurance	4,624	3,626	3,608
Life Insurance	801	732	920
Worker's Comp	9,685	9,384	11,988
Total Waste Water Personnel Expense:	447,371	419,461	430,954
Uniforms & Clothing	800	513	600
Business Travel	800	0	1,000
Education & Training	4,000	0	4,000
Subscriptions & Dues	500	508	260
Electric	45,000	57,281	45,000
Water	3,850	2,165	3,000

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Telephone & Fax	4,500	4,946	4,500
Internet Access Fees	950	816	950
Professional Fees	0	7,988	6,000
Contract Services	10,000	11,399	11,000
DOC Workers	1,600	720	1,000
Property, Casualty, Liability	76,500	64,086	57,000
Insurance Claims & Deductibles	5,000	5,000	5,000
Office Supplies	600	1,127	800
Printing & Reproduction	500	27	500
Books & Reference Material	700	471	700

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Non-Capital Admin Equipment/Furniture	1,000	0	2,109
Other Fees	500	108	200
Postage	100	12	100
Disposable Equipment & Tools	6,000	17,316	7,000
Safety Equipment & Supplies	8,000	5,403	6,000
Custodial Supplies	1,400	1,367	1,800
Operational Expense	15,000	5,709	15,000
Chemicals	8,000	11,061	10,000
Lab Supplies & Testing	20,000	38,456	24,000
Manhole, Pipe & Fittings	18,000	18,824	20,000

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Sludge Removal	45,000	17,925	20,000
Permits & Licenses	14,000	12,494	16,000
Bad Debt	70,700	100,000	55,000
Building Repair & Maintenance	3,800	14,831	9,000
Equipment Repair & Maintenance	70,000	80,184	60,000
Equipment Rental	0	0	2,500
Repair & Maintenance – Other	600	4,085	1,000
Non-Capital Equipment Purchases	2,000	1,199	5,000
Vehicle Parts & Labor	8,000	3,216	7,000
Tires	5,000	813	3,000

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Gasoline	25,000	8,282	10,000
Diesel	7,000	1,967	5,000
Other Fluids & Lubricants	1,000	0	1,000
Use of Emergency Reserve	0	0	300,000
Capital Expenditures	200,000	10,880	22,100
Transfer to Administration	2,414	2,414	3,600
Transfer to City Manager	17,577	17,577	24,132
Transfer to Finance	138,388	138,389	155,080
Transfer to Personnel	0	0	4,219
Transfer to Legal Services	12,000	12,000	21,000

WASTE WATER BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Transfer to IT	0	0	4,939
Transfer to Public Works	21,610	21,611	21,688
Transfer to Garage	17,126	17,126	25,248
Transfer to General Fund (one time only)	0	0	272,900
Transfer to Debt Service	0	0	30,905
Transfer to Debt Service – WWTP	1,181,594	1,181,594	1,175,736
Transfer to Reserves – DSR	106,518	106,518	106,680
Transfer to PW Grants	583,000	0	0
Total Waste Water Expense:	3,212,998	2,427,869	3,021,200

SANITATION

- Budget Highlights
 - Increased expenses \$40,270
 - Added two part-time employees to recycling
 - Proposed an increase of sanitation fees by 16%.The County tipping fees will increase this coming fiscal year by 16%.The County rates have increased each year while the City's fees have remained the same.The City can no longer afford to supplement this increase

SANITATION BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenues</i>			
Recycling Revenue	15,000	9,677	9,000
User Fees	821,515	925,185	930,000
User Fees – Recycling	25,000	27,650	24,000
Special Pick-up Fees	1,500	266	250
Cash Carry-Forward	59,865	0	0
Total Sanitation Revenue:	922,880	962,778	963,250
<i>Expenses</i>			
Salaries – General	246,101	257,205	241,343
Overtime - General	3,500	9,504	2,700

SANITATION BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Salaries – Part-Time	0	0	28,018
FICA	16,777	16,593	16,868
Medicare	3,924	3,881	3,945
A.S.R.S.	31,065	30,273	28,065
Medical Insurance	44,137	43,559	43,109
Standard Disability Insurance	1,421	1,193	1,353
Deferred Comp	6,978	7,649	6,370
Dental Insurance	4,191	4,089	4,306
Life Insurance	877	881	989
Worker's Comp	16,143	15,599	21,641

SANITATION BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Total Sanitation Personnel Expense:	396,114	390,426	398,707
Uniforms & Clothing	1,000	653	490
Recruitment/Employee Testing	0	338	798
Business Travel	1,000	727	1,000
Education & Training	2,000	0	1,000
Electric	1,700	1,230	1,500
Water	400	0	0
Gas	300	530	300
Telephone & Fax	3,000	2,792	3,500
Contract Services	3,500	1,850	2,500

SANITATION BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
DOC Workers	6,200	3,936	4,000
Property, Casualty, Liability	32,150	26,933	24,000
Insurance Claims & Deductibles	5,000	2,312	0
Advertising	0	362	100
Disposable Equipment & Tools	400	429	500
Safety Equipment & Supplies	2,000	1,590	2,000
Custodial Supplies	2,500	1,254	2,000
Operational Expenses	2,500	8,067	10,000
County Tipping Fees	180,000	196,821	218,000
Recycling Program	5,000	1,410	3,000

SANITATION BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Bad Debt	20,000	20,000	20,000
Equipment Repair & Maintenance	10,000	3,287	10,000
Non-Capital Equipment Purchases	22,000	15,924	17,014
Vehicle Parts & Labor	40,000	15,008	25,000
Tires	10,000	9,132	10,000
Gasoline	12,500	5,529	12,000
Diesel	15,000	14,741	15,000
Other Fluids & Lubricants	1,000	0	500
Transfers to Admin & Gen	2,414	2,414	3,600
Transfers to City Manager	7,031	7,031	11,262

SANITATION BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Transfers to Finance	74,901	74,901	79,263
Transfers to Personnel	0	0	4,219
Transfers to Legal Services	3,600	3,600	6,000
Transfers to IT	0	0	1,975
Transfers to Garage	29,358	29,358	33,664
Transfers to Debt Service	21,768	21,768	21,768
Transfers to Capital Projects	0	7,500	0
Transfers to PW Admin	8,644	8,645	18,590
Total Sanitation Expense:	922,980	880,498	963,250

BISBEE PUBLIC WORKS GRANTS

(NO MAJOR CHANGES TO BUDGETED AMOUNTS)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenues</i>			
USDA/RD Tintown	32,000	0	32,000
Misc Public Works Grants	2,500,000	0	2,500,000
Tintown Drainage – Plan/Design	0	13,813	0
WWTP Upgrades – USDA	580,000	10,288	580,000
Tintown Drainage Study	31,960	0	31,960
OB Laterals/Phase I Construction	560,000	0	560,000
Transfer from Sewer	583,000	0	583,000
Total Bisbee Public Works Grant Revenues:	4,286,960	24,081	4,286,960

BISBEE PUBLIC WORKS GRANTS BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Expenses</i>			
USDA/RD Tintown	32,000	0	32,000
Misc Public Works Grants	2,500,000	0	2,500,000
Tintown Drainage – Plan/Design	0	13,813	0
WWTP Upgrades – USDA	580,000	10,268	580,000
Tintown Drainage Study	31,960	0	31,960
OB Laterals/Phase I Construction	560,000	0	560,000
Transfer from Sewer	583,000	0	583,000
Total Bisbee Public Works Grant Expense:	4,286,960	24,081	4,286,960