

MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Monday, April, 2017 at 6:00 P.M.
IN COUNCIL CHAMBERS AT CITY HALL
118 ARIZONA STREET, BISBEE, ARIZONA

ROLL CALL:
BOARD MEMBERS

CINDA COMBS (CHAIR)
WILL GRONLUND
JENNIFER JOHNSON
SUSAN MATTHEWS
JOAN REICHEL
DORIS WELLS
MAGGIE FERGUSON

CITY COUNCIL LIAISON: ANNA CLINE, WARD 3 (ABSENT)
CITY STAFF: JASON MACOVIAK - LIBRARY MANAGER
ALISON WILLIAMS - PROGRAMS COORDINATOR

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES. Minutes of the January 23, 2017 meeting were approved as written.
2. CORRESPONDENCE AND COMMUNICATIONS.
Mr. Macoviak noted that the date for the Friends of the Copper Queen Library's Spring Tea was set for Saturday, May 6 from 1 - 3 PM at the Bisbee Women's Club.
3. CALL TO PUBLIC.
There was no call to the public.

OLD BUSINESS.

4. NONE

NEW BUSINESS.

5. STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER
 - A. Statistical Report - Mr. Macoviak presented statistics for the last quarter. He noted that 7285 videos, 5433 books, 493 music CDs, and 312 audiobooks circulated over the last quarter. He also distributed a statistic sheet that compared categorical checkouts by month. He noted that circulation was on an upward trend and that they were close to hitting the first 5000/month checkouts. He also gave the following statistics: 984 adults and 158 children attended programs this past quarter; 1705 patrons used the computers; volunteers logged 253 hours; and 7461 adults and 741 children visited the library.
 - B. Staffing Report - Mr. Macoviak reported that staffing remained at 1 full-time and 2 part-time employees. He also gave credit to all the volunteers who had helped out over the last quarter.
 - C. Programming Update - Ms. Williams discussed the current library program schedule and highlighted some of the new programs going on at the library, including: the Balcony Scene (poetry readings on the 2nd floor balcony) and the return of Yotaki's Bellydance and Qi Gong Classes. She also presented on the upcoming summer reading program, "Build a Better World," and explained that this year's SRP would include the Preschool Story Hour and an Adult Summer Literacy program that would include computer classes taught by Doris Wells and a business-building program sponsored by ASU. She also discussed upcoming programs that would highlight the centennial of the Bisbee Deportation and stated that the Bisbee Royale Partnership movie (sponsored by the Friends) for May would be "Lion."
 - D. Budget Update - Mr. Macoviak stated that the tentative budget for the 17/18 fiscal year was to be presented to City Council on April 19. He noted that \$14,008 had been trimmed off the budget, including \$10,000 from Building Repair and Maintenance, \$300 from Audiovisual Materials, and \$2120 from Electric. He then noted that other line items that were reduced were Education and Training, Subscriptions and Memberships, Business Travel, and Periodicals. He encouraged everyone who was interested to attend the Budget Hearings.

E. Grants Update - Mr. Macoviak and Ms. Williams discussed several grants that they have applied for including a CAP (Collections and Program) Grant for \$5,000 from the Arizona State Library that will target the Adult Health and Wellness Collection and a grant from the Bisbee Foundation for \$2000 that would target the Children's Health and Wellness Collection. Ms. Williams also noted that she was reaching out to Freeport for monetary help with the Summer Reading Program.

F. Other - Mr. Macoviak and Ms. Williams talked about a possible outreach program that may be implemented over the course of the next year. They explained that people were interested in raising money to help alleviate some of the literacy problems facing Bisbee children. They explained that ideally, there would be an outreach specialist who would help take the library into the far reaches of the city. Ms. Williams noted that Ms. Reichel was already doing this and would be influential in getting this project off the ground.

6. FOR THE GOOD OF THE ORDER. The next LAB meeting will be held Monday, July 17, 2017 at 6:00 PM.

7. ADJOURNMENT. The meeting was adjourned at 7:00 pm.