

**Action Agenda**  
**Design Review Board**  
**Thursday, May 4th, at 5:30 PM**  
**118 Arizona Street Bisbee AZ 85603**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
William Bohnacker	x		
Stephan Green	x		
Sam Woolcott,			x
Michael McPartlin, Chair	x		
Ken Budge	x		
Jeffrey Trujillo	x		
John Crow, Vice Chair	x		
Frank Davis, City Council Liaison	x		

Staff: Britt Hanson, City Attorney, Joe Ward, Staff Liaison

**CALL TO THE PUBLIC: One member of the public spoke**

**1. DRB Application 17-06**

Bisbee Residential Historic District, Noncontributing Structure # 1003

This Application is to remodel and add on to the structure at 219 Tombstone Canyon. Last month the Board approved the design with the exceptions of upper story windows and exterior doors. This month the applicant is seeking approval for the upper story windows and exterior doors.

Ms. Borgeson presented her amended application to the Board with her architectural illustrator Mr. Obenchain. Ms. Borgeson amended her application in the following instances.

1. Remove the windows on the east property line, and install there units on the south elevation
2. The 3'X3' upper window on the west elevation is now a single hung window.
3. Railing on the upper rear "porch" will match the front railings.(not shown)

**John proposed that this application be approved as submitted (verbally amended at the meeting) Bill seconded the motion.**

**Action: The Motion Passed Unanimously. 6-0 in favor**

## **2. DRB Application 17-12**

Bisbee Residential Historic District Non Contributing Structure 621

This is an application to change the exterior of the home by remodeling. The applicant is seeking permission to remove a window and install double doors in its place and build a covered porch. Both on the front of the home at 822C Pace Avenue.

Todd Conklin presented his Application to the Board. The board noticed the discrepancy between the illustration of the proposed work and the size of the porch from the Application form. Todd clarified that the proposed deck would be the length of the house as illustrated.

**Ken proposed that the application be approved as submitted. Jeff seconded the motion.**

**Action: this application was approved unanimously 6-0**

## **3. DRB Application 17-16**

Bisbee Residential Historic District, Contributing Structure # 157

This is an application to install a 120 square foot prefabricated outbuilding on the property at 644 Tombstone Canyon . The home at this location is Contributing Structure #157

**The Staff Liaison presented this application to the Board.**

**Ken read from the historic District Guidelines “Garages and outbuildings, premanufactured sheds and or any enclosure not originally intended as a shed must be screened from public view” John mentioned the sliding windows which are not approved.**

**John proposed that this application not be approved as submitted because,  
1 The installation would be in violation of zoning regulation that outbuildings are not allowed in front yards.**

**2 Details of the doors, windows and siding are inappropriate for the Historic District. Bill seconded the motion.**

**Action: The Motion Passed Unanimously. 6-0 in favor of declining this application as submitted.**

#### **4. DRB Application 17-18**

Bisbee Residential Historic District, Non Contributing Structure, 949

Last month the applicants received DRB approval to remodel the structure at 411 Tombstone Canyon. The applicants are requesting approval to amend their original application to change the front doors from double doors to a single door with sidelights.

The owners presented this application to the Board.

**John proposed that the Board approve this application as presented. Stephan seconded the motion.**

**Action: The Motion Passed Unanimously, 6-0 in favor**

#### **5. DRB Application 17-21**

**Bisbee Commercial Historic District, Contributing Structure**

This is an application to rebuild the railings/fall guard on the staircase on the property at 126 Tombstone Canyon. Demolition was already completed when this project was discovered by staff. The railings are completely different from the former railings and need DRB approval. Harley Aldrich presented this application to the Board. The Board decided that the proposed guards and rails did not meet the design standards for the Bisbee Historic District and voted to table this Application for resubmission next month with a historically authentic design preferably with 2x2 picket fall guards.

**Motion to Table this Application was made by Ken and seconded by Jeff.**

**Action: Motion to Table was unanimously approved, 6-0 in favor**

#### **6. DRB Application 17-22**

**Bisbee Residential Historic District, Non Contributing Structure # 559**

This is an application to remodel the structure at 400A O'Hara Ave by replacing siding. Staff Liaison would like the Board to advise whether applications to do work of this sort should be administratively approved or not.

Allan Hoese presented this Application to the Board.

**Jeff proposed that the Board approve this application as presented. Bill seconded the motion.**

**Action: The Motion Passed Unanimously, 6-0 in favor**

**The Board asked the Staff Liaison to continue to include applications of this magnitude on the DRB agendas (since it is not like for like or a smaller repair)**

**7. DRB Application 17-23**

**Bisbee Residential Historic District, Non Contributing Structure # 188**

This is an application to construct a garden shed on the property at 918 Tombstone Canyon.

Frank Davis presented this Application to the Board.

**John proposed that this application be approved as submitted Jeff seconded the motion.**

**Action: The Motion Passed Unanimously. 6-0 in favor**

**8. DRB Application 17-25**

**Bisbee Residential Historic District, Contributing Structure # 642**

This is an application to add a bedroom and deck to the structure at 233A Youngblood Hill. Prior to the meeting Staff had determined that this application required notification of the neighbors, therefore only the deck portion could possibly be decided at this time.

Jon Sky presented his application to the Board and requested advice from the Board on the design of the proposed addition. The Board requested that Mr. Sky include a revised drawings and a material list with his application next month.

**John proposed that the Board approve the deck portion of this application. Bill seconded the motion.**

**Action: The Motion Passed Unanimously, 6-0 in favor**

**9. For Discussion and Possible Action**

Further work towards establishing criteria for the Board to use in deciding when it is appropriate to approve demolition applications.

The Board and Staff discussed the possible advantage for the City in adopting an additional regulation of unmaintained structures.

**No Action Taken**

**FUTURE AGENDA ITEM SUGGESTIONS**

**Staff Liaison proposed including a review of the portions of Bisbee's Zoning Code that are relevant to the Design Review Board, as an ongoing agenda item as time allows.**

**Adjournment:7:11 PM**