

Work Session Action Agenda
Design Review Board
May 8, 2018 at 4:30 PM
Cochise County Board of Supervisors Hearing Room,
Building G, 1415 Melody Lane, Bisbee AZ 85603

The Work Session was Called to Order by Michael McPartlin at 4:35 PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green		X	
Todd Conklin	X		
Michael McPartlin	X		
Ken Budge	X		
Jeffrey Trujillo			X
John Crow	X		
Frank Davis, Liaison to the Board	X		

Staff: Robert Smith, City Manager, Joe Ward, Building Inspector, Paul Esparza, Planning Manager, Dan Coxworth, Development Services Director

1. For Discussion Only

Streamline our approval process by allowing installation of building materials that can be administratively approved. This would allow the Design Review Board to concentrate on the more substantial changes and not hold up rehabilitation projects over details that are likely to be approved but only after waiting weeks for the monthly meeting.

Robert Smith discussed the memo he had provided to the DRB regarding the collaboration between county and city staff regarding department functions.

Joe Ward discussed the ability to use preapproved building materials they do not require approval from the DRB

Dan Coxworth answered questions from the DRB regarding the capacity for county staff to handle the city work load regarding building inspections and planning and zoning functions.

No action was taken

2. For discussion Only

The City and Cochise County are proposing to amend the current IGA to expand the services that the county provides to the Bisbee Community Development Department. This would include Cochise County staff administrating requests in the Bisbee Historic District. Staff will explain the proposed changes and answer questions from the DRB.

No action was taken

Adjournment: The work session adjourned at 5:30 PM