

Special Meeting Agenda

Design Review Board

May 23, 2018 at 5:30 PM

Cochise County Board of Supervisors Hearing Room,
Building G, 1415 Melody Lane, Bisbee AZ 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			
Stephan Green			
Todd Conklin			
Michael McPartlin			
Ken Budge			
vacant			
John Crow			
Frank Davis, Liaison to the Board			

Staff: Britt Hanson, City Attorney, Joe Ward, Building Inspector, Paul Esparza, Planning Manager

The staff would like to inform all applicants

1. That all items on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies. If necessary, contact them directly before making any exterior changes to your property.

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

1. DRB Application 18-22

Bisbee Residential Historic District, Contributing Property #198

This application is seeking approval to construct a 17 X 13 studio office in the SW corner of the property. The structure will have a corrugated metal roof that matches the home and hardiplank lap siding on the exterior. A small roof awning on the front with wood post and beam and matching metal roof located at 12 Wood Canyon.

This application required neighborhood notification.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

2. DRB Application 18-24

Bisbee Residential Historic District, Noncontributing Property #327

This application is seeking approval to add an addition on the north side of the existing house. Copy the bottom front print and build an identical second story with wraparound decks on east, west and south sides of the house located at 429D Laundry Hill St.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

This application required neighborhood notification.

Staff Comments and Administrative Approval Report

1. DRB Application 18-32

Bisbee Commercial District, 49 Main St. Window signage approved for Bisbee Massage.

2. Resignation of Jeff Trujillo.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Adjournment:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 1415 Melody Lane, Bldg. G, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.