

ACTION AGENDA

THE REGULAR SESSION OF THE CIVIL SERVICE COMMISSION (CSC) WAS HELD ON MONDAY, JULY 23, AT 5:30 P.M. IN THE COCHISE COUNTY BOARD OF SUPERVISORS SMALL CONFERENCE ROOM LOCATED AT 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA

Commission Members

Ken Budge – Absent Excused

Joni Giacomino - Present

Kenneth Wallace - Present

Nancy Jacobsen - Present

Daniel S. Duchon – Staff Liaison - Present

Gabe Lindstrom – Council Liaison - Absent

The following items were considered, discussed, and/or decided upon at this meeting:

1. Call to the public

There were no requests made to speak.

2. Introductions

Daniel Duchon, Kenneth Wallace, Nancy Jacobsen, and Joni Giacomino made brief personal introductions.

3. Presentation and Discuss on Civil Service Commission duties, responsibilities – Daniel S. Duchon – Staff Liaison

Daniel S. Duchon presented on the Civil Service Commission's duties, and responsibilities. Mr. Duchon discussed the Charter, By-Laws, Personnel Rules and Regulations, and answered questions

4. Discussion and possible election of a chairperson and vice-chairperson.

No nominations or motions were made and no vote was taken.

5. Member Comments

Members made brief comments.

6. Staff Report

Mr. Duchon discussed current issues in the Personnel Department, specifically policy amendments currently being researching such as: probationary employees; hiring contingencies; internal hires; pay adjustments; PTO cash out; whistleblower; immunizations; and light duty/return to work.

7. Adjournment

MOTION: Kenneth Wallace moved to adjourn at 6:25 pm.

SECOND: Joni Giacomino

MOTION PASSED: Unanimously