

## ACTION AGENDA

THE SPECIAL SESSION OF THE POLICE AND FIRE ADVISORY COMMITTEE (PFAC) WAS HELD ON TUESDAY, JULY 31, AT 5:30 P.M. IN THE COCHISE COUNTY BOARD OF SUPERVISORS EXECUTIVE CONFERENCE ROOM LOCATED AT 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA

### **Committee Members:**

Phillip Martinez, Ward 1, Chair - P  
Thomas Patterson, Ward 1, Co-chair - P  
William Crow, Ward 2 - P  
Josef Linden, Ward 2 - A  
William McNab, Ward 3 - P  
Vacant, Ward 3 - A  
Alice Hamers, Member at Large - P

### **Fire Department Representatives**

TBD, Firefighter - A  
TBD, Captain - A

### **City Staff:**

Daniel Duchon, Personnel Director - P  
Albert Echave, Chief of Police - P  
George Castillo, Fire Chief - P

### **Police Department Representatives**

Joey Long, Deputy Chief - P  
Janus Poppe, Sergeant - A

### **City Council Liaison:**

Frank Davis, Councilmember Ward I - A

The following items were considered, discussed, and/or decided upon at this meeting:

1. Discussion and possible approval of the Minutes (Action Agenda) of the Regular Session of the Police and Fire Advisory Committee (PFAC) held on May 22, 2018.

**MOTION:** Thomas Patterson moved to approve the Minutes of the Regular Session of the PFAC held on May 22, 2018.

**SECOND:** William McNab

**MOTION PASSED:** Unanimously

2. Discussion and possible adoption of the Annual PFAC report to City Council – Phillip Martinez PFAC Chair

No vote taken, Annual PFAC Report not available.

3. Follow up information:
  - a. Distribution of PFAC member contact information

Mr. Duchon followed up on how PFAC members may distribute personal contact information. Specifically, the City will not distribute personal contact information via the City website.

- b. Recommendation to Council for time in service awards

Mr. Duchon discussed the prior PFAC recommendation made to City Council regarding employee time in service awards/recognition, and such recognition occurring quarterly to City Council, beginning in September 2018.

Anyone needing special accommodations to attend this meeting should contact the City Clerk Office at (520) 432-6012 at least twenty-four hours before the meeting.

4. Discussion and possible approval of methods of community engagement

Members discussed methods of community engagement including: drafting and distributing a survey, visiting neighborhood watch programs, staffing booths at community events, having more meetings, and prioritizing attendance of current meetings. No vote was taken.

5. Discussion and presentation of Neighborhood Watch programs – Bisbee Police Leadership

Chief Echave and Deputy Chief Long discussed current neighborhood watch programs and answered questions.

6. Discussion and presentation on current issues in Bisbee Public Safety – Bisbee Police and Fire Leadership

Chief Echave and Chief Castillo discussed current issues facing the Police and Fire Departments and answered questions.

7. Discussion of future agenda items.

Members requested the following at future agenda items:

- Presentation on the Public Safety Personnel Retirement System issue facing the City
- Volunteer coordination with the School Board
- Discussion and possible adoption of a community survey

**MOTION:** Thomas Patterson moved to adjourn at 7:46 pm.

**SECOND:** William McNab

**MOTION PASSED:** Unanimously