

ACTION AGENDA

THE SPECIAL SESSION OF THE CIVIL SERVICE COMMISSION (CSC) WAS HELD ON TUESDAY, AUGUST 7, AT 5:30 P.M. IN THE COCHISE COUNTY BOARD OF SUPERVISORS EXECUTIVE CONFERENCE ROOM LOCATED AT 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA

**Commission Members**

Ken Budge - P

Joni Giacomino - P

Kenneth Wallace - P

Nancy Jacobsen - P

Daniel S. Duchon – Staff Liaison – P

Frank Davis – Council Liaison - P

The following items were considered, discussed, and/or decided upon at this meeting:

1. Roll Call
2. Discussion and Possible Approval of the Minutes of the July 23, 2018 Meeting.

**Motion:** Kenneth Wallace moved to approve the Minutes of the July 23, 2018 meeting

**Second:** Nancy Jacobsen     **Motion Passed:** three yeas, Mr. Budge did not vote

3. Call to the public - None
4. Discussion and Possible Election of a Chairperson

**Motion:** Nancy Jacobson nominated Kenneth Wallace as Chairperson

Mr. Wallace declined the nomination

**Second:** No Second

**Motion:** Nancy Jacobson nominated Ken Budge as Chairperson

**Second:** Joni Giacomino     **Motion Passed:** Unanimous

5. Discussion and Possible Election of a Vice-Chairperson

**Motion:** Ken Budge nominated Nancy Jacobsen as Vice-Chairperson

**Second:** Joni Giacomino     **Motion Passed:** Unanimous

6. For the Good of the Order

Ms. Giacomino asked about flexibility in meeting times and dates. Mr. Duchon stated he would research the issue with the Clerk and respond.

**City of Bisbee Civil Service Commission**  
1415 Melody Lane Bldg. G, Bisbee, AZ 85603

Mr. Wallace discussed how he has been asked by others about interpreting the Personnel Rules and Regulations.

Mr. Budge discussed how the Commission should disseminated information with regard to Open Meeting Law.

Ms. Jacobsen discussed how the Commission will handle executive sessions, and how CSC hearings are scheduled.

7. Member Comments (NOT OPEN FOR DISCUSSION) - None
8. Staff Report – None
9. Adjournment