



**City of Bisbee
 Planning and Zoning Commission Meeting
 1415 Melody Lane, Building G
 Cochise County Board of Supervisors, Hearing Room
 Bisbee, Arizona 85603
 August 16, 2018 @ 5:30 pm**

Action Agenda

5:30 pm Call to Order

Roll Call - Commission Members

	Present	Absent	Excused
Judy Anderson-Chair	X		
Mark Apel- Vice Chair	X		
Bryant Keefe	X		
Noah Suby	X		
Nancy Parana			X
Michael McPartlin	X		
Louis Pawlik			X
Douglas Dunn- Council Liaison to the Commission	X		

CALL TO THE PUBLIC –

Agenda Item 1.

Public Hearing to consider a Special Use Permit for an offsite advertising sign in the Historic District. Discussion and Possible Recommendation to the Mayor and City Council.

A request for a Special Use Permit submitted by Albert Mendez to authorize a 32 square foot offsite advertising sign on the building at 10 Copper Queen Plaza. APN 103-62-415. The property is zoned C-1 and is owned by Francisco Barco. A Special Use Permit is required for all offsite advertising signage in the Historic District per Zoning Code Article 7.6(A)(2). All public notice requirements have been met.

Mr. Paul Esparza presented the staff report with a PowerPoint, preserved in the files. Mr. Mendez addressed the Planning Commission. The Planning Commission discussed the request. No public spoke on this item.

Motion: Recommend approval to the City Council **Action:** Approve

Moved by: **Seconded by:**

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Ms. Anderson, Mr. Apel, Mr. McPartlin, Mr. Suby, Mr. Keefe

No:

Abstain: 0

Agenda Item 2.

Public Hearing to consider an application for Transfer of City Property.

Discussion and Possible Recommendation to the Mayor and City Council

A request for the transfer of a portion of city property located along upper Pace Avenue. The applicant wishes to acquire the city property to establish parking for her nearby residence located at 730 Gentry Avenue. The applicant is Judith Frank. All public notice requirements have been met.

Mr. Paul Esparza presented the staff report with a PowerPoint, preserved in the files.

Ms. Frank addressed the Commission with her request.

Several adjacent property owners addressed the Commission:

Nora Renneker spoke against

Donald Tordsen spoke against

Salvatore Garrusso spoke in favor

Claire Hughlett spoke against

The Commission discussed that the requested parcel was too large and that the applicant should consult with an engineer to determine how much land would be needed for creating two parking spaces. The access to the site should be at the top of Pace Avenue and not at the bottom on the concrete driveway as requested by an adjacent property owner on Pace Avenue. The Commission decided to table the item, so the applicant had time to do an engineering analysis.

Motion: Recommend table the item to a date uncertain **Action:** Approve

Moved by: **Seconded by:**

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Ms. Anderson, Mr. Apel, Mr. Keefe, Mr. McPartlin, Mr. Suby

No: 0 **Abstain:** 0

COMMISSIONER REPORT/COMMENTS:

Commissioner Apel asked about getting updated zoning regulations on the website and if the new Rezoning and Special Use Permit criteria had been adopted by the City Council.

FUTURE AGENDA ITEM SUGGESTIONS: (Commission members may suggest topics for future meeting agendas, but the Commission will not hear, discuss, deliberate or take action on any of these topics.)

STAFF REPORT:

Mr. Esparza advised the Commission that staff was working on the RV regulations and an Assessor Living Quarters definition.

ADJOURNMENT: Meeting adjourned at 7:25 pm