



**City of Bisbee
Transit Advisory Committee
Cochise County Board of Supervisors Hearing Room
1415 Melody Lane Bldg. G Bisbee, AZ 85603**

Wednesday, August 15th, 2018 at 1:00 p.m.

Action Agenda

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

1:20 p.m. Call to Order

Roll Call:

Judi Flowers, Senior Citizen Representative
Donna Pulling, Local Representative
Humberto Rivera, Douglas Transit Manager
Luis Pedroza, Douglas Fin. Dir./City Treas.
Kathe Williams, City of Benson
Mike Normand, City of Sierra Vista

Connie Gastelum, SEAGO
Jessica Urrea, SEAGO
Frank Davis, Bisbee City Council Liaison
Judy Guentzler-Collins, City Liaison/Grant
Coordinator

CALL TO THE PUBLIC – No one from the public wished to speak at this time.

Item 1.

Approve the Minutes from the May 2018 TAC Meeting:

Ms. Gastelum moved for approval, and Mr. Rivera seconded. Approved Unanimously.

Item 2.

Updates on 2018-2020 ADOT 5311 Transit Grant and the 2018 – 2019 AAA Grant

Discussion only, grant applications update. Grant funds will be used to continue to manage and operate the Bisbee Bus transit system serving the City of Bisbee and Naco, Arizona.

Discussion only, ADOT has approved the application and sent a notice of our final funding. The Administration portion was cut, however, it should be manageable.

Item 3.

Financial Report for Current 5311 Grant

Discussion only, report on the current 5311 Grant's Administrative, Operating and Capital expenses to date.

Discussion only, the grant has money remaining that needs to be expended by 9/30/18. A diagnostic scanner is being researched for bus maintenance.

Item 4.

Triennial Site Review with ADOT

Discussion only, progress report on preparation for the City of Bisbee’s 5311 Grant Site Review by ADOT.

Discussion only, ADOT will be coming down to Bisbee to conduct a full day review of the entire system. No date has been given yet. Staff is working on recovering files lost in the file that are relevant to the current grant that will expire on 9/30/18.

Item 5.

Driver Schedule Changes

Discussion only, report on the recent change to the Bisbee Bus’s drivers’ schedules.

Discussion only, staff reported that they changed the bus drivers’ schedules to reduce the break for the second shift from 3.5 hours to 1.5 hours. This change will result in fuel savings and wear and tear on the bus. Ms. Flowers added that per one of the bus drivers, the new schedule will also allow the second shift to arrive later giving the mechanic and extra two hours to work on the buses.

Item 6.

Bus Maintenance Issues

Discussion only, report on issues with bus maintenance and possible solutions.

Discussion only, staff reported that over the summer many days the system only had one available bus due to repeated problems with AC units and the new bus having issues with seals during the monsoons. Additionally, the mechanic has had issues with Creative Bus Sales not getting info to him regarding parts. The mechanic will be receiving a computer soon with the hopes that he can obtain information first hand.

Item 7.

Ridership Report And Other News

Discussion only, quarterly report on ridership and mileage statistics for the Bisbee Bus.

Mr. Rivera reported that ridership fell slightly during May and June. It was suggested that perhaps it was due to the lack of proper air-conditioning on the buses, or because gas prices have dropped, therefore some riders may be driving themselves some.

Item 8.

Cochise Connections Report

Discussion only, quarterly report on ridership and mileage statistics for Cochise Connections.

The City of Douglas reported that Cochise Connections ridership has been rising slightly. They also reported that the system will cease service to Benson sometime in September, when Greyhound begins looping through Benson, Sierra Vista, Patagonia, Nogales and Tucson. Additionally, at that time, the system will begin going through Palominas and Hereford on its Bisbee/Sierra Vista leg, rather than over Mule Mountain.

STAFF COMMENTS: – No one from the staff wished to speak at this time.

MEMBER’S COMMENTS: – No one from the Committee wished to speak at this time.

ADJOURNMENT: 2:21 P.M.

Next meeting: Wednesday, November 21, 2018 at 1:00pm

PERSONS NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT JUDY GUENTZLER-COLLINS, COMMITTEE LIAISON, AT (520) 432-6016, AT LEAST TWENTY-FOUR HOURS BEFORE THE MEETING.