



ACTION AGENDA
Design Review Board
November 7, 2018 at 5:30 PM
Cochise County Board of Supervisors Executive Conference Room,
Building G, 1415 Melody Lane, Bisbee AZ 85603

The Meeting Called to Order by Ken Budge at 5:30 PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green			X
Todd Conklin	X		
Michael McPartlin	X		
Ken Budge-Chair	X		
Jon Sky	X		
John Crow-Vice Chair	X		
Frank Davis, Liaison to the Board			X

Staff: Peter Gardner, Planner II

CALL TO THE PUBLIC Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.**

No one addressed the DRB during Call to the Public

1. DRB Application 18-57

Bisbee Commercial Historic District, Contributing Property
16 Clawson Ave, APN 103-62-121, Zoning R-1, Setbacks F=10 S=5 R=10 Accessory=3

This application is seeking approval to renovate the home to include (1) demolition of hazardous tower, (2) removal of non-code compliant elements with replacement in kind, (3) replacement of outdated windows and doors with energy efficient models. The applicant is Britt Hanson. All public notice requirements have been met.

Mr. Hanson addressed the DRB regarding his project. The DRB discussed the contributing structure and preserving certain aspects of the building with no front carport. The DRB discussed this application returning to them with a proposal for no carport in

front and patio under versus no patio. The second proposal is for a one parallel parking spot closer to the existing footprint.

Motion: Move to table and return with two proposals **Action:** Approve
Moved by: Budge **Seconded by:** Crow
Vote: Motion passed (**Summary:** Yes = 6, No = 0, Abstain 0)
Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Budge, Mr. Crow, Mr. Gaffer

2. DRB Application 18-63

Bisbee Residential Historic District, Contributing Property #834
826A Sims Road, APN 103-60-131A, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to rebuild and add to the original deck. The applicant is Doreen Edwards.

The applicant addressed the DRB regarding her project. The DRB discussed the project.

Motion: Move to approve with wood pickets rather than rebar. **Action:** Approve
Moved by: McPartlin **Seconded by:** Sky
Vote: Motion passed (**Summary:** Yes = 6, No = 0, Abstain 0)
Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Budge, Mr. Crow, Mr. Gaffer

3. DRB Application 18-64

Bisbee Residential Historic District, Non-Contributing Property #674
178 Quality Hill Road, APN 103-61-401A, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to remove and replace the dilapidated front porch on the home. The applicant is Janet Parkhurst.

The applicant addressed the DRB regarding her project. The DRB discussed the project.

Motion: Approve as submitted with recommendation to make more porch-like
Action: Approve
Moved by: Gaffer **Seconded by:** Conklin
Vote: Motion passed (**Summary:** Yes = 6, No = 0, Abstain 0)
Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Budge, Mr. Crow, Mr. Gaffer

4. DRB Application 18-65

Bisbee Residential Historic District, Non-Contributing Property #935
408 Roberts Ave, APN 103-61-091, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to build a 14' X 14' addition on existing carport slab per the submitted drawings. Matching the existing siding and windows as best possible. The applicant is Allen & Faye Hoese.

The applicant addressed the DRB regarding their project. The DRB discussed the project.

Motion: Move to approve as submitted **Action:** Approve

Moved by: Conklin **Seconded by:** Sky

Vote: Motion passed (**Summary:** Yes = 6, No = 0, Abstain 0)

Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Budge, Mr. Crow, Mr. Gaffer

5. DRB Application 18-66

Bisbee Commercial Historic District, Contributing Property

41 Brewery Ave, APN 103-62-288, Zoning CM-2, Setbacks F=0 S=0 R=0

The applicant is seeking approval to replace four single hung second floor windows on west facing front side of building with similar double pane modern equivalents.

Modification to entry area to meet code requirements for change of use. Replace and recess existing door at northwest corner with metal clad out swing door with panic hardware. Add a new door of the same type to the south wall of entry area. The applicant is Mike Snyder represented by Sean Hicks. The applicant will discuss a small change to the submittal.

The applicant addressed the DRB regarding his project. The DRB discussed the project.

Motion: Move to approve as amended by applicant with no replacement windows and no safety bars on doors and windows. **Action:** Approve

Moved by: McPartlin **Seconded by:** Crow

Vote: Motion passed (**Summary:** Yes = 6, No = 0, Abstain 0)

Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Budge, Mr. Crow, Mr. Gaffer

6. DRB Application 18-68

Bisbee Residential Historic District, Non-Contributing Property

429D Laundry Hill, APN 103-61-175C/177A, Zoning R-1, Setbacks F=10 S=5 R=10

The applicant is seeking approval to replace a fixed glass window with a window that provides egress on northside upper floor. Replace fixed glass window with French doors on lower westside to provide egress per adopted fire codes. The applicant is Jon Sky.

The applicant addressed the DRB regarding his project. The DRB discussed the project.

Motion: Move to approve as submitted **Action:** Approve

Moved by: Crow **Seconded by:** Conklin

Vote: Motion passed (**Summary:** Yes = 4, No = 1, Abstain 1)

Yes: Mr. Conklin, Mr. Budge, Mr. Crow, Mr. Gaffer,

No: McPartlin

STAFF COMMENTS/ ADMIN APPROVAL REPORT

DRB Application 18-56

Object Limited, 29 Main Street, APN 103-62-179, Administrative approval to change sign letters for Object Limited from sharp edged to rounded edged letters.

DRB Application 18-59

David Tynes, 805 Tombstone Canyon, APN 103-60-352 Staff update on progress to secure the property. See staff memo and pictures.

DRB requested that the owner move toward fixing the roof.

DRB Application 18-61

Desert Diva, 41 Main Street, APN 103-62-183, Administrative approval for a 3 square foot window sign for Desert Diva.

DRB Application 18-62

Donna Burke, 511B Mayor Ave, APN 103-59-022, Administrative approval to remove and replace like single hung windows.

DRB Application 18-69

Joan Warner, 52 Main Street, APN 103-62-160A, Administrative approval to remove existing roof and re-sheath deck as needed. Fiberglass base sheet for dry in and torch down (white) roofing.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

ADJOURNMENT

The meeting adjourned at 7:29 PM