

## ACTION AGENDA

### REGULAR SESSION OF THE EMPLOYEE COUNCIL MEETING WEDNESDAY, NOVEMBER 14, 2018 COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM

ACTION AGENDA OF THE REGULAR SESSION OF THE CITY OF BISBEE EMPLOYEE COUNCIL WAS HELD ON WEDNESDAY, NOVEMBER 14, 2018 AT 10:00 A.M. IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BLDG G, BISBEE, ARIZONA.

#### ROLL CALL

Yvonne Ward	Finance - P	Rochelle Davis	Queen Mine Tour - P
Nina Williams	City Clerk's Office, Chair - P	Joe Ward	Community Development - P
TBD	Fire Dept. - A	Alison Williams	Library - P
TBD	Police Dept. - A		
TBD	Public Works - A	Daniel S. Duchon	Staff Liaison - P

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

1. Discussion and approval of the minutes of the August 8, 2018 meeting of the employee council.

**Motion:** Alison Williams moved to approve the action agenda of the August 8, 2018 employee council meeting.

**Second:** Yvonne Ward

**Motion Passed:** Unanimously

2. Discussion on collaboration with Civil Service Commission.

Members discussed collaborating with the Civil Service Commission.

3. Presentation and discussion on proposed amendments to the Personnel Rules and Regulations:
  - a. Definitions Section
  - b. Hiring Contingencies
  - c. Hiring Policy
  - d. Internal Hires
  - e. Light Duty – Return to Work
  - f. Probation Policy
  - g. Alternative Appointments
  - h. Volunteers

Mr. Duchon and the council discussed proposed amendments to the Personnel Rules and Regulation.

4. Discussion of proposed by-laws

Members discussed creating proposed by-laws.

5. Update on health insurance options

Mr. Duchon provided an update on employee health insurance options and future options.

6. Discussion of future agenda items.

- Follow up on volunteer policy
- Budget updates in the spring
- Allegation of Council Member verbally attacking city employee at city council meeting.
- Future policy amendments and requests for special sessions

COMMENTS

None

ADJOURNED AT 11:52 AM

**Motion:** Alison Williams

**Second:** Yvonne Ward

**Motion Passed:** Unanimously