



**SPECIAL SESSION  
MEETING NOTICE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City of Bisbee Police and Fire Public Safety Personnel Retirement System Boards and to the general public that the Boards will hold the following special session meeting which will be open to the public on:

SPECIAL SESSION - THURSDAY, DECEMBER 6, 2018 AT 4:30 P.M., IN THE COCHISE COUNTY BOARD OF SUPERVISORS – EXECUTIVE CONFERENCE ROOM, 1415 MELDOY LANE, BLDG G, BISBEE, ARIZONA

**ACTION AGENDA**

**1. ROLL CALL**

**Police Board Members:**

|                   |                     |
|-------------------|---------------------|
| Mayor David Smith | Chairperson - P     |
| Brian Swan        | Member - P          |
| Andrew Deford     | Member - A          |
| William Bagby     | Member, Citizen - P |
| Keri Bagley       | Member, Citizen - P |
| Daniel S. Duchon  | Staff Liaison - P   |

**Fire Board Members:**

|                   |                     |
|-------------------|---------------------|
| Mayor David Smith | Chairperson - P     |
| Mark Perez        | Member - A          |
| Jim Richardson    | Member - P          |
| William Bagby     | Member, Citizen - P |
| Keri Bagley       | Member, Citizen - P |

**2. POLICE AGENDA**

A. Review and possible approval of meeting minutes – July 26, 2018

*Action Requested: For discussion and vote to approve regular session meeting minutes from the July 26, 2018 Police Local Board meeting.*

**Motion:** Mr. Bagby moved to approve the minutes.

**Second:** Ms. Swan

**Vote:** Unanimous

B. Discussion and Vote on transfers out of, and membership into the Public Safety Retirement System for the following employees:

*Action Requested: For discussion, comment, and approval or disapproval of transfers out of, and membership into the Public Safety Retirement System.*

• Transfer In

- |                         |                          |                 |
|-------------------------|--------------------------|-----------------|
| ○ Ryan Bowie            | Bisbee Police Department | October 6, 2018 |
| ○ Lonnie Loper-Carbajal | Bisbee Police Department | October 6, 2018 |

**Motion:** Mr. Swan moved to approved the memberships in the PSPRS.

**Second:** Mr. Bagby

**Vote:** Unanimous

• Discussion and vote on the Normal Retirement application of Police Officer Brian Swan.

*Action Requested: For discussion and approval or disapproval of the normal retirement application of Police Officer Brian Swan.*

**Motion:** Mr. Smith moved to approve the retirement

**Second:** Mr. Bagby

**Vote:** Unanimous

Note: Mr. Swan did not vote

C. Discussion and possible approval of Police Department Local Board Membership when Mr. Andrew Deford's term ends in January 2019.

No action taken.

### 3. FIRE AGENDA

A. Review and possible approval of meeting minutes – July 26, 2018

*Action Requested: For discussion and vote to approve special session meeting minutes from the July 26, 2018 Fire Local Board meeting.*

**Motion:** Ms. Bagley moved to approve the minutes

**Second:** Mr. Bagby

**Vote:** Unanimous

B. Discussion and Vote on transfers out of, and membership into the Public Safety Retirement System for the following employees:

*Action Requested: For discussion, comment, and approval or disapproval of transfers out of, and membership into the Public Safety Retirement System.*

- Transfer Out

- Steven Schlotmann                      Bisbee Fire Department                      October 31, 2018

**Motion:** Mr. Richardson moved to approve the transfer out of PSPRS

**Second:** Mr. Bagby

**Vote:** Unanimous

C. Discussion and possible approval of Fire Department Local Board Membership when Mr. Mark Perez's term ends in January 2019.

No action taken

4. Board suggestions for upcoming Agenda Items.

*Action Requested: Possible direction to staff related to placing items on a future agenda.*

Members discussed filling the upcoming vacancies on this board.

ADJOURNMENT:

**Motion:** Mr. Smith moved to adjourn.

**Second:** Mr. Swan

**Vote:** Unanimous

Adjourned at 4:45pm.