



ACTION AGENDA
Design Review Board
December 5, 2018 at 5:30 PM
Cochise County Board of Supervisors Hearing Room,
Building G, 1415 Melody Lane, Bisbee AZ 85603

The Meeting Called to Order by Michael McPartlin at 5:31 PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green	X		
Todd Conklin	X		
Michael McPartlin	X		
Ken Budge-Chair			X
Jon Sky	X		
John Crow-Vice Chair			X
Frank Davis, Liaison to the Board	X		

Staff: Paul Esparza, Planning Manager

CALL TO THE PUBLIC Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.**

***1. Presentation by Al Anderson on behalf of Firewise Communities**
Discussion and possible recommendation regarding Firewise Communities.

The DRB discussed the presentation and a letter of support for Firewise Communities

Motion: Letter of support on behalf of Old Bisbee Firewise and to the extent that it is feasible be mindful of Firewise standards when considering materials used in building applications.

Action: Approve

Moved by: McPartlin **Seconded by:** Gaffer

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Green, Mr. Gaffer

2. DRB Application 18-22 Modification

Bisbee Residential Historic District, Contributing Property #198
12 Wood Canyon, APN 103-56-011B, Zoning R-1, Setbacks F=10 S=5 R=10
Accessory=3

This application is seeking a modification to reduce the south side yard setback from 5 to 4 feet. The applicant is Jodi Feuerhelm represented by Noah Suby.

Noah Suby presented the setback reduction request on behalf of the applicant.

Motion: Move to approve the side yard setback from 5' to 4'. **Action:** Approve
Moved by: Gaffer **Seconded by:** Sky
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Green, Mr. Gaffer

3. DRB Application 18-71

Bisbee Residential Historic District, Property Status unknown
301A Tombstone Canyon, APN 103-61-336, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to remove the existing dilapidated garage structure and replace with a new carport structure. The applicant is Joseph and Sharon Pfeiffer represented by Eric Winter. The 300-foot notification requirement has been met.

Eric Winter presented the project for the rebuild of the garage structure.
Mark Parsons addressed the DRB
Paul Mueller addressed the DRB
Michelle Zenda addressed the DRB
Sylvia Smith addressed the DRB
The DRB discussed the application with the applicant
Ken Pokorski addressed the DRB
Walter Steinbach addressed the DRB

Motion: Move to approve a structural repair only. **Action:** Approve
Moved by: Sky **Seconded by:** Conklin
Vote: Motion failed (**Summary:** Yes = 2, No = 3, Abstain 0)
Yes: Mr. Sky, Mr. Conklin **No:** Mr. Gaffer, Mr. Green, Mr. McPartlin

4. DRB Application 18-72

Bisbee Residential Historic District, Contributing Property #315
30 Moon Canyon, APN 103-59-138C, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to repair and reconstruct existing ground floor concrete building and construct new second floor wood frame addition to make a one-bedroom residence. The applicant is Tug and Georgia Kellough represented by Albert Hopper. The 300-foot notification requirement has been met.

Mr. Kellough presented his project to the DRB. The DRB discussed the project.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Sky **Seconded by:** Conklin
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Green, Mr. Gaffer

5. DRB Application 18-73

Bisbee Residential Historic District, Non-Contributing Property #843
740 Tombstone Canyon, APN 103-60-102, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to remove metal roofing from garage door and parapet and replace with rough sawn redwood. Replace all aluminum sliding and single pane windows with wooden single/double hung dual pane grid windows. Remove three aluminum windows and install wooden siding to match existing siding over window openings. Remove slab door and stucco over door opening. Install new panel door in window opening on back wall of home. The applicant is Steven Smelser.

Mr. Smelser presented his project to the DRB. The DRB discussed the project.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Conklin **Seconded by:** Gaffer
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. McPartlin, Mr. Sky, Mr. Conklin, Mr. Gaffer, Mr. Green

STAFF COMMENTS/ ADMIN APPROVAL REPORT

DRB Application 18-59
David Tynes, 805 Tombstone Canyon, APN 103-60-352
Staff update on progress toward roof repair.

Doris Turner asked about the status of the property. Staff to contact Mr. Tynes to meet with him on site with Mr. Ward and Mr. Sky. Mr. Tynes to appear at 1/2/19 DRB meeting.

DRB Application 18-70
Roger Pike, 61B Shearer Ave, APN 103-62-083A
Remove glue down carpet on porch floors and install waterproof torch down porch floor protector.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Discussion on the city demolition process.

ADJOURNMENT

The meeting adjourned at 7:28 PM.