



**City of Bisbee  
Transit Advisory Committee  
Cochise County Board of Supervisors Hearing Room  
1415 Melody Lane Bldg. G Bisbee, AZ 85603**

**Wednesday, November 28, 2018 at 1:00 p.m.**

**Action Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

1:10 p.m. Call to Order

**Present**

Judi Flowers, Senior Citizen Representative  
Donna Pulling, Local Representative  
Humberto Rivera, Douglas Transit Manager  
Luis Pedroza, Douglas Fin. Dir./City Treas.

Connie Gastelum, SEAGO  
Judy Guentzler-Collins, City Liaison/Grant  
Coordinator

**CALL TO THE PUBLIC** – No one from the public wished to speak at this time.

**Item 1.**

**Approve the Minutes from the Nov 2018 TAC Meeting:**

Ms. Gastelum moved for approval, and Ms. Flowers seconded. Approved Unanimously.

**Item 2.**

**Updates on 2018-2020 ADOT 5311 Transit Grant and the 2018 – 2019 AAA Grant**

Discussion only, grant applications update. Grant funds will be used to continue to manage and operate the Bisbee Bus transit system serving the City of Bisbee and Naco, Arizona.

Discussion only, Exhibit ‘A’ of the grant agreement needs to be amended to remove “Indirect Costs” from the document. Once completed, the grant will be activated.

**Item 3.**

**Financial Report for Current 5311 Grant**

Discussion only, report on the current 5311 Grant’s Administrative, Operating and Capital expenses to date.

Discussion only, the Financial Report could not be completed due to a temporary staff shortage.

**Item 4.**

**Triennial Site Review with ADOT**

Discussion only, ADOT conducted its onsite, triennial audit for the 5311 grant on October 30, 2018. The results were positive. A draft compliance letter was received by Bisbee, which staff is addressing.

**Item 5.**

**Ridership Report And Other News**

Discussion only, quarterly report on ridership and mileage statistics for the Bisbee Bus.

Mr. Rivera reported that ridership is has been declining since May of this year. Bisbee staff will look into the reason.

**Item 6.**

**Cochise Connections Report**

Discussion only, quarterly report on ridership and mileage statistics for Cochise Connections.

The City of Douglas reported that Cochise Connections ridership has continued rising. We are looking toward Greyhound's first review of the new Nogales/Tucson/Benson/Sierra Vista route, and how changes there might help the Cochise Connections system.

**STAFF COMMENTS:** – No one from the staff wished to speak at this time.

**MEMBER'S COMMENTS:** – No one from the Committee wished to speak at this time.

**ADJOURNMENT: 1:20 P.M.**

**Next meeting: Wednesday, February 20, 2019 at 1:00pm**

**PERSONS NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT JUDY GUENTZLER-COLLINS, COMMITTEE LIAISON, AT (520) 432-6016, AT LEAST TWENTY-FOUR HOURS BEFORE THE MEETING.**