



**Design Review Board  
January 3, 2019 at 5:30 PM  
Cochise County Board of Supervisors Hearing Room  
1415 Melody Lane, Building G  
Bisbee, Arizona 85603**

**ACTION AGENDA**

**The Meeting Called to Order by Ken Budge at 5:31 PM**

**Roll Call-Board Members**

| <b>Design Review Board</b>                   | <b>Present</b> | <b>Absent</b> | <b>Excused</b> |
|--|----------------|---------------|----------------|
| Peter Gaffer                                 | X              |               |                |
| Stephan Green                                |                |               | X              |
| Todd Conklin                                 | X              |               |                |
| Michael McPartlin*(via telephone for Item 3) |                |               |                |
| Ken Budge-Chair                              | X              |               |                |
| Jon Sky                                      | X              |               |                |
| John Crow-Vice Chair                         |                | X             |                |
| Leslie Johns, Council Liaison to the Board   | X              |               |                |

Staff: Paul Esparza, Planning Manager, Joe Ward, Building Inspector

**CALL TO THE PUBLIC** Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.**

**1. DRB Application 18-59**

Bisbee Residential Historic District, Contributing Property #692  
805 Tombstone Canyon, APN 103-60-352, Zoning R-1, Setbacks F=10 S=5 R=10

Update to DRB by applicant Davis Tynes on progress to repair roof.

Staff gave the DRB an update. Mr. Tynes addressed the DRB regarding the progress he has made on repairs to the roof.

The DRB asked questions of Mr. Tynes.

Mr. Tynes stated he would complete the roof resurfacing by January 15.

## **2. DRB Application 18-74**

Bisbee Residential Historic District, Non-Contributing Property #40

410 Brewery Ave, APN 103-63-205, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval of construction of an approximate 340 square feet two-story dwelling with kitchen and living/sleeping space. The applicant is Carol Rhoads Dodd. The 300-foot notification requirement has been met.

The applicant addressed the DRB regarding her project. The two-story home has already been built. The DRB discussed the application and asked questions of the applicant.

**Motion:** Move to approve as submitted. **Action:** Approve

**Moved by:** Sky **Seconded by:** Conklin

**Vote:** Motion passed (**Summary:** Yes = 4, No = 0, Abstain 0)

**Yes:** Mr. Sky, Mr. Conklin, Mr. Gaffer, Mr. Budge

## **3. DRB Application 18-77**

Bisbee Residential Historic District, Non-Contributing Property #621

822C Pace Ave, APN 103-60-128, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to install a 25-foot-long, 4-foot-tall wood picket fence with dog ear tops. The applicant is Todd Conklin.

The applicant addressed the DRB regarding his project. The DRB discussed the fence project and asked questions of the applicant.

**Motion:** Move to approve 4-foot fence as submitted. **Action:** Approve

**Moved by:** Budge **Seconded by:** Sky

**Vote:** Motion passed (**Summary:** Yes = 4, No = 0, Abstain 0)

**Yes:** Mr. Sky, Mr. McPartlin\*, Mr. Gaffer, Mr. Budge

*\*DRB member McPartlin was connected by telephone for this agenda item to maintain a quorum so that applicant DRB member Conklin could be excused to present his DRB application.*

## **4. DRB Application 18-79**

Bisbee Residential Historic District, Non-Contributing Property #1052

4 Temby Ave, APN 103-62-231, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to secure and stabilize a slope with shotcrete on Opera Drive where a retaining wall once existed. The applicant is Nancy Guilmette.

The applicant addressed the DRB regarding her project. Staff showed PowerPoint slides of site photos while the applicant was presenting. The DRB discussed the proposed project and asked questions of the applicant.

**Motion:** Move to approve as submitted. **Action:** Approve

**Moved by:** Gaffer **Seconded by:**

**Vote:** Motion failed (**Summary:** Yes = 2, No = 2, Abstain 0)

**Yes:** Mr. Gaffer, Mr. Budge **No:** Mr. Sky, Mr. Conklin

### **5. DRB Application 18-80**

Bisbee Residential Historic District, N/A Property Status

239A Brewery Ave, APN 103-63-174A, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to construct a new 1,980 square feet, two-story-craftsman style dwelling modeled after period carriage houses. The applicant is Dan Tauch. The 300-foot notification requirement has been met.

The applicant asked that this item be placed on the February 6, 2019 agenda.

**Motion:** Move to table. **Action:** Approve

**Moved by:** Budge **Seconded by:**

**Vote:** Motion passed (**Summary:** Yes = 4, No = 0, Abstain 0)

**Yes:** Mr. Sky, Mr. Conklin, Mr. Gaffer, Mr. Budge

### **6. DRB Application 18-81**

Bisbee Residential Historic District, Contributing Property #721

1001 West Blvd. APN 103-60-372, Zoning R-3, Setbacks F=10 S=5 R=10

This application is seeking approval to construct a 200 square foot one car garage attached to an existing laundry /storage building. The applicant is Todd Bogatay.

The applicant was not present, it was decided to table the agenda item to the next meeting.

**Motion:** Move to table. **Action:** Approve

**Moved by:** Budge **Seconded by:** Conklin

**Vote:** Motion passed (**Summary:** Yes = 4, No = 0, Abstain 0)

**Yes:** Mr. Sky, Mr. Conklin, Mr. Gaffer, Mr. Budge

## **STAFF COMMENTS/ ADMIN APPROVAL REPORT**

DRB Application 18-75  
Kara Peters, 31 Subway St, APN 103-62-205A  
Outdoor wooden sign for Bathtub Coffee

DRB Application 18-76  
Daniel Simonis, 18 Brewery Ave, APN 103-62-154  
Outdoor metal painted sign for The Courtyard

DRB Application 18-78  
Paul Opheim, 58 Opera Dr, 103-62-133D  
Install three like-for-like retrofit windows

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not hear, discuss, deliberate or take any action on these topics.)

Mr. Sky asked about administrative approvals. Mr. Budge responded. Mr. Ward explained a like-for-like approval.

Mr. Budge suggested a slope wall discussion be a future agenda item including drainage/runoff issues and Public Works considerations.

## **ADJOURNMENT**

The meeting adjourned at 6:50 PM.