

MINUTES OF THE  
LIBRARY ADVISORY BOARD MEETING  
HELD Monday, January 14 at 5:30 P.M.  
COUNTY CHAMBERS (BOARD OF SUPERVISORS)  
1415 MELODY LANE | BUILDING G | BISBEE, AZ 85603

ROLL CALL:  
BOARD MEMBERS

CINDA COMBS (CHAIR)  
WILL GRONLUND  
JENNIFER JOHNSON  
SUSAN MATTHEWS  
JOAN REICHEL  
DORIS WELLS (ABSENT)

CITY COUNCIL LIAISON: BILL HIGGINS, WARD 1 (EXCUSED)  
CITY STAFF LIAISON: JASON MACOVIAK - LIBRARY MANAGER  
ALISON WILLIAMS, LIBRARY PROGRAM COORDINATOR

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES. Minutes of the July 16, 2018 meeting were approved as written (There was no meeting in October)
2. CORRESPONDENCE AND COMMUNICATIONS.  
NONE
3. CALL TO PUBLIC.  
NONE

OLD BUSINESS.  
NONE

NEW BUSINESS.

4. STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER

Statistical Report - Mr. Macoviak presented statistics for the third quarter of 2018 - 15,706 items circulated, 11,528 adult patron visits, 962 juvenile patron visits, 1373 adult program attendees, 234 juvenile program attendees, and 1290 internet users. Graphs were distributed comparing data from 2018 to 2015. Mr. Macoviak also presented statistics for the month of December, which showed a 41% increase compared to 2015. Mr. Macoviak also reported statistics for the San Jose Annex which opened its doors in December: 235 adult visits, 81 juvenile visits, 63 program participants, and 410 checkouts.

Staffing Report - Mr. Macoviak reported that new employee Samantha Goerlich started that morning and will work 10 hours per week, on Fridays and Saturdays. He also reported that the rest of the staff remained stable.

Programming Update - Ms. Williams updated the Board with current programs at the Library. She reported that programming had increased by 130% since 2015 and noted that new programs have attracted record attendance, including the Haunted Library and the Royale Movies. She also reported that the upcoming Summer Reading Program will be titled "A Universe of Stories" and will take place at both the Annex and the Main Library (on separate days). She also noted that the Library will be partnering with the Science Lab for Summer Reading Programs. She announced that she will be attending the YA Summit in Prescott at the end of the month which will help her create new and innovative teen programming in Bisbee. She also announced that the Library had received a second LSTA Grant (\$4000) to expand the Library's LiFi (Internet Hotspots). She also recognized David Calvert and Jennifer Johnson as recipients for Volunteers of the Year awarded at December's Friends Holiday Party.

Annex Update - Ms. Williams gave an update on the San Jose Annex. She reported that the Annex's three children's programs were well underway: Open Play on Mondays, Little Book Club on Wednesdays and STEAM Ahead on Thursdays. She reported that the Library was distributing surveys to help gauge what the Public wants from both the Library and Annex. She noted that the results would be collated at the end of the month. She also stated that the Library would be creating more surveys in the future.

Strategic Plan: Ms. Williams asked for the Library Advisory Board's assistance in writing a strategic plan for the Library. She noted that the Library would be scheduling some work sessions in the future to work on the plan. She stated that other participants would be the public and the Friends of the Copper Queen Library. She highlighted the overview of the plan: Roles and Responsibilities, Architectural and Structural Overview of the Library, Environmental Scan including Technology, Using Statistics, Programming, the Annex and the CQL in the larger Library System. The Board agreed that this would be a great idea.

Other: Ms. Reichel noted that the Friends of the Copper Queen Library will be hosting their 28<sup>th</sup> Annual Chocolate Tasting on Saturday, February 9 from 6 - 9 at the Central School. She also noted that this year's art for the poster was generously donated by Mary Jane Bank and that tickets were being sold for \$15 this year and were available for sale on eventbrite.com, as well as at the Library, The Olive Oil Store, Finders Keepers and High Desert Market. She also stated that if people were interested in volunteering, donating something for the Silent Auction, or baking chocolate for the tasting, they could contact Vicki Walton. She also mentioned the Chocolate Tasting Website: [bisbeechocolatetasting.com](http://bisbeechocolatetasting.com).

5. FOR THE GOOD OF THE ORDER. The next LAB meeting will be held April 15, 2019 at 5:30 PM.

6. ADJOURNMENT. The meeting was adjourned at 6:20 PM