



**Design Review Board
January 3, 2019 at 5:30 PM
Cochise County Board of Supervisors Hearing Room
1415 Melody Lane, Building G
Bisbee, Arizona 85603**

ACTION AGENDA

The Meeting Called to Order by Ken Budge at 5:31 PM

Roll Call-Board Members

| Design Review Board | Present | Absent | Excused |
|--|----------------|---------------|----------------|
| Peter Gaffer | X | | |
| Stephan Green | X | | X |
| Todd Conklin | X | | |
| Michael McPartlin | X | | |
| Vacant-Chair | | | X |
| Jon Sky | X | | |
| Vacant-Vice Chair | | | X |
| Leslie Johns, Council Liaison to the Board | | | X |

Staff: Peter Gardner, Planner II, Joe Ward, Building Inspector

CALL TO THE PUBLIC Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.**

None

1. Selection of a Chair and Vice Chairman from among the members.

Motion: Move to table to next regular meeting. **Action:** Table

Moved by: Gaffer **Seconded by:** Green

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

2. DRB Application 18-59

Bisbee Residential Historic District, Contributing Property #692
805 Tombstone Canyon, APN 103-60-352, Zoning R-1, Setbacks F=10 S=5 R=10

Update to DRB by applicant Davis Tynes on progress to repair roof.

Staff gave the DRB an update.

Board members expressed disappointment in the progress and next steps.

Motion: Move to set deadline of March 6 to secure roof or refer to Council for action. **Action:** Set deadline

Moved by: McPartlin **Seconded by:** Sky

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

3. DRB Application 18-81

Bisbee Residential Historic District, Contributing Property #721
1001 West Blvd. APN 103-60-372, Zoning R-3, Setbacks F=10 S=5 R=10

This application is seeking approval to construct a 200 square foot one car garage attached to an existing laundry /storage building. The applicant is Todd Bogatay

The applicant was not present.

Motion: Move to table to the next regular meeting. **Action:** Table

Moved by: Sky **Seconded by:** Greene

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

4. DRB Application 19-02

Bisbee Residential Historic District, Non-Contributing Property #320
605D Adams Ave, APN 103-59-093, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to create addition on rear of house. The addition will increase the habitable area by approximately 180 square feet. Addition to include 6' covered wood deck, wrapped to existing side deck. Installation of energy efficient windows and doors. Corrugated roofing will replace existing rolled roofing. The applicant is Tom Northrup and Janet Dylla represented by Noah Suby.

The applicant addressed the DRB regarding his project. The DRB discussed the siding on the project and asked questions of the applicant.

Motion: Move to approve as submitted. **Action:** Approve

Moved by: Sky **Seconded by:** McPartlin

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

5. DRB Application 19-03

Bisbee Residential Historic District, Undetermined Status #962
513D Bailey Hill, APN 103-59-029A, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to add deck on front two sides of home four feet off building. Install new single or double hung windows. Add double doors on front of building and one single door on side of building. Replace T1-11 siding with tear drop siding to match existing siding. Request reduced setback on east side for deck. The applicant is Beardslee Maynard represented by Tyler Bradberry.

Mr. Sky recused himself from the item due to familial relationship. The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Conklin **Seconded by:** Gaffer
Vote: Motion passed (**Summary:** Yes = 4, No = 0, Abstain 0)
Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

6. DRB Application 19-04

Bisbee Commercial Historic District, Contributor # Bi-24
72 & 74 Main St, APN 103-62-430A, Zoning CM-2

This application is seeking approval to replace stucco panels with fixed clerestory windows. Update façade of 72 Main St to match the features of 74 Main St. Heavy wooden garage doors to be replaced with wood-framed double plate glass windows set atop a poured concrete base. Narrow plater box will be inset between supports of 72 Main St front exterior. The applicant is Yonatan Evans.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant. The Board requested that the proposed planter boxes be deleted and the ornamental concrete follow the same height from the ground across the façade.

Motion: Move to approve as amended. **Action:** Approve
Moved by: Gaffer **Seconded by:** Green
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

7. DRB Application 19-05

Bisbee Residential Historic District, Non-Contributing Property #294
635 Tombstone Canyon, APN 103-59-103, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to replace three windows single-hung windows with white vinyl exterior. The applicant is Steven Fall represented by Noah Suby.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant. The Board discussed with window materials as it applied to Firewise standards.

Motion: Move to approve as submitted. **Action:** Approve

Moved by: Gaffer **Seconded by:** Sky

Vote: Motion passed (**Summary:** Yes = 4, No = 1, Abstain 0)

Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. Sky **No:** Mr. McPartlin

8. DRB Application 19-06

Bisbee Commercial Historic District, Contributor #Bi-207

43B OK St, APN 103-62-310, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to remove non-original stairs and add small metal fire escape stairs from concrete outbuilding's roof. The applicant is Ann Saunders represented by Noah Suby.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant. The Board discussed how the project would interact with SHPO requirements. The Applicant agreed to investigate.

Motion: Move to approve as submitted, conditional on SHPO approval. **Action:** Approve

Moved by: McPartlin **Seconded by:** Sky

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Greene, Mr. Conklin, Mr. McPartlin, Mr. Sky

STAFF COMMENTS/ ADMIN APPROVAL REPORT

Mr. Ward expressed concerns about applicants with administrative approval not following the terms of the approval.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not hear, discuss, deliberate or take any action on these topics.)

Mr. Sky asked about expanding administrative approvals. Mr. Gardner stated it would be on the agenda for the next meeting, including a presentation from Mr. Ward.

Mr. McPartlin requested an update from Council regarding Board vacancies.

ADJOURNMENT

The meeting adjourned at 6:50 PM.