

**Action Agenda**  
**Design Review Board**  
**October 1st at 6:00 PM**  
**118 Arizona Street Bisbee AZ 85603**

**The Meeting Called to Order by Mr Frank Davis at 6PM**

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Ellen Lowery	x		
Sam Woolcott	x		
Donna Pulling	x		
Frank Davis	x		
Jeffrey Trujillo	x		
John Crow			x
Ken Budge Liaison to the Board	x		

Staff: Anne Carl, City Attorney, Joe Ward, Building Inspector

The staff would like to inform all applicants that all items on this DRB agenda will require a building permit or a sign permit

**CALL TO THE PUBLIC** : Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

**No one spoke**

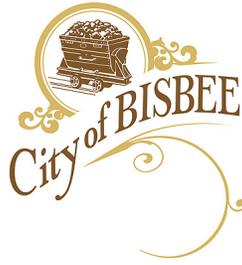
**NEW BUSINESS:**

**1. DRB Application 14-031**

This is an application for demolition of the existing garage that does not have an actual address, it is across from and associated with the home at 142 OK St.

Pursuant to Bisbee's Zoning Code Section 3.5.5, the property owner is required to obtain approval from the DRB prior to obtaining a city permit for demolition, and the DRB is required to determine if the proposed demolition is consistent with the applicable Historic District Guidelines. The subject property is not a contributing structure.

**Mr Norman presented his application to the Board.**



**Action Taken: The Board approved this item, voting 5 to 0 in favor.**

## **2. DRB Application 14-033**

This is a DRB Application to remodel the exterior of an existing home at 543E Adams Ave.

Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features by remodeling or alteration. The DRB is required to determine if the proposed remodeling is consistent with the applicable Historic District Guidelines. The subject property is not a contributing structure.

**Mr Baird spoke to the board via the telephone. Ms Pulling expressed regret that Mr Baird was proposing to replace the existing iron roof. Mr Baird verbally amended his application to retain the existing roofing.**

**Action Taken: The Board approved the amended application voting 5 to 0 in favor.**

## **3. DRB Application 14-034**

This is a DRB Application to build a 12'X16" accessory building in the side yard at 826 Tombstone Canyon.

Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to any new construction. The DRB is required to determine if the proposed construction is consistent with the applicable Historic District Guidelines. The subject property is non-contributing.

**Ms Brown presented her application to the board. She verbally amended her application to add a window on the Pace Avenue side and roof eaves on all sides.**

**Action Taken: The Board approved this amended application voting 5 to 0 in favor.**

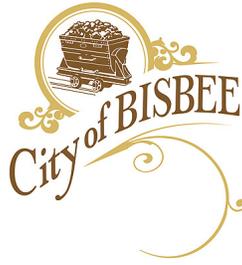
## **4. DRB Application 14-035**

This DRB Application is to rebuild a collapsed retaining wall at 80&82 Shearer Ave. One of the methods proposed to construct this wall is with gabions. Gabions are not addressed in the Bisbee Historic District's Design standards for walls.

Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to any new construction. The DRB is required to determine if the proposed construction is consistent with the applicable Historic District Guidelines. The subject property is non-contributing.

**Mr Terpening presented his application to the board.**

**Action Taken: The Board approved this application voting 5 to 0 in favor.**



## **5. DRB Application 14-036**

This DRB Application is to rebuild a porch that has been removed from an existing building and, to add a bathroom onto the rear of this building.

Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to any new construction. The DRB is required to determine if the proposed construction is consistent with the applicable Historic District Guidelines. The subject property is a contributing structure.

**Mr Hansen made a presentation to the board, explaining the proposed construction. Mr Hansen verbally amended his application to specify brown pressure treated wood for his stair treads.**

**Action Taken: The Board approved this amended application voting 5 to 0 in favor.**

## **6. Discussion and Possible Action.**

The Board will review the document "This Old Bisbee House" amend it as needed and possibly approve it to be published.

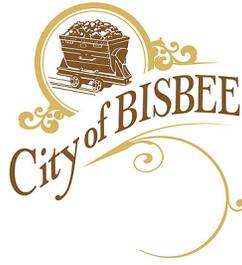
**Action Taken: The Board approved this document for publication with a added warning that approval from this Design Review Board, does not denote approval from the Arizona State Historical Preservation Office.**

## **7. Discussion and Possible Action**

The Design Review Board will review the letter E-mailed 9/16/14 to the staff liaison by the owners of the property at 702 & 706 Tombstone Canyon.

**The board discussed this correspondence and designated Mr Trujillo and Ms Woolcott to write a letter for the board, to Ms Rich and Mr Gracca the owners of 702&706 Tombstone Canyon in response to the e-mail of 9/16/14.**

**Action Taken: The Board passed a motion to amend the existing Design Review Board Application form to encourage the applicant to obtain design approval from the Arizona State Historical Preservation Office, to preserve contributing structure tax status, and to include a opening statement on all future DRB agendas stating this warning. The vote was 5 to 0 in favor.**



## 8. For Discussion

The Design Review Board will review possible options to handle neglected and deteriorating properties in the historic district and advise staff regarding the prioritizing of properties for enforcement of DRB Design Standards and regulations.

### **No Action Taken**

Board Member Comments:

**Mr Budge asked the Board to clarify their position on approved methods and materials for walls especially gabion wall. The consensus was for this to be a Agenda Item for the November 5<sup>th</sup> DRB meeting.**

**Adjournment: 7:40**

If anyone needs any special accommodations for this meeting, please contact Joe Ward at 520-432-6015 at least seventy-two hours before the meeting.
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