

**Action Agenda**  
**Design Review Board**  
**December 3rd at 6:00 PM**  
**118 Arizona Street Bisbee AZ 85603**

**The Meeting was Called to Order by Frank Davis at 6:PM**

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Sam Woolcott	x		
Donna Pulling	x		
Frank Davis	x		
Jeffrey Trujillo	x		
John Crow	x		

Staff: Anne Carl, City Attorney, Joe Ward, Building Inspector

**The staff would like to inform all applicants**

- 1. That all items on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's polices. If necessary, contact them directly before making any exterior changes to your property.**

**CALL TO THE PUBLIC** : Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

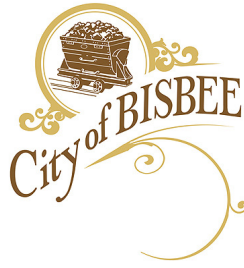
**NEW BUSINESS:**

**1. DRB Application 14-038**

This is an application for construction of a two car garage on the rear lot, behind the home at 426 Garden Ave.

**Mr Nunn addressed the DRB regarding his proposed project. The board requested that Mr Nunn verbally amend his application so his roofing material would be corrugated iron and add a window to the rear of his garage Mr Nunn agreed.**

**Action: the Design Review Board approved this application as amended.**



## **2. DRB Application 14-043**

This is a DRB Application to remodel the exterior of an existing home at 22C Star Ave. replacing existing windows, door and add on a 10'X 20' covered porch

Albert Hopper addressed the board as Ms Carlson's representative describing the proposed changes.

**Action: the Design Review Board approved this application as submitted.**

## **3. DRB Application 14-044**

This is a DRB Application to install new, wider entry doors on the commercial building at 7 Naco Rd.

**Action: the Design Review Board approved this application as submitted.**

## **4. For Discussion and Possible Action**

The Board is asked to clarify its position regarding what materials are approved for retaining walls, specifically whether gabion wall systems should be considered an approved method within Bisbee's Historic District.

**Action: The board decided that from here on, retaining walls over 4' will need individual DRB approval, since some materials for constructing retaining walls, may be inappropriate for high visibility locations.**

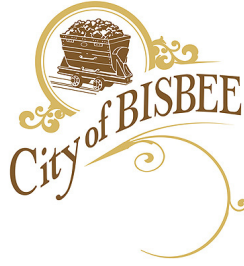
## **5. For Discussion**

Presentation by SEAGO regarding use of CBDG funds (Community Development Block Grant) for housing rehabilitation in the historic district.

**Ms Bonnie Williams addressed the Board regarding, encouraging the City to apply for grant funds to rehabilitate homes of low and moderately low income homeowners. No Action taken**

## **6. For Discussion and Possible Action**

Possibly establishing a process to approve certain applications without a quorum.



**City Attorney, Anne Carl sent a letter stating that the board could take no official action without a quorum. No Action Taken**

**7. For Discussion and Possible Action**

Discussion of and possible approval of “this Old Bisbee House” article entitled Arizona’s Historic Property Tax Reduction Program, for publishing in the Bisbee Observer.

**Ms Donna Pulling presented an article for publication in the Bisbee Observer in behalf of the DRB, regarding Arizona's Historic Property Tax Reduction Program  
Action : The board approved this article for publication**

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Ms Sam Woolcott asked that the next agenda for the DRB include an item for consideration regarding, signage that is appropriate for the Historical District.

**Adjournment: 7:57**

Individuals with hearing disabilities can contact the City Clerk’s Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk’s Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.