



**Design Review Board
April 3, 2019 at 5:30 PM
Cochise County Board of Supervisors Hearing Room
1415 Melody Lane, Building G
Bisbee, Arizona 85603**

ACTION AGENDA

The Meeting Called to Order by Ken Budge at 5:31 PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green			X
Todd Conklin	X		
Michael McPartlin	X		
Vacant-Chair			X
Jon Sky	X		
Frank Davis	X		
Leslie Johns, Council Liaison to the Board			X

Staff: Peter Gardner, Planner II, Joe Ward, Building Inspector

CALL TO THE PUBLIC Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.**

None

1. Selection of a Chair and Vice Chairman from among the members.

Motion: Move to table to next regular meeting. **Action:** Table

Moved by: Gaffer **Seconded by:** Davis

Vote: Motion passed (**Summary:** Yes = 4, No = 0, Abstain 1)

Yes: Mr. Gaffer, Mr. Davis Mr. Conklin, Mr. McPartlin

Abstain: Mr. Sky (Due to late arrival)

2. DRB Application 18-59

Bisbee Residential Historic District, Contributing Property #692
805 Tombstone Canyon, APN 103-60-352, Zoning R-1, Setbacks F=10 S=5 R=10

Update to DRB by applicant Davis Tynes on progress to repair roof.

The Applicant gave the DRB an update.

Board members expressed disappointment in the progress and next steps.

3. DRB Application 18-81

Bisbee Residential Historic District, Contributing Property #721
1001 West Blvd. APN 103-60-372, Zoning R-3, Setbacks F=10 S=5 R=10

This application is seeking approval to construct a 200 square foot one car garage attached to an existing laundry /storage building. The applicant is Todd Bogatay

The applicant was not present.

Motion: Move to table to the next regular meeting. **Action:** Table

Moved by: Sky **Seconded by:** Davis

Vote: Motion passed (**Summary:** Yes = 4, No = 1, Abstain 0)

Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. Sky

No: Mr. McPartlin

4. DRB Application 19-07

Bisbee Residential Historic District, Non-Contributing Property #620
822D Pace Ave, APN 103-60-127A, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking retroactive approval for the attempted repair of existing shed. Removed and replaced with like and kind due to rodent infestation, fungus rot, and foundation skids failing. Matched materials to existing 1970's house as called for in design guidelines. Shed is built in exact location and size as original. The applicant is Jennifer Ryan represented by Doug Nystrom.

Mr. Conklin recused himself from this item. The applicant addressed the DRB regarding his project. The DRB discussed the siding on the project and asked questions of the applicant. The Board had a discussion regarding the requirements of matching the district versus mating the parent structure.

Motion: Move to approve as submitted. **Action:** Approve

Moved by: Gaffer **Seconded by:** Davis

Vote: Motion failed (**Summary:** Yes = 2, No = 2, Abstain 1)

Yes: Mr. Gaffer, Mr. Davis

No: Mr. McPartlin, Mr. Sky

Abstain: Mr. Conklin

5. DRB Application 19-08

Bisbee Residential Historic District, Contributing Property #393
600 Tombstone Canton, APN 103-60-004, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to construct a bay window on west side of door entrance with two single hung windows to match existing, one panel metal door at east side of bay window design, and siding to match existing. The applicant is David & Eve McIroy represented by Johnny Rabey.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Sky **Seconded by:** McPartlin
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. McPartlin, Mr. Sky

6. DRB Application 19-09

Bisbee Commercial Historic District, Contributing Property #BI-55
55 Main Street, APN 103-62-178B, Zoning CM-2

This application is seeking approval to remove double hung windows and replace with like vinyl windows. The application is also seeking to remove the rear service entrance double doors and install new like commercial insulated doors/ The applicant is Sloan Bouchever represented by Johnny Rabey.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant. Based on an incomplete application the Board moved to table until the next meeting.

Motion: Move to table to the next meeting. **Action:** Table
Moved by: Gaffer **Seconded by:** McPartlin
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. McPartlin, Mr. Sky

7. DRB Application 19-10

Bisbee Residential Historic District, Non-Contributing Property #832
822C Pace Avenue, APN 103-62-128, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to install metal stairs to access front yard from driveway. The applicant is Todd Conklin.

Mr. Conklin recused himself as the Applicant. The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Sky **Seconded by:** Davis
Vote: Motion passed (**Summary:** Yes = 4, No = 0, Abstain = 1)
Yes: Mr. Gaffer, Mr. Davis, Mr. Sky, Mr. McPartlin
Abstain: Mr. Conklin

8. DRB Application 19-12

Bisbee Residential Historic District, Contributing Property #467
125 Star Avenue, APN 103-60-256, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to replace existing windows with single hung vinyl windows. The applicant is Kirk Ayers.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Davis **Seconded by:** Gaffer
Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)
Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. McPartlin, Mr. Sky

9. DRB Application 19-13

Bisbee Residential Historic District, Non-Contributing Property #222
117 Locklin Avenue, APN 103-56-035, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to install a roof mount solar system. The applicant is Byington Sims represented by Ligget Electrical.

The applicant was not present. The DRB moved to table the request.

Motion: Move to table to the next meeting. **Action:** Table
Moved by: Davis **Seconded by:** McPartlin
Vote: Motion passed (Summary: Yes = 5, No = 0, Abstain 0)
Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. McPartlin, Mr. Sky

10. DRB Application 19-14

Bisbee Residential Historic District, Contributing Property #305
9 Moon Canyon, APN 103-59-149, Zoning R-1, Setbacks F=10 S=5 R=10

This application is seeking approval to install a pipe railing along the walkway next to the home. The applicant is Fred & Suzanne Dow.

The applicant addressed the DRB regarding his project. The DRB discussed the proposed project and asked questions of the applicant.

Motion: Move to approve as submitted. **Action:** Approve
Moved by: Conklin **Seconded by:** Davis

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. McPartlin, Mr. Sky

11. Discussion and possible action of non-binding letter of support of Fair Building

Staff addressed the DRB regarding this project. The DRB discussed the letter and suggested text changes.

Motion: Move to approve as amended. **Action:** Approve

Moved by: Davis **Seconded by:** Sky

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Gaffer, Mr. Davis, Mr. Conklin, Mr. McPartlin, Mr. Sky

12. Discussion and possible action regarding expanding staff administrative approval authority.

Staff addressed the DRB regarding this project. The DRB discussed and directed Staff to form a special session for further review.

STAFF COMMENTS/ ADMIN APPROVAL REPORT

Staff advised that one sign request had been approved administratively.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not hear, discuss, deliberate or take any action on these topics.)

Mr. Sky asked about expanding administrative approvals and about the Board collectively requesting that the Council re-appoint Mr. Budge

ADJOURNMENT

The meeting adjourned at 6:50 PM.