

# Special Action Agenda

Design Review Board

May 8th, at 5:30 PM

915 S. Tovreaville Road, City Meeting Room

Bisbee, Arizona 85603

The Meeting Called to Order by Staff Liaison at 5:34PM

## Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green	X		
Todd Conklin	X		
Michael McPartlin	X		
Frank Davis	X		
Jon Sky	X		
Vacant			
Leslie Johns, City Council Liaison	X		

Staff: Britt Hanson, City Attorney, Joe Ward, Building Inspector

**CALL TO THE PUBLIC : No member of the public spoke at this opportunity.**

### **Agenda Item 1. For Discussion and Possible Action**

Selection of a Chair and Vice Chair from among the members or a temporary Chair for this meeting only.

**Michael proposed that Frank serve as temporary Chair for this meeting only. Peter seconded the motion.**

**Action: This motion passed unanimously 6-0 in favor**

### **Agenda Item 2. For Discussion and Possible Action**

Michael and Peter have composed a potential letter to Mayor and City Council regarding the vacancy on the DRB and the possible reappointment of former DRB Chair, Ken Budge.

**After very little discussion Stephan proposed that the letter accepted as submitted. Jon seconded the proposal.**

**Action: This motion passed unanimously 6-0 in favor**

**Agenda Item 3. For Discussion and Possible Action**

The Board will decide what to include in their annual report to Mayor & City Council

Some of the possible points to be brought out were the decision to rework the Design Guidelines for the Bisbee Historic District, the rebuild and remodel of the home at 429D Laundry Hill and the steady improvement of our Historic District.

Frank proposed that the Board will be represented by Michael McPartlin to present the year's accomplishments to the Mayor & City Council. Jon seconded the proposal.

**Action: This motion passed unanimously 6-0 in favor**

**Agenda Item 4. For Discussion only.**

Staff Liaison will report to the Board regarding the City Manager's direction for citing violators of Bisbee's Historic District regulations into Municipal Court.

**Staff Liaison told the Board that he and Public Works Director, Jesus Haro are meeting with the City Magistrate next week for direction on writing citations.**

**No action taken**

**Agenda Item 5. For Discussion and Possible Action**

Preliminary work toward amending the "Design Guidelines for the Bisbee Historic District." (DGBHD) Including but not limited to establishing sub-committees, and determining which areas of the DGBHD require amending.

**Lively and friendly discussion between the Board members regarding what to amend and how ensued. Frank proposed that the agenda item be tabled until the next regular meeting. Jon seconded the motion.**

**Action: This motion passed unanimously 6-0 in favor**

**Staff Comments and Administrative Approval Report**

**Staff commented on minor changes to the approved fence design at 747B Locklin Ave**

**Staff commended the board for their good work and ethics.**

**FUTURE AGENDA ITEM SUGGESTIONS**

**Adjournment: 6:23**