



**Planning and Zoning Commission
May 16, 2019 @ 5:30 PM
Cochise County Board of Supervisors Hearing Room
1415 Melody Lane, Building G
Bisbee, Arizona 85603**

Action Agenda

5:30 pm Call to Order

Roll Call - Commission Members

	Present	Absent	Excused
Jennifer “Ginger” Ryan			X
Mark Apel - Chair	X		
Bryant Keefe	X		
Vacant			
Nancy Parana	X		
Douglas Dunn	X		
Louis Pawlik	X		
Bill Higgins- Council Liaison to the Commission			X

CALL TO THE PUBLIC – No one addressed the Commission during call to the public

Agenda Item 1.

Discussion and possible Action to elect a Vice Chair for the Planning & Zoning Commission.

Consideration of an election of a Vice Chair.

Mr. Apel nominated Mr. Dunn for Vice Chair. Ms. Parana seconded the motion. There being no further nominations, Mr. Apel called for the vote and the motion passed unanimously.

Motion: To Appoint Mr. Dunn Vice-Chair **Action:** Appoint Vice Chair

Moved by: Mr. Apel **Seconded by:** Ms. Parana

Vote: Motion passed (**Summary:** Yes = 5, No = 0, Abstain 0)

Yes: Mr. Apel, Mr. Keefe, Mr. Pawlik, Ms. Parana, Mr. Dunn

No:

Abstain:

Agenda Item 2.

Public Hearing to reconsider an application for Transfer of City Property.

Discussion and Possible Recommendation to the Mayor and City Council

Reconsideration of a request for the transfer of a portion of city parcel APN 103-60-128 located to the south of 822C Pace Avenue. The applicant wishes to acquire the portion of city parcel to establish designated parking for the contiguous parcels he owns at 822C Pace The applicant is Todd Conklin. All public notice requirements have been met.

Pursuant to Article 2.69 of the Bisbee City Code, Prior to the sale, exchange or abandonment of any City property, the proposal to transfer the subject property shall be referred to the Planning and Zoning Commission for review and recommendation by that Commission.

Mr. Peter Gardner made a PowerPoint presentation and delivered the staff report.

Mr. Apel opened the Public Hearing. Mr. Jon Sky spoke in support of the request.

The Commission discussed the proposed sale. The Commission concluded their discussion on the sale and a motion for approval was made by Mr. Dunn, adding conditions for a sewer easement to be granted to the City and a retaining wall be constructed by the Applicant.

Motion: Recommend approval to the City Council **Action:** Approve

Moved by: Mr. Dunn **Seconded by:** Ms. Parana

Vote: Motion passed (**Summary:** Yes = 4, No = 0, Abstain 0)

Yes: Mr. Apel, Mr. Keefe, Mr. Pawlik, Ms. Parana, Mr. Dunn

No:

Abstain:

Agenda Item 3.

For Discussion and No Action:

Update on proposed text amendments to the Bisbee Zoning Code.

Staff updated Commission on progress to reconcile past text amendments and zone changes through review of zoning ordinances.

COMMISSIONER REPORT/COMMENTS:

Please refrain from any discussion, comments only.

Chair Anderson announced this is her last meeting and that she will be leaving the Commission.

FUTURE AGENDA ITEM SUGGESTIONS: (Commission members may suggest topics for future meeting agendas, but the Commission will not hear, discuss, deliberate or take action on any of these topics.)

Mr. Keefe asked Staff to review parking possibilities.

Mr. Pawlik also asked Staff to review parking.

Mr. Apel asked Staff to prepare an update on the Warren Historic District.

Mr. Dunn asked Staff to add an update regarding Code Enforcement actions to the agenda.

STAFF REPORT:

ADJOURNMENT: The meeting adjourned at 6:02 PM