

MINUTES OF THE  
LIBRARY ADVISORY BOARD MEETING  
HELD Tuesday, January 14, 2014 at 6:00 P.M.  
IN COUNCIL CHAMBERS AT CITY HALL  
118 ARIZONA STREET, BISBEE, ARIZONA

ROLL CALL:  
BOARD MEMBERS

CINDA COMBS  
DAVID DOWNEY  
FAYE HOESE           EXCUSED  
JENNIFER JOHNSON  
KAREN JUSTICE  
MYRA MORENO        ABSENT  
JOAN REICHEL        EXCUSED

CITY COUNCIL LIAISON: SHIRLEY DOUGHTY, WARD 3  
CITY STAFF: PEG WHITE, LIBRARY DIRECTOR  
GUEST: DORIS WELLS, PROSPECTIVE LAB BOARD MEMBER

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES. Minutes of the October 21 meeting were approved as written.
2. CORRESPONDENCE AND COMMUNICATIONS.
  - 1) Resigning member Mr. Downey introduced Doris Wells, who is interested in applying to serve on the Board and was in attendance to observe a meeting.
  - 2) Ms. White reminded the Board about the Friends of the Copper Queen Library's upcoming 23<sup>rd</sup> Annual Chocolate Tasting fundraiser at Central School on February 8 from 6-9pm.
3. CALL TO PUBLIC. Ms. Wells stated her enthusiasm for the library and serving on the Advisory Board. Ms. White thought that approval of her appointment by City Council would appear on their January 21 agenda.

OLD BUSINESS.

4. NONE

NEW BUSINESS.

5. STATE OF THE LIBRARY REPORT FROM DIRECTOR
  - A. Statistical Report - Ms. White presented 2013/14Q2 usage statistics - 9,619 patron visits; 10,865 items circulated; 2,504 public computer users; 7,029 library website hits; 682 program attendees; 1,214 reference questions answered; 685 interlibrary loan items supplied; 778 interlibrary loan items borrowed; 64 new library cards issued
  - B. Staffing Report - Library staff are very excited to welcome the two new part-time staff members who began work on January 6. Chandra Curtin has a Master's degree in Library Science and 18 years of library experience in public, school, and academic libraries and will assume Programming duties. Mary Scott recently retired from Child Protective Services and brings a wealth of people skills and computer experience to her new position as Circulation Clerk.
  - C. Programming Update - Ms. White distributed and discussed the January program schedule and mentioned that plans are already underway for the Summer Reading Program (this year, with a Science theme). Councilmember Doughty suggested that Roger Weller from the Cochise College science department might be a good resource for Ms. Curtin.
  - D. Projects - Projects were placed on hold while the library was short-staffed and will resume after new staff are trained.
  - E. Other - Ms. White informed the Board that the FY2014/15 budget process would begin in early February.
6. FOR THE GOOD OF THE ORDER. The next LAB meeting will be held April 21, 2014. Ms. Justice will be excused due to overseas travel.
7. ADJOURNMENT. The meeting was adjourned at 6:50 pm.