

MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Monday, October 20, 2014 at 6:00 P.M.
IN COUNCIL CHAMBERS AT CITY HALL
118 ARIZONA STREET, BISBEE, ARIZONA

ROLL CALL:

BOARD MEMBERS

CINDA COMBS	CHAIR
WILL GRONLUND	
FAYE HOESE	EXCUSED
JENNIFER JOHNSON	
KAREN JUSTICE	EXCUSED
JOAN REICHEL	
DORIS WELLS	

CITY COUNCIL LIAISON: SHIRLEY DOUGHTY, WARD 3

CITY STAFF LIAISON: PEG WHITE, LIBRARY DIRECTOR

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES. Minutes of the July 21 meeting were approved as written.
2. CORRESPONDENCE AND COMMUNICATIONS. Ms. White reported that: 1) Ms. Chandra Curtin, Library Assistant/Programming, had resigned to accept a full-time position; 2) FY13/14 circulation figures for electronic collections were now available: 1,081 e-book downloads, 356 e-audio downloads (1,437 annual downloads), and 77 streamed movies from the IndieFlix database. Ms. Reichel reported that: 1) the Cochise Area Reading Council is sponsoring a Halloween Read at the library on October 31; 2) she is possibly interested in volunteering with STEAM kits.
3. CALL TO PUBLIC. No public

OLD BUSINESS.

4. NONE

NEW BUSINESS.

5. STATE OF THE LIBRARY REPORT FROM DIRECTOR
 - A. Statistical Report - Ms. White presented monthly statistics for July-September 2014 and a combined FY14/15 First Quarter statistical report. During the first quarter, there were 9,213 patron visits; 11,850 physical items circulated; 2,400 public computer users; 7,083 library website hits; 772 program attendees; 1,402 reference questions answered; 783 interlibrary loan items supplied; 1,014 interlibrary loan items borrowed; and 74 new library cards issued. In response to a question from Ms. Reichel, Ms. White also provided information regarding "On-Site Internet" ("public computers") and library and local wi-fi.
 - B. Staffing Report - The library is currently in process on filling the Library Assistant/Programming vacancy created when Ms. Curtin resigned on September 26 to accept a full-time position as Youth Services Librarian in Bullhead City. The applicant pool looks promising.
 - C. Programming Update - Ms. White discussed upcoming library events, including the free Four Shillings Short Samhain/Halloween concert on October 28 and the Friends of the Copper Queen Library's 4th Annual Altered Books Artists' Showcase fundraiser at SamPoe Gallery on November 15.
 - D. Projects - Ms. White thanked Mr. John Crow for his generous assistance in repairing a section of flooring and weatherproofing the roof; reported that the library's DoC worker had completed repainting the Main Street gates and was now repainting the original second and third floor balcony benches; and reported on the completion of three projects generously underwritten by the Friends of the Copper Queen Library: 1) installation by the Main Street steps of a "sign of place" fabricated by Randy Fox and Alexis Nomides of the Cochise College Art Department; 2) installation of two new exterior bulletin board displays on the Main Street gates; and, 3) purchase of two new 9 x 12 area rugs for the Children's Library.
 - E. Other - None
6. FOR THE GOOD OF THE ORDER. The next LAB meeting date is TBD, since it is scheduled on a holiday. Ms. White will coordinate with the City Clerk's office to seek another available date.
7. ADJOURNMENT. The meeting was adjourned at 6:45 pm.