

**Action Agenda**  
**Design Review Board**  
**August 7th, at 5:30 PM**  
**915 S. Tovreaville Road, City Council Chambers**  
**Bisbee, Arizona 85603**  
**The Meeting Called to Order by Frank Davis at 5:30PM**

**Roll Call-Board Members**

<b>Design Review Board</b>	Present	Absent	Excused
Peter Gaffer			X
Stephan Green	X		
Todd Conklin	5:45PM		
Michael McPartlin	X		
Frank Davis	X		
Jon Sky	X		
Ben Lepley	X		
Leslie Johns, City Council Liaison	X		

Staff: Britt Hanson, City Attorney, Joe Ward, Building Inspector/DRB Staff Liaison

**The staff would like to inform all applicants**

- 1. That all applications on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies. If necessary, contact them directly before making any exterior changes to your property.**

**CALL TO THE PUBLIC:** *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

**Agenda Item 1.**

Application 18-59, Bisbee Residential Historic District, Contributing Property #692  
 805 tombstone Canyon. Applicant, David Tynes

Update on progress toward rehabilitating this dilapidated structure.

Ms. Turner, Property manager for 803 Tombstone Canyon spoke regarding 805 Tombstone Canyon wanted to let the Board know that the property may not be owned by Mr. Tynes.

Mr. McPartlin spoke regarding what was discussed at the last meeting regarding this property.

**Agenda Item 2.**

Application 19-41 Bisbee Commercial Historic District, Non Contributing structure, Applicants, Douglas & Anne Reiniger

The owner of this property is seeking approval for constructing an addition to existing garages at an unaddressed parcel across from their residence at 19 Clawson

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features. Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

**The applicant presented this application to the Board and answered questions regarding the materials and scope of the work.**

**MOTION: Mr. Lepley moved to approve application 19-41 as submitted.**

**SECOND: Mr. Sky seconded the motion**

**ACTION: The Board unanimously approved the motion, 5-0 in favor.**

**Agenda Item 3.**

Application 19-43 Bisbee Residential Historic District, Contributing Structure #60. Applicant, Michael Graves

This is an application for permission to remodel the exterior of the home at 155 Brewery Ave.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features. Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

**Mr. Sky presented this application to the Board and answered questions regarding the materials and scope of work.**

**The Board had concerns regarding it being a contributing structure and not losing that status.**

**MOTION: Mr. McPartlin moved to approve application 19-43 Contributing Structure #60 as presented regarding stucco on the ground level of the building with the condition that SHPO approves that it remain a contributing structure and the windows as presented.**

**SECOND: Mr. Davis seconded the motion.**

**ACTION: The Board unanimously approved the conditional approval and windows as presented, 5-0 favor**

**Mr. Sky recused himself from voting on this application**

**Agenda Item 4.**

Application 19-44, Bisbee Residential Historic District, Contributing Structure # 318  
621F Adams Avenue. Applicant-J William Wigert

This an application seeking permission to remodel the exterior of the home at 621F  
Adams Ave.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain  
approval from the DRB prior to the change of any building's exterior features. Per Article  
3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

**Mr. Plutzer presented this application to the Board and answered questions  
regarding the materials and scope of the work.**

**MOTION: Mr. Conklin moved to approve application 19-44 as submitted.**

**SECOND: Mr. Leply seconded the motion**

**ACTION: The Board unanimously approved the motion, 6-0 in favor.**

**Agenda Item 5.**

Application 19-46 Bisbee Residential Historic District, Non-Contributing Property #992  
14A Art Ave. Applicant, Matt MacFarlane

This application is seeking approval to remodel the exterior of the building at 14A Art  
Ave.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain  
approval from the DRB prior to any new construction or the change of any building's  
exterior features.

Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

**MOTION: Mr. Sky moved to table application 19-46 until someone was here to  
represent it.**

**SECOND: Mr. Conklin seconded the motion**

**ACTION: The Board unanimously approved the motion, 6-0**

## **Staff Comments**

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

- Mr. Sky stated that they have the un-galvanized metal that was really cheap, if they could just let people know about it – Tucson Iron and Metal.
- Mr. McPartlin stated that at the last meeting that the Public Works Director be invited to our meeting to give a presentation to the Board. Ms. Williams, Deputy City Clerk –acting staff liaison stated that the Public Works Director was out of town and that was probably why he was not on the agenda.
- Mr. McPartlin requested that the Public Works Director be updated on what the prior agreement was with the City of Bisbee regarding Public Works projects within the historical district. He didn't think that the Public Works Director was made aware of this, that Public Works would present this to the Board before the work began and after.

**Adjournment: 6:06PM**