

ACTION AGENDA

SPECIAL SESSION OF THE EMPLOYEE COUNCIL MEETING  
WEDNESDAY, SEPTEMBER 4, 2019  
CITY HALL MEETING ROOM, 915 S. TOVREA VILLE, BISBEE, ARIZONA

ACTION AGENDA OF THE SPECIAL SESSION OF THE CITY OF BISBEE EMPLOYEE COUNCIL HELD ON WEDNESDAY, SEPTEMBER 4, 2019 AT 10:00 A.M. IN THE CITY HALL MEETING ROOM, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

CALL TO ORDER: **10:05AM**

ROLL CALL

<u>Name:</u>	<u>Department:</u>	<u>Position:</u>
Nina Williams - <b>P</b>	City Clerk's Office	Chair
Alison Williams- <b>E</b>	Library	Co-Chair
Joe Ward- <b>P</b>	Community Development	Department Representative
Yvonne Ward- <b>P</b>	Finance	Department Representative
Raul Villasenor- <b>P</b>	Fire Dept.	Department Representative
Jay Ritchie- <b>P</b>	Police Dept.	Department Representative
Josh White- <b>P</b>	Public Works	Department Representative
Lorena Valdez - <b>P</b>	Public Works	Department Representative
Rochelle Davis- <b>A</b>	Queen Mine Tour	Department Representative
Joelle Landers- <b>E</b>	Personnel Director	Staff Liaison

Theresa Coleman, City Manager

CALL TO THE PUBLIC-None

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

1. Discussion and approval of the minutes for February 13, 2019.

**MOTION: Yvonne Ward moved to approve the minutes for February 13, 2019.**

**SECOND: Lorena Valdez**                      **MOTION PASSED: UNANIMOUSLY**

2. Discussion and approval of the minutes for August 14, 2019.

**MOTION: Lorena Valdez moved to approve the minutes for August 14, 2019.**

**SECOND: Yvonne Ward**                      **MOTION PASSED: UNANIMOUSLY**

3. Discussion concerning Compensation and Benefits.

**Theresa Coleman stated that this was the potential compensation step plan that was being brought forward.**

**The Council had questions and discussed the compensation step plan. The Council would like to have a work session regarding this item.**

4. Discussion and review of the Probation Policy and direction to forward policy to City Manager and Legal for review and upon successful review forward to Mayor and Council for their approval.

**MOTION: Raul Villasenor moved to forward policy to City Manager and Legal for review and upon successful review forward to Mayor and Council for their approval.**

**Nina Williams stated that before we go forward with this motion it should be discussed. The Council discussed and made suggestions that will go through the City Manager and Legal before going to Council.**

**The Motion made by Raul Villasenor failed for a lack of a second.**

**MOTION: Raul Villasenor moved to forward Probation policy to City Manager and Legal for review and upon successful review forward to Mayor and Council for their approval along with the changes that were made during the discussion.**

**SECOND: Jay Ritchie**

**ROLL CALL VOTE:**

**AYES: Valdez, White, Y. Ward, J. Ward, Villasenor, Ritchie and Williams**

**NAYS: 0**

**MOTION PASSED: AYES -7; NAYS -0**

5. Discussion of the PTO Policy.

**MOTION: Nina Williams moved to table this item and have it come back at the work session.**

**SECOND: Yvonne Ward**

**MOTION PASSED: UNANIMOUSLY**

**COMMENTS (NO DISCUSSION)**

- NONE

**ADJOURNMENT: 10:27AM**

**MOTION: Nina Williams moved to adjourn.**

**SECOND: Yvonne Ward**

**MOTION PASSED: UNANIMOUSLY**