

**City of Bisbee  
 Planning and Zoning Commission Meeting  
 In the City Council Chambers  
 915 S. Tovreaville Road,  
 Bisbee, Arizona 85603  
 October 17th, 2019, @ 5:30 pm**

**Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

**5:30 pm Call To Order**

**Roll Call - Commission Members**

	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
<b>Mark Apel – Chair</b>			
<b>Nancy Parana</b>			
<b>Douglas Dunn</b>			
<b>Jennifer Ryan</b>			
<b>Bryant Keefe</b>			<b>X</b>
<b>Vacant</b>			
<b>Vacant</b>			
<b>Louis Pawlik – Council Liaison to the Commission</b>			

**CALL TO THE PUBLIC –**

**Agenda Item 1.**

**For Discussion and Possible Action: Providing the Mayor and City Council with a Recommendation Regarding Establishing a Permanent Easement Across City Property.**

David Hansen had requested a Transfer of City Property, adjacent to the west end of his property at 510 Adams Avenue. City Staff prefers establishing an easement across this property.

**Agenda Item 2.**

**Public Hearing to reconsider an application for Transfer of City Property.  
Discussion and Possible Recommendation to the Mayor and City Council**

Consideration of a request for the transfer of city parcel APN 103-72-051A located at 8 Old Douglas Road. The applicant wishes to acquire the city parcel to use as a business location. The applicant is Todd Conklin. All public notice requirements have been met.

Pursuant to Article 2.69 of the Bisbee City Code, Prior to the sale, exchange or abandonment of any City property, the proposal to transfer the subject property shall be referred to the Planning and Zoning Commission for review and recommendation by that Commission.

Call for the Staff Report

Applicant presentation

Declare the Public Hearing open and receive public comment

Declare the Public Hearing closed

Call for Commission discussion

Call for any additional staff recommendations.

Call for a motion

Call for discussion of motion

Call for vote

A possible motion: I move the Planning and Zoning Commission recommend to Mayor and City Council the public auction of APN 103-72-051A, for the minimum bid of \$30,000.

**Agenda Item 3.**

**Public Hearing to reconsider an application for Transfer of City Property.  
Discussion and Possible Recommendation to the Mayor and City Council**

Reconsideration of a request for the transfer of a portion of city right of way located between Black Knob View and Van Dyke Avenue. The applicant wishes to acquire the portion of city right of way to extend yard space. The applicant is an adjacent property owner John Roupe. All public notice requirements have been met.

Pursuant to Article 2.69 of the Bisbee City Code, Prior to the sale, exchange or abandonment of any City property, the proposal to transfer the subject property shall be referred to the Planning and Zoning Commission for review and recommendation by that Commission.

Call for the Staff Report  
Applicant presentation  
Declare the Public Hearing open and receive public comment  
Declare the Public Hearing closed  
Call for Commission discussion  
Call for any additional staff recommendations.  
Call for a motion  
Call for discussion of motion  
Call for vote

A possible motion: I move the Planning and Zoning Commission recommend to Mayor and City Council the public auction of this 30' wide X 150' long portion of city right of way, for the minimum bid of \$9000.

**COMMISSIONER COMMENTS:**

Please refrain from any discussion, comments only.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

## **Adjournment**

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Joe Ward at (520) 432-6015 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

