

Minutes
Special Session
Design Review Board
October 8, 2019, at 5:30 PM
City Council Chambers, 915 S. Tovreaville Road,
Bisbee, Arizona 85603

The Meeting Called to Order by TODD CONKLIN at 5:32PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			X
Stephan Green	X		
Todd Conklin	X		
Michael McPartlin	-	-	-
Frank Davis			X
Jon Sky	X		
Ben Lepley	Via Phone		
Leslie Johns, City Council Liaison			

Staff: James Ledbetter, City Attorney, Theresa Coleman/DRB Staff Liaison

The staff would like to inform all applicants

- 1. That all applications on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO’s polices. If necessary, contact them directly before making any exterior changes to your property.**

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.**
- B. Encourage harmonious growth and orderly development.**
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.**
- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.**

Per Article 3.5.3, the DRB shall determine if the proposed application is consistent with:

- A. Bisbee Historic District Guidelines.**
- B. The Secretary of the Interior’s Standards for the Treatment of Historic Properties.**
- C. The Secretary of the Interior’s Standards for Rehabilitation.**

CALL TO THE PUBLIC: *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA** (Please note that the public may address the Board regarding individual items on this agenda following the applicant’s initial presentation of their agenda item)

- **Citizen spoke regarding a property on Brewery Gulch that Mr. Conklin purchased and was happy things would be done for this property.**

Agenda Item 1

Application 19-52 Bisbee Residential Historic District, Non-Contributing Property #63 located at 223 Youngblood Hill, Applicant: Todd Conklin

This application is seeking approval to demo left side of home and all siding and porches. Removing all wood to expose original Adobe.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features, by remodeling or alteration, and prior to any new construction within the District.

MOTION: Mr. Sky moved to delegate DRB Application 19-52 to Theresa Coleman for administrative decision.

SECOND: Mr. Lepley

MOTION PASSED: UNANIMOUSLY

Agenda Item 2.

Application 19-58 Bisbee Residential Historic District, Contributing Property #707 located at 35 Wood Canyon, Applicant: Daniel & Mary Boek

This application is seeking approval to remove existing carport, frame new end wall 2x6, install new Trusses, new corrugated metal roof, New siding to match existing siding.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features, by remodeling or alteration, and prior to any new construction within the District.

Luke Oldfield presented this application to the Board. The Board discussed this application.

MOTION: Mr. Sky moved to approve DRB Application 19-58 as submitted

SECOND: Mr. Green

MOTION PASSED: UNANIMOUSLY

Staff Comments

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but the Board will not discuss, deliberate or take any action on these topics.)

- Starting a conversation to add two (houses) that are on Naco Road to the historic district.
- Select 3 people to re-evaluate DRB guidelines
- Appoint 7th member
- Appoint Vice-Chair

Adjournment: 5:45PM

MOTION: Mr. Conklin moved to adjourn

SECOND: Mr. Sky

MOTION APPROVED: UNANIMOUSLY