

ACTION AGENDA

REGULAR SESSION OF THE EMPLOYEE COUNCIL MEETING
WEDNESDAY, NOVEMBER 13, 2019
CITY HALL MEETING ROOM, 915 S. TOVREAVILLE, BISBEE, ARIZONA

AGENDA OF THE REGULAR SESSION OF THE CITY OF BISBEE EMPLOYEE COUNCIL TO BE HELD ON WEDNESDAY, NOVEMBER 13, 2019 AT 10:00 A.M. IN THE CITY HALL MEETING ROOM, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

ROLL CALL

Name:	Department:	Position:
P - Nina Williams	City Clerk's Office	Chair
P - Alison Williams	Library	Co-Chair
P - Joe Ward	Community Development	Department Representative
P - Yvonne Ward	Finance	Department Representative
P - Raul Villasenor	Fire Dept.	Department Representative
P - Kevin Pacheco	Fire Dept.	Department Representative
P - Jay Ritchie	Police Dept.	Department Representative
P - Tim Cox	Police Dept.	Department Representative
P - Josh White	Public Works	Department Representative
P - Lorena Valdez	Public Works	Department Representative
A - Rochelle Davis	Queen Mine Tour	Department Representative
P - Joelle Landers	Personnel Director	Staff Liaison

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

1. Discussion and possible approval of the minutes of the September 26, 2019 Work Session.
MOTION: Alison Williams moved to approve the minutes of the Sept. 26, 2019 Work Session.
SECONDED: Raul Villasenor
MOTION PASSED: UNANIMOUSLY
2. Discussion and follow up on Pay Equity and Step Plan only.
EMPLOYEE COUNCIL DISCUSSED AT LENGTH THE PROPOSED STEP PLAN, REVIEWED FOR PAY EQUITY AND MOVEMENT OF POSITIONS INTO DIFERENT GRADES. EACH DEPARTMENT WILL MEET WITH PERSONNEL DIRECTOR WITHIN THE NEXT 30 DAYS AND WE WILL REDISCUSS AND NEXT SCHEDULED EMPLOYEE COUNCIL.
3. Discussion and review with possible recommendation to Mayor and Council for the Fire Marshal job description.
MOTION: Raul Villasenor moved to recommend the Fire Marshal job description to Mayor and Council for approval.
SECONDED: Alison Williams
MOTION PASSED: UNANIMOUSLY

COMMENTS

1. Civil Service Commission vacancy filled by Jennifer Graeme.
2. Agenda items for next meeting.
 - **SCHEDULE WORK SESSION FOR JANUARY 2019**
 - **PUBLIC WORKS TO DISCUSS POSITIONS AND PAY GRADES AFTER REVIEW OF JOB DESCRIPTIONS.**
 - **STEPS BASED ON ANNIVERSARY**
 - **TIME BETWEEN STEPS**
 - **EVALUATION VS. MERIT**
 - **AFTER STEP 10, COLA ONLY**
 - **ENTER PLAN BETWEEN STEPS, MOVE UP TO NEXT STEP**

ADJOURNMENT **10:48 AM**

MOTION: Alison Williams moved to adjourn

SECONDED: Raul Villasenor

MOTION PASSED: UNANIMOUSLY