

ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, NOVEMBER 19, 2019 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:01PM.

ROLL CALL

COUNCIL

Councilmember Louis Pawlik, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Recognition of the Bisbee Fire Department response to the fire on O'Hara

CALL TO THE PUBLIC

NO ACTION REQUIRED

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

ACTION APPROVED

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on October 15, 2019 at 7:00 pm.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Shawn DeCraemer to the Design Review Board.
Ashlee Coronado, City Clerk
- C. Approval of the Resignation of Phillip Martinez from the Police and Fire Advisory Committee Ward I seat.
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Craig Emanuel to the Police and Fire Advisory Committee Ward I seat.
Ashlee Coronado, City Clerk
- E. Approval of a Park, Facility, and Right-of-Way Use permit for Native Content for filming of Interior and Exterior of the St. Elmo Saloon and for ten (10) parking spaces in front of St. Elmo’s Saloon Thursday, November 21, 2019 from 3:00pm to 10:00pm.
Ashlee Coronado, City Clerk

ACTION ITEMS: 2A-2D

ACTION ITEM: 2E

OLD BUSINESS

- 3. Public Auction of Designated City Surplus Property located at 8 Douglas Road with a minimum bid price of \$30,000.

David M. Smith, Mayor

NO BIDS-NO ACTION REQUIRED

- 4. Public Auction of Designated City Surplus Property located adjacent to Parcel 101-12-082A between Van Dyke Street and Black Knob View with a minimum bid price of \$9,000.

David M. Smith, Mayor

NO BIDS- NO ACTION REQUIRED

NEW BUSINESS

- 5. Presentation on the upcoming 2020 Census by Dan Dever, Senior Partnership Specialist.

David M. Smith, Mayor

NO ACTION REQUIRED

- 6. Discussion and Possible Approval of Amendment No. 1 to the Jacobs Agreement for Operations Maintenance, and Management Services for the City of Bisbee San Jose Wastewater Treatment Plant.

Theresa Coleman, City Manager

ACTION APPROVED

- 7. Discussion and Possible Approval to enter into a Service Agreement with Sparklight Business for upgraded internet at the Copper Queen Library.

Jason Macoviak, Library Manager

ACTION APPROVED

- 8. Discussion and Possible Approval of ADOA-GAO OpenBooks Service Agreement.

Keri Bagley, Finance Director

ACTION APPROVED

- 9. Discussion and Possible Approval of a Right of Way across a certain City Property located adjacent to 501 Adams Avenue, Parcel 103-59-009.

Joe Ward, Staff Liaison to Planning and Zoning Commission

EASEMENT ACROSS A CERTAIN CITY PROPERTY- ACTION APPROVED

- 10. Discussion and Possible Approval of an Updated Job Description for Fire Marshal.

Joelle Landers, Personnel Director

ACTION APPROVED

- 11. Discussion and Possible Approval of the Second Amendment to the Contract for Services with the City of Douglas to extend the Transit Service for the Bisbee Bus Transit Program for one year beginning October 1, 2019 and ending September 30, 2020.

Jesus Haro, Public Works Director

ACTION APPROVED

- 12. Discussion and Possible Approval to waive the requirement to connect the property located at 10 Cochise Lane to the City of Bisbee public sanitary sewer system.

Jesus Haro, Public Works Director

ACTION APPROVED

- 13. Discussion and Possible Approval to waive the requirement to connect the property located at 7A Old Douglas Road to the City of Bisbee public sanitary sewer system.

Jesus Haro, Public Works Director

ACTION APPROVED

- 14. Discussion and Possible Approval to purchase roofing material from ABC Supply Co Inc. to repair the roof to City Hall.

Jesus Haro, Public Works Director

ACTION APPROVED

- 15. Discussion and Possible Approval to enter into a service agreement with Cintas Corporation to provide uniform rental, facility services products rentals, and laundry service.

Jesus Haro, Public Works Director

ACTION APPROVED

- 16. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-06; Amending the City Code, Article 7, Light Pollution and Providing for Repeal and Severability.

Theresa Coleman, City Manager

ACTION APPROVED

- 17. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-07; Amending the City Code, Section 10.1.8, Nuisance.

Theresa Coleman, City Manager

THIS ITEM WAS TABLED

- 18. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-08; Amending the City Code, Chapter 8, Business Regulations and Adding Regulations Related to Vacation Rentals.

Theresa Coleman, City Manager

ACTION APPROVED

19. Discussion and Possible Approval of a request submitted by the Friends of Bisbee Animal Shelter for additional funds in the amount of \$10,464 to cover the cost of additional cats.

Theresa Coleman, City Manager

THIS ITEM WAS PULLED FROM THE AGENDA

20. City Manager's Report:

NO ACTION REQUIRED

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Giacomino would like to announce the upcoming Cake Auction.

NO ACTION REQUIRED

ADJOURNMENT: 8:53PM

ACTION APPROVED