

Agenda
Design Review Board
December 4, 2019, at 5:30 PM
City Council Chambers, 915 S. Tovreaville Road,
Bisbee, Arizona 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			
Stephan Green			X
Todd Conklin			
Frank Davis, Chair			
Jon Sky			
Ben Lepley, Vice Chair			
Shawn DeCraemer			
Leslie Johns, City Council Liaison			

Staff: James Ledbetter, City Attorney, Theresa Coleman/DRB Staff Liaison

The staff would like to inform all applicants

1. That all applications on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies. If necessary, contact them directly before making any exterior changes to your property.

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.
- B. Encourage harmonious growth and orderly development.
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.
- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.

CALL TO THE PUBLIC: *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA** (Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item)

Agenda Item 1

Introduction of New Member Shawn DeCraemer.

Agenda Item 2

Approval of the Minutes of the November 6, 2019 Meeting.

OLD BUSINESS

NEW BUSINESS

Agenda Item 3.

Application 19-28 Bisbee Residential Historic District, Un-numbered, Contributing Structure (Appears to be identified as Bi-69 January 29, 1980) located at 91 Main Street, Applicant, Alex Mastrangelo

This application is seeking retroactive approval for a decal to the front window of the building. This is a tenant improvement, and will be removed when they vacate the property.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage.

Agenda Item 4.

Application 19-64 Bisbee Historic District, First Commercial District Bi-234 located at 120 Naco Road, Applicant: Empress LLC

This application is seeking approval for two (2) signs at 10 square foot and mounted on column (off building hanging).

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage

Agenda Item 5.

Application 19-66 Bisbee Residential Historic District, Non-Contributing Property #63 located at 223 Youngblood Hill, Applicant Todd Conklin

This application is seeking approval to replace additions that were removed. New additions will be board and batten, windows will be vinyl double hung, railing to be 2x6, top rail 2x4 construction with 2x2 pickets. Porch posts to be 4x4. Original adobe front and portion of top story to remain exposed for historical purposes.

The 300 Ft. Notification went out again on November 19, 2019.

We received “No” comments regarding the proposed.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building’s exterior features.

Agenda Item 6.

Application 19-67 Bisbee Residential Historic District, Contributing Property #366 located at 508 Brophy Avenue, Applicant Leslie L. Kirtak/ Representatives: Eddie Ilaski & Bud Blanchard.

This application is seeking approval to do the following:

- Replace all missing and rotted exterior siding with same or higher quality wood siding for the storage room
- Repair & rehang storage room entrance door that fell off
- Add two windows w/ trim to storage room one on SE side and one in the front
- Replace missing or rotted wood siding on the rest of the house with the same wood siding
- Replace two stationary glass windows on back of house with sliding glass windows (already complete)
- Add matching handrail to the other side of front staircase for safety purposes
- Replace front door with new wood front door; replace screen door with new security screen door
- Repair/replace rotten wood on front stair case

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

Agenda Item 7.

Application 19-70 Bisbee Commercial District, located at 5 Copper Queen Plaza (Bisbee Mining & Historical Museum), Applicant City of Bisbee.

The City of Bisbee Application is seeking approval to install a 15' metal light pole at the crosswalk between the Bisbee Mining & Historical Museum and the Copper Queen Plaza. The light pole will match the existing light pole on the north side of the street.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

Agenda Item 8.

Update/Discussion regarding the Design Review Board meeting attendance.

Agenda Item 9.

Update/Discussion regarding 805 Tombstone Canyon- Status, Probate etc.

Agenda Item 10.

Provide comments regarding the Design Review Ordinances/ Guidelines.

Staff Comments

- Administrative Approval was given by Theresa Coleman, City Manager on 11/14/2019 for DRB Application 19-65; 513 F Bailey Hill, I- Undetermined Status #963 – Additional retaining wall to be completed as described.
- Administrative Approval was given by Theresa Coleman, City Manager on 11/20/2019 for DRB Application 19-69; 100 Quality Hill, Significant Structure #Bi-6- Replacement as per information provided in application.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Adjournment:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road., Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.