

Amended Agenda
Design Review Board
January 8, 2020, at 5:30 PM
City Council Chambers, 915 S. Tovreaville Road,
Bisbee, Arizona 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			
Stephan Green			
VACANT	X	X	X
Frank Davis, Chair			
Jon Sky			
Ben Lepley, Vice Chair			
Shawn DeCraemer			
Leslie Johns, City Council Liaison			

Staff: James Ledbetter, City Attorney, Theresa Coleman/DRB Staff Liaison

The staff would like to inform all applicants

1. That all applications on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies. If necessary, contact them directly before making any exterior changes to your property.

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.
- B. Encourage harmonious growth and orderly development.
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.
- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

(Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item)

Agenda Item 1

Approval of the Minutes of the December 4, 2019 Meeting.

OLD BUSINESS

Agenda Item 2.

Discussion and Possible Approval of Firewise Street Signs.

This item was tabled at the October 2nd meeting.

The Board discussed the signs being contemporary and maybe changing the sign color. The Board hoped that they could come up with something different. These signs were just a reminder to reduce wildfire risk and that it was a Nationally Recognized Participating Site. This was not like neighborhood watch signs.

NEW BUSINESS

Agenda Item 3.

Application 19-68 Bisbee Residential Historic District, Contributing Property #204 located at 36 Wood Canyon, Applicant Robert Munsey

This application is seeking approval to construct apartment with no kitchen above garage.

The 300 Ft. Notification went out again on December 10, 2019.

We received “No” comments regarding the proposed.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building’s exterior features.

Agenda Item 4.

Application 19-73 Bisbee Historic District, Copper Queen Library ((S) Bi-34) built in 1906 located at 6 Main Street, Applicant: City of Bisbee

This application is seeking approval for a sign fabricated of a metal arch spanning the stairwell of the Copper Queen Library. Installation of the sign will be done by Public Works.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage

Agenda Item 5.

Application 19-72 Bisbee Residential Historic District, Vacant Parcel located at 204 C Opera Drive (204 C Walsh Avenue), Applicant Richard Green

This application is seeking approval to construct a 2 storied studio (s), upper and lower, accessed by stairs and partial gangway, cistern, passive solar, optional net metering and battery back-up.

The 300 Ft. Notification went out again on December 17, 2019.

At the time this Agenda was put together we had not received comments regarding the proposed.

The application was brought forth to the Design Review Board on September 6, 2019 it was tabled, the Board wanted more information.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to any new construction (or as in this case installation). This property has been posted with a "Public Notice" of this hearing and property owners in a 300' radius have been notified by mail. The DRB may consider whether the proposed construction conforms with Zoning Code 5.3.4 "Criteria for plan evaluation" page 22 <http://www.bisbeeaz.gov/DocumentCenter/View/1194/Zoning-Code-1998-Updated-May-2014PDF>

Agenda Item 6.

Application 19-74 Bisbee Residential Historic District, Contributing Property #247 located at 406 Garden Avenue, Applicant Brian & Victoria Gray

This application is seeking approval to remove six (6) original single pane, single hung wood frame windows and install six (6) new energy efficient dual pane, single hung windows white trim composite frame with grids

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

Agenda Item 7.

Discussion regarding Wall Conditions in the Historic District.

Agenda Item 8.

Condemnation Process.

Agenda Item 9.

Update on the Design Review Board Ordinances/ Guidelines.

Staff Comments

- Administrative Approval was given by Theresa Coleman, City Manager on 12/2/2019 for DRB Application 19-71; 136 Ok Street, Contributing #87- Replacement porch to resemble photo #1 upon completion.
- Update on using the screens in the Council Chambers.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Adjournment:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road., Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.