

MINUTES
Design Review Board
January 8, 2020, at 5:30 PM
City Council Chambers, 915 S. Tovreaville Road,
Bisbee, Arizona 85603

The Meeting Called to Order by FRANK DAVIS at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green	X		
VACANT			
Frank Davis, Chair	X		
Jon Sky		X	
Ben Lepley, Vice Chair	X		
Shawn DeCraemer	X		
Leslie Johns, City Council Liaison	X		

Staff: James Ledbetter, City Attorney, Theresa Coleman/DRB Staff Liaison

The staff would like to inform all applicants

1. That all applications on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's polices. If necessary, contact them directly before making any exterior changes to your property.

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.
- B. Encourage harmonious growth and orderly development.
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.
- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA** (Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item)

- Larry Milam spoke regarding green netting around the St. Patrick court space. He was against it being put up, it should be taken down.

Agenda Item 1

Approval of the Minutes of the December 4, 2019 Meeting.

MOTION: Mr. Gaffer moved to approve the Minutes of the December 4, 2019 meeting.

SECOND: Mr. DeCraemer

MOTION PASSED: UNANIMOUSLY

MOTION: Mr. Lepley moved to reject item six (6) application 19-74 replacement of windows.

SECOND: Mr. DeCraemer

MOTION PASSED: 3/2 (Mr. Davis/Mr. Gaffer)

Mr. Gray asked the Board about certain windows on the house, that if he could find replacements (matches) could they do that.

Ms. Coleman said that staff would work with the Gray's.

Agenda Item 7.

Discussion regarding Wall Conditions in the Historic District.

The Board discussed the wall conditions in the historic district.

Agenda Item 8.

Condemnation Process.

Jim Ledbetter, City Attorney discussed the condemnation process with the Board and answered questions as they occurred in the discussion.

Agenda Item 9.

Update on the Design Review Board Ordinances/ Guidelines.

Christine McLachlan, Planner II Cochise County discussed the Design Review Board Guidelines with the Board and the changes that are being made to the document. She answered questions throughout the discussion.

Staff Comments

- Administrative Approval was given by Theresa Coleman, City Manager on 12/2/2019 for DRB Application 19-71; 136 Ok Street, Contributing #87- Replacement porch to resemble photo #1 upon completion.
- Update on using the screens in the Council Chambers.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

- **Process for Walls (Wall Conditions) Address wall structure in design guidelines**
- **Update on the process for condemning dangerous properties**
- **Condemnation Process –Fee for code violation**
- **Green Screen – St. Patrick**
- **Design Guidelines**

Adjournment: 6:43PM

MOTION: Mr. Davis moved to adjourn

SECOND: Mr. Green

MOTION PASSED: UNANIMOUSLY