

Agenda
Design Review Board
GOTO MEETING
July 8, 2020, at 5:30 PM
City of Bisbee, 915 S. Tovreaville Road,
Bisbee, Arizona 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			
Stephan Green			
Yvette Ponte			
Frank Davis, Chair			
VACANT			
Ben Lepley, Vice Chair			
Shawn DeCraemer			
Leslie Johns, City Council Liaison			X

Staff: James Ledbetter, City Attorney, Theresa Coleman/DRB Staff Liaison

Design Review Board
Wed, Jul 8, 2020 5:30 PM - 6:30 PM (MST)

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The staff would like to inform all applicants

1. That all applications on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies. If necessary, contact them directly before making any exterior changes to your property.

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.
- B. Encourage harmonious growth and orderly development.
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.
- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**
(Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item)

OLD BUSINESS

Agenda Item 1.

March 4, 2020 Meeting:

Ms. Elsa Torres, Home Depot (the installer) spoke regarding this application to the Board and answered questions regarding the property address (Street/Avenue) and windows.

MOTION: Mr. DeCraemer moved to table application 20-19 until the next meeting.

SECOND: Mr. Gaffer

MOTION PASSED: UNANIMOUSLY

Application 20-19 Bisbee Residential Historic District, Contributing Property #115 located at 104 B Taylor Avenue, Applicant Philip Garrubba

This application is seeking **retro-active approval** for two (2) bedroom windows that needed to be replaced. They are the same style of windows as the old ones.

Mr. Garrubba was unaware that the replacement of windows needed to go before the Board and apologizes to the Board for this misstep. Going forward he understands that all exterior, windows, and roof etc. needs to go before the Board.

The Property Owner has asked that they be called during the meeting regarding this application they have already winterized their home and are not in town.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

NEW BUSINESS

Agenda Item 2.

Application 20-48 Bisbee Residential Historic District, Non-Contributing Property #718 (was 941 B W/ Blvd) Integrity located at 941 Pueblo Court, Applicant Sergio Enriquez.

This application is seeking approval to remove shingle and put ribbed metal roof and raise the wall 2ft.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

Agenda Item 3.

Application 20-54 Bisbee Residential Historic District, Contributing Property #20 located at 27 Main Street, Applicant Sloane Bouchever/ Representative Johnny Rabey.

This application is seeking approval to change lower front tile area to match Board & Batten across the street. Solid long lasting material to be used for longevity. Please note: Construction of Board & Batten to be removable panels so that tile is not harmed and can be used in the future.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building’s exterior features.

Agenda Item 4.

Application 20-56 Bisbee Residential Historic District, Contributing Property #Bi-26 located at 38 Main Street, Applicant Claire Harlin / Owner Joan Werner.

This application is seeking approval for indoor signage to identify business, you can see through the window it will be in the same size and spot as previous occupant.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage.

Agenda Item 5.

Discussion regarding the Green Wind Screens at St. Patrick’s Church.

- **February 5, 2020: The Board discussed this item and requested the removal of the Green Wind Screens at St. Patrick’s Church.**
- **June 3, 2020: The Board asked that this be brought back to the Board for discussion.**

Agenda Item 6.

Approval of the Minutes of the June 3, 2020 Meeting.

Agenda Item 7.

Discussion and Possible Approval to Adopt the Updated Design Review Board Guidelines.

Staff Comments

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Adjournment:

Individuals with hearing disabilities can contact the City Clerk’s Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk’s Office at 915 S. Tovreaville Road., Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.