

**Agenda**  
**Design Review Board**  
**GOTO MEETING**  
**September 2, 2020, at 5:30 PM**  
**City of Bisbee, 915 S. Tovreaville Road,**  
**Bisbee, Arizona 85603**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Peter Gaffer			
Stephan Green			
Yvette Ponte			
Frank Davis, Chair			
<b>VACANT</b>			
Ben Lepley, Vice Chair			
Shawn DeCraemer			
Leslie Johns, City Council Liaison			

**Staff: James Ledbetter, City Attorney, Theresa Coleman/DRB Staff Liaison**

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Design Review Board  
 Wed, Sep 2, 2020 5:30 PM - 7:30 PM (MST)

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**The staff would like to inform all applicants**

- 1. That all applications on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO’s polices. If necessary, contact them directly before making any exterior changes to your property.**

**The intent of the Design Review process as applied within the Bisbee Historic District is to:**

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.**

- B. Encourage harmonious growth and orderly development.**
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.**
- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.**

**CALL TO THE PUBLIC:** *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

(Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item)

**OLD BUSINESS**

**NEW BUSINESS**

**Agenda Item 1.**

Application 20-62 Bisbee Residential Historic District, Non-Contributing Property #294 located at 635 Tombstone Canyon, Applicant Thora Colot.

The application is seeking approval rebuild existing addition, replace aluminum sliding windows with aluminum clad wood double hung, muntins top down style. Install French doors, rebuild existing entry deck, increasing footprint. Replace non-original kitchen window to match pattern of others.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

**Agenda Item 2.**

Application 20-67 Bisbee Residential Historic District, Property located at 186 A Quality Hill Road (Not Identified), Applicant Kurt Towler.

This application is seeking approval to replace wood fence with deck at front door with a steel fence, walkway to be flagstone with landscaping behind fence. The wood deck has termites in the foundation pieces and the sun has damaged the decking so that it is split. The existing surfaces are uneven and dangerous to walk on.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

**Agenda Item 3.**

Application 20-70 Bisbee Residential Historic District, Contributing Property Bi-116 located at 101 Clawson Avenue, Applicant Ted Schreiber/ Margot Walker.

This application is seeking approval for new construction of a 381.2 square foot heavy timber post frame carport with R-Panel roof.

The 300ft. Notification went out on August 17, 2020.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

**Agenda Item 4.**

Application 20-73 Bisbee Residential Historic District, Contributing Property Bi-59 located at 41Main Street, Applicant Rita Ledbetter.

This application is seeking approval for a new sign.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage.

**Agenda Item 5.**

Application 20-74 Bisbee Residential Historic District, Contributing Property #619 located at 820 C Tombstone Canyon, Applicant Kristi Frank.

This application is seeking approval to replace railing with different design

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features.

**Agenda Item 6.**

Approval of the Minutes of the August 5, 2020 Meeting.

**Staff Comments**

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

**Adjournment:**

**Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.**

**Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road., Bisbee.**

**Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.**