

**City of Bisbee**  
**Planning and Zoning Commission Special Meeting**  
**GoTo Meeting Platform**  
**76 Erie Street, Bisbee, Arizona 85603**  
**January 7, 2021, @ 5:30 pm**

**Action Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

**5:30 pm Call to Order: 6:06PM**

**Roll Call - Commission Members**

	Present	Absent	Excused
<b>John Balas</b>			
<b>Douglas Dunn</b>	<b>X</b>		
<b>Sandy Heusman</b>	<b>X</b>		
<b>Nancy Parana</b>	<b>X</b>		
<b>Jennifer Ryan (6:37PM)</b>	<b>X</b>		
<b>Michael Schmitzer</b>	<b>X</b>		
<b>Vacant</b>			
<b>Louis Pawlik – Council Liaison to the Commission</b>			
<b>Joe Ward- Staff Liaison</b>	<b>X</b>		

**CALL TO THE PUBLIC – NONE**

**Agenda Item 1.**

**Public Hearing to consider a rezoning application at 302 South Washington Avenue. Discussion and Possible Recommendation to the Mayor and City Council.**

Consideration of a request for a rezoning application APN # 102-15-057 located at 302 South Washington Avenue from C-2 to RM. RM Zoning will permit an owner to potentially use the property for, a variety of residential use, including two family dwellings, multiple dwellings, apartment houses, manufactured homes, condominiums, and single family dwellings. The applicant is the City of Bisbee. All public notice requirements have been met.

**Commissioner Dunn opened the Public Hearing.**

**The Commission discussed the proposed rezoning. The Commission concluded their discussion on the rezoning and a motion for approval was made.**

**A possible motion:** I move the Planning and Zoning Commission recommend to Mayor and City Council the rezoning of APN 102-15-057 from C-2 to RM; the City of Bisbee at 302 South Washington Avenue.

**MOTION:** Commissioner Heusman moved that the Planning and Zoning Commission recommend to Mayor and City Council the rezoning of APN 102-15-057 from C-2 to RM; the City of Bisbee at 302 South Washington Avenue.

**SECOND:** Commissioner Parana

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 2.**

**Public Hearing to reconsider an application for Transfer of City Property.**

**Discussion and Possible Recommendation to the Mayor and City Council**

Consideration of a request for the transfer 6,000 Square Feet of city property located primarily south of and across the right of way from the applicant's home at 125 Star Avenue, Bisbee. The property is zoned R-1. The applicant is Kirk Ayers. All public notice requirements have been met.

Pursuant to Article 2.69 of the Bisbee City Code, Prior to the sale, exchange or abandonment of any City property, the proposal to transfer the subject property shall be referred to the Planning and Zoning Commission for review and recommendation by that Commission.

**Commissioner Dunn opened the Public Hearing.**

**The Commission discussed the proposed Transfer of City Property. The Commission concluded their discussion on the sale and a motion for approval was made.**

**A possible motion:** I move the Planning and Zoning Commission recommend to Mayor and City Council the transfer of 6,000 square feet property from APN 103-60-249, for the sum of \$1.33 per square foot.

**MOTION: Commissioner Heusman moved that the Planning and Zoning Commission recommend to Mayor and City Council the transfer of 6,000 square feet property from APN 103-60-249, for the Minimum bid (auction) of \$1.33 per square foot.**

**SECOND: Commissioner Schmitzer**

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 3.**

**Public Hearing to reconsider an application for Transfer of City Property.**

**Discussion and Possible Recommendation to the Mayor and City Council**

Consideration of a request for the transfer of approximately 731 Square Feet (.02 of an Acre) of city property on an unaddressed, vacant parcel APN 103-62-435, located primarily south of Commerce Street and east of the City parking lot on Main Street, Bisbee. The property is zoned R-1. The applicant is Yvette Ponte. All public notice requirements have been met.

Pursuant to Article 2.69 of the Bisbee City Code, Prior to the sale, exchange or abandonment of any City property, the proposal to transfer the subject property shall be referred to the Planning and Zoning Commission for review and recommendation by that Commission.

**Commissioner Dunn opened the Public Hearing.**

**The Commission discussed the proposed Transfer of City Property. The Commission concluded their discussion on the rezoning and a motion for approval was made.**

**A possible motion:** I move the Planning and Zoning Commission recommended to Mayor and City Council the transfer of 731 Square Feet; property from APN 103-60-435, for the sum of \$5.00 per square foot.

**MOTION: Commissioner Dunn moved that the Planning and Zoning Commission recommend to Mayor and City Council the transfer of 731 square feet property from APN 103-62-435, for the Minimum bid (auction) of \$5.00 per square foot.**

**SECOND: Commissioner Schmitzer**

**MOTION PASSED: 4/1 (Heusman)**

**Agenda Item 4.**

**Public Hearing to consider a rezoning application at 60 Main Street.**

**Discussion and Possible Recommendation to the Mayor and City Council.**

Consideration of a request for a rezoning application APN # 103-62-489 located at 60 Main Street from R-1 to CM-2 to permit the applicant to operate mobile food vending at this location. The applicant is Maria Asaro. All public notice requirements have been met.

**Commissioner Dunn opened the Public Hearing.**

**The Commission discussed the proposed rezoning. The Commission concluded their discussion on the rezoning and a motion for approval was made.**

**A possible motion:** I move the Planning and Zoning Commission recommend to Mayor and City Council the rezoning of APN 103-62-489 from R-1 to CM-2; located at 60 Main Street.

**MOTION: Commissioner Ryan moved that the Planning and Zoning Commission recommend to Mayor and City Council the rezoning of APN 103-62-489 from R-1 to CM-2; located at 60 Main Street.**

**SECOND: Commissioner Schmitzer**

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 5.**

**Public Hearing on a proposed amendment to the Zoning Code.**

**Possible Recommendation to the Mayor and Council.**

Consideration of a proposed amendment to the Zoning Code to establish the right to rebuild, utilizing the setbacks of a demolished or burnt structure on the same parcel in the Bisbee Historic District. All public notice requirements have been met.

**Commissioner Dunn opened the Public Hearing.**

**The Commission discussed the proposed amendment. The Commission concluded their discussion on the amendment and a motion for approval was made.**

**A possible motion:** I move that the Planning and Zoning Commission recommend to Mayor and Council a proposed amendment to the Bisbee Zoning Code to establish the right to rebuild, utilizing the setbacks of a demolished or burnt structure on the same parcel in the Bisbee Historic District.

**MOTION: Commissioner Ryan moved that the Planning and Zoning Commission recommend to Mayor and Council a proposed amendment to the Bisbee Zoning Code to establish the right to rebuild utilizing the setbacks of a demolished or burnt structure on the same parcel in the Bisbee Historic District.**

**SECOND: Commissioner Parana**

**MOTION PASSED: UNANIMOUSLY**

**COMMISSIONER COMMENTS:**

Please refrain from any discussion, comments only.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

- **Fencing Standards, Tiny Houses and Food Trucks**
- **Parking Plan & Study**

**Adjournment:** The meeting adjourned at **7:41PM**