

## **AGREEMENT TO PROVIDE ANIMAL CARE SERVICES**

THIS AGREEMENT TO PROVIDE ANIMAL CARE SERVICES (the “Agreement”) is entered into by and between the City of Bisbee, an Arizona municipal corporation (the “City”) and the Friends of Bisbee Animal Shelter, an Arizona nonprofit corporation (“FBAS”), to provide animal care services for the City pursuant to the terms and conditions indicated herein. The City and FBAS may be referred to herein individually as a “Party” or collectively as the “Parties.” This Agreement is authorized by and entered into pursuant to the City’s Charter, City Code, and A.R.S. §§ 9-240 and 9-499.04.

### **RECITALS**

**WHEREAS**, the City is an Arizona charter city authorized to provide animal control and care services to its residents; and,

**WHEREAS**, the City owns a facility, located at 938 S. Tovreaville Road, Bisbee, Arizona, used for impounding, sheltering and caring for animals (the “Facility”). The Facility includes land, structures, contents, and other personal property; and,

**WHEREAS**, the City seeks a provider to shelter animals captured or otherwise coming into the possession of the City for purposes of returning animals to their owners and meeting the mandatory stray holding periods required by State law and City Code; and,

**WHEREAS**, the City issued a Request for Proposal Scope of Services for Animal Care Services (the “RFP”), seeking qualified organizations or individuals to provide animal care services for the City, to include, but not limited to, acceptance and care of animals, tracking animal intake, and redemption of animals to owners and other animal care services as provided for in the City’s Code (the “Animal Care Services”); and,

**WHEREAS**, FBAS responded to the RFP and seeks to assume responsibility for providing the Animal Care Services for the City at the Facility, and the City agrees that FBAS can assume such responsibilities, subject to the terms of this Agreement; and,

**WHEREAS**, FBAS acknowledges that the City must, by law, maintain fiscally responsible controls, management and monitoring over City services, including the impounding, sheltering and care of animals at the Facility; and,

**WHEREAS**, the Parties recognize that compliance with City animal control Codes and State law are an essential part of defining the legal duties under this Agreement; and,

**WHEREAS**, FBAS acknowledges that under the terms of this Agreement FBAS is receiving public, tax payer funds, and that FBAS is obligated to insure that such funds are only used in accordance with the terms and provisions of this Agreement.

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledge, and in consideration of the promises and covenants contained herein, the Parties agree as follows:

**AGREEMENT**

1. **Recitals.** The Parties acknowledge that the foregoing Recitals are a material part of this Agreement and are incorporated herein.

2. **Term.** This Agreement shall become effective on February 1, 2021 (“Effective Date”), and shall terminate at midnight on June 30, 2021, unless terminated earlier as provided herein. This Agreement shall automatically renew for up to five (5) successive one-year terms, unless terminated as otherwise provided herein. In the event the Parties do not renew this Agreement, or the City and FBAS are unable to agree upon any requested changes, the City shall have the option to extend this Contract at the current rate for a period not to exceed six (6) months for the purpose of completion of services started prior to the Agreement’s expiration.

3. **Animal Care Services.** FBAS shall assume responsibility for providing Animal Care Services at the Facility, in accordance with provisions of the RFP and City Code, which shall include: providing necessary staff, interior maintenance, and equipment required to safely, appropriately and humanely care for animals, including, but not limited to: providing adequate food, water, sanitation, veterinary services, and all other requirements for the animals brought to or located in the Facility. FBAS shall provide all of the administrative services required for this Facility.

4. **Acceptance of Animals.** Subject to verification at the time of delivery, FBAS shall accept all of the dogs and cats that are delivered to the Facility by City Staff and Residents, unless prohibited by a licensed veterinarian (hereinafter “City Animals”). FBAS further agrees to manage and dispose of all animals, accepted at the Facility, in accordance with all applicable laws, rules and regulations of the City and the State of Arizona. FBAS agrees to operate in accordance with all applicable laws, rules, and regulations, including specifically the provisions of A.R.S. §§ 11-1021 through 11-1029 and the Animal Code and Ordinances adopted by the City.

5. **Monthly Reports.** FBAS shall provide the City with a monthly report of all animals accepted, adopted, and humanely euthanized. FBAS shall also report monthly as to all monies it has accepted and paid related to the City Animals, and shall report on all other items that impact these figures. The report must include the following information:

- a. The number of animals, itemized by dogs, cats, and other animals, received by FBAS from the City;
- b. The number of animals, itemized by dogs, cats, and other animals, received by FBAS from any other source;
- c. The number of at-large animals found within the City limits and delivered to FBAS;

- d. The number of feral cats received;
- e. The number of feral cats released into the wild after sterilization;
- f. The number of quarantined bite animals;
- g. The number of animals, itemized by dogs, cats, and other animals that are adopted, released to an animal rescue organization, released into the wild or returned to the owner during the reporting period;
- h. The number of animals, itemized by dogs, cats, and other animals that are euthanized;
- i. The total impound and boarding fees collected, itemized per animal, from City residents reclaiming animals;
- j. The number of days each animal was boarded, itemizing quarantine cases, animal cruelty cases and returned or adopted animals; and
- k. Copies of all City of Bisbee Animal Intake Forms for the month. The City shall provide FBAS with a template copy of the required Form(s).

Failure to provide all of the reports required by this Section 3 may be considered a breach of this Contract. Such monthly reports shall be due no later than the 15<sup>th</sup> day of that following month. If the 15<sup>th</sup> of the month occurs on a Friday, Saturday or Sunday, then FBAS shall report on the following weekday that it is not a legal holiday.

6. Payment. As consideration for this Agreement, and the responsibilities and obligations assumed by FBAS herein, the City will pay FBAS a total amount of \$5,500.00 per month. FBAS is entitled to collect and retain any adoption, impoundment, or other fees that are paid directly to it. FBAS shall maintain a record of all such payments, issue a receipt for the payment and include such payments in its monthly report to the City.

7. Impound and Boarding Fees. Impound and boarding fees for animals provided to FBAS by the City are subject to the limitations established under City Code and FBAS shall only collect those fees as prescribed by City Code. Impound and boarding fees collected from owners for boarding animals delivered to FBAS by the City, including animals held in quarantine or pending disposition of an animal cruelty case, may be retained by FBAS.

8. Access and Inspection. FBAS shall permit City Staff immediate access to the Facility for purposes of inspection of the operations and the Facility.

9. Sufficient Consideration. FBAS agrees and warrants that the amounts received pursuant to the preceding paragraph, together with any donations or other funds it receives, will be sufficient to operate the Facility in the manner required by this Agreement, except under exigent

circumstances, such as cruelty, neglect and hoarding of multiple animals, which may require extraordinary care and boarding costs. FBAS shall notify the City within 24 hours of the receipt of any City Animals constituting an exigent circumstance. The City will have the right to consult with a State registered veterinarian concerning the appropriate disposition of such animals. It is expressly understood that the City shall have no obligation to cover any shortfalls incurred by FBAS, except as to any care and boarding costs associated with exigent circumstances timely notified to the City.

10. Insurance. FBAS shall maintain and provide evidence of insurance as follows: (a) general commercial, automobile and property damage insurance policies, naming the City as an additional insured on each policy. The liability insurance referred to above shall provide, at a minimum, liability coverage for not less than two million dollars and no/100s (\$2,000,000.00) combined single limit; (b) for all owned or operated vehicles, automobile coverage of one million dollars and no/100s (\$1,000,000.00) per occurrence and three hundred thousand dollars and no/100s (\$300,000.00) per person; (c) workers' compensation insurance and unemployment insurance, as required by the State of Arizona. All insurance shall contain an endorse waiver of subrogation in favor of the City and shall be endorsed to indicate its primary, non-contributory insurance with respect to all aspects of the performance of this Agreement.

11. Indemnification. To the fullest extent permitted by law, FBAS shall indemnify, defend and hold harmless the City and each council member, officer, director, employee or agent thereof (the City and any such person being herein called an "Indemnified Party"), for, from and against any and all losses, claims, damages, liabilities, fines, penalties, judgments, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and the costs of appellate proceedings) to which any such Indemnified Party may become subject, under any theory of liability whatsoever (collectively "Claims"), insofar as such Claims (or actions in respect thereof) relate to, arise out of, or are caused by or based upon FBAS's intentional, reckless, or negligent acts, misconduct, errors, directives, mistakes or omissions, in connection with the work or services under this Agreement. This includes any intentional, reckless, or negligent acts, mistakes, errors, or omissions of FBAS employees, agents, officers, and sub-contractors employed directly or indirectly by FBAS. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this Paragraph 11.

12. Facility Maintenance. FBAS shall maintain the Facility in good and safe condition and shall surrender same, at termination of this Agreement, in as good condition as received, normal wear and tear expected. FBAS is responsible for all costs necessary to repair the Facility as a result of neglect, vandalism or destruction caused by FBAS or any of its employees, invitees or agents. Replacement of major structural, HVAC and electrical system failures shall remain the responsibility of the City as the owner of the Facility. The City shall further be responsible for paying all utilities due and owing from the Effective Date forward.

13. Termination. This Agreement may be terminated by either Party for cause, based on a breach of the terms of this Agreement, provided that the Party claiming breach shall provide the other Party with written notice of such breach and fourteen (14) days to cure. Further, either Party

may terminate this Agreement for any reason by giving the other Party ninety (90) days written notice prior to any annual renewal of the Agreement as provided for in Paragraph 2 above.

14. Applicable Law; Venue. Any action to enforce any provision of this Agreement or to obtain any remedy with respect this Agreement shall be brought exclusively in the Superior Court, Cochise County, Arizona (or, as may be appropriate, in the Justice Courts of Cochise County, Arizona or in the United States District Court for the District of Arizona, if, and only if, the Superior Court lacks jurisdiction over such action). The Parties expressly and irrevocably consent to the exclusive jurisdiction and venue of such courts and expressly waive the right to transfer or remove any such action.

15. Attorneys' Fees and Costs. If either Party brings an action or proceeding for failure to observe any of the terms or provisions of this Agreement, the prevailing party may recover, as part of the action or proceeding, all litigation, mediation, arbitration and collection expenses, including, but not limited to, expert witness fees, court costs, and reasonable attorney fees.

16. No Personal Liability. All liabilities of the Parties under this Agreement are solely corporate or municipal liabilities of FBAS and the City and to the extent permitted by law the City hereby releases each director, officer, employee or agency of FBAS and FBAS hereby releases each member of the governing body, official, employee or agent of the City of and from any personal individual liability under this Agreement.

17. Entire Agreement. This written agreement a final expression of the agreement between the Parties hereto and such Agreement may not be contradicted by evidence of any prior oral agreement or of a contemporaneous oral agreement between the Parties hereto. No unwritten oral agreement between the Parties exists.

18. Amendments. This Agreement may be modified only by a written amendment signed by persons duly authorized to enter into contracts on behalf of the City and FBAS and any further modification is further subject to approval by a majority of City Council. Any waiver of any provision of this Agreement or any right or remedy hereunder must be affirmatively and expressly made in writing and shall not be implied from inaction, course of dealing or otherwise.

19. Agreement for Benefit of Parties. This Agreement shall be for the benefit of and shall insure to and bind the Parties hereto. No other person or entity shall have any rights hereunder.

20. Notices. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if: (A) delivered to the Party at the address set forth below; (B) deposited in the U.S. Mail, registered or certified, return receipt requested, to the address set forth below; or (C) given to a recognized and reputable overnight delivery service, to the address set forth below:

If to the City:

Theresa Coleman, City Manager  
915 S. Tovreaville Rd.

If to FBAS:

Kelly Galligan, President  
Friends of Bisbee Animal Shelter

P.O. Box 4601  
Bisbee, Arizona 85603-4601

P.O. Box 1620  
Bisbee, Arizona 85603-1620

Or at such other address, and to the attention of such other person or officer, as any Party may designate in writing by notice duly given pursuant to this subsection. Notices shall be deemed received: (A) when delivered to the Party; (B) three (3) business days after being placed in the U.S. Mail, properly addressed, with sufficient postage; or (C) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day. If a copy of a notice is also given to a Party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a Party shall mean and refer to the date on which the Party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

21. Gratuities. The City may, by written notice to FBAS, cancel this Agreement if it is found by the City that gratuities, in the form of economic opportunity, future employment, entertainment, gifts or otherwise, were offered or given by FBAS or any agent or representative of FBAS to any officer, agent or employee of the City for the purpose of securing this Agreement. In the event this Agreement is canceled by the City pursuant to this provision, the City shall be entitled, in addition to any other rights and remedies, to recover and withhold from FBAS an amount equal to 150% of the gratuity.

22. Provisions Required by Law. FBAS must comply with all federal, state, and local laws and ordinances applicable to its performance under this Agreement. Each and every provision of law and any clause required by law to be in the Agreement will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either Party, the Agreement will promptly be physically amended to make such insertion or correction. FBAS will comply with the Americans with Disabilities Act (ADA) and will indemnify the City for any costs, including but not limited to, damages, attorneys' fees, and staff time in any action or proceeding brought alleging violation of the ADA. FBAS will not discriminate against any person on the basis of race, religion, color, age, sex, or national origin in the performance of this Contract, and must comply with the terms and intent of Title VII of the Civil Rights Act of 1964, P.L. 88-354 (1964). In addition, FBAS must include similar requirements of subcontractors in any contracts entered into for performance of FBAS's obligations under this Agreement.

23. Conflict of Interest. This Agreement is subject to the Conflict of Interest provisions of the Arizona Revised Statutes §38-511, as amended.

24. Severability. The provisions of this Agreement are severable to the extent that any provision or application held to be invalid by a Court of competent jurisdiction shall not affect any other provision or application of the Agreement which may remain in effect without the invalid provision or application.

25. Agreement Subject to Appropriation. The City is obligated only to pay its obligations set forth in the Agreement as may lawfully be made from funds appropriated and budgeted for that purpose during the City's then current fiscal year. The City's obligations under this Agreement are current expenses subject to the "budget law" and the unfettered legislative discretion of the City concerning budgeted purposes and appropriation of funds. Should the City elect not to appropriate and budget funds to pay its Agreement obligations, this Agreement shall be deemed terminated at the end of the then-current fiscal year term for which such funds were appropriated and budgeted for such purpose and the City shall be relieved of any subsequent obligation under this Agreement. The Parties agree that the City has no obligation or duty of good faith to budget or appropriate the payment of the City's obligations set forth in this Agreement in any budget in any fiscal year other than the fiscal year in which the Agreement is executed and delivered. The City shall be the sole judge and authority in determining the availability of funds for its obligations under this Agreement. The City shall keep FBAS informed as to the availability of funds for this Agreement. The obligation of the City to make any payment pursuant to this Agreement is not a general obligation or indebtedness of the City. FBAS hereby waives any and all rights to bring any claim against the City from or relating in any way to the City's termination of this Agreement pursuant to this section.

26. Independent Contractor. FBAS is an independent contractor and shall not hold itself out as an agent of the City. The Parties intend that FBAS shall perform the services required by this Agreement as an independent contractor engaged by the City and not as an officer or employee of the City nor as a partner of or joint-venturer with the City. No employee or agent of FBAS shall be deemed to be an employee or agent of the City. Except as expressly provided herein, FBAS shall have the exclusive control over the manner and means of conducting the services performed under this Agreement, and over all persons performing such services. FBAS shall be solely responsible for the acts and omissions of its officers, employees, subcontractors and agents. Neither FBAS nor its officers, employees, subcontractors and agents shall obtain any rights to retirement benefits, workers compensation benefits, or any other benefits which accrue to the City's employees by virtue of their employment with the City.

27. E-verify Requirements. To the extent applicable under Arizona Revised Statutes ("A.R.S.") § 41- 4401, FBAS and its subcontractors warrant compliance, and are contractually obligated to comply, with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under A.R.S. § 23-214(A) ("Immigration Warranty"). FBAS's or its subcontractor's failure to comply with Immigration Warranty shall be deemed a material breach of this Agreement and may subject FBAS to penalties up to and including termination of this Agreement at the sole discretion of the City. The City retains the legal right to inspect the papers of all the Contractor personnel who provide services under this Agreement to ensure that the Contractor or its subcontractors are complying with the Immigration Warranty. The Contractor agrees to assist the City in regard to any such inspections. The City may, at its sole discretion, conduct random verification of the employment records of the Contractor and any subcontractor to ensure compliance with the Immigration Warranty. The Contractor shall assist the City in regard to any random verification performed. Neither the Contractor nor any subcontractor will be deemed to have materially breached the Immigration Warranty if the Contractor or subcontractor establishes that it has complied with the employment

verification provisions prescribed by Sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214 (A).

28. Non-Exclusive Agreement. This Agreement is entered into with the understanding and agreement that it is for the sole convenience of the City. The City reserves the right to obtain like services from another source when necessary.

29. Signatory Authority. Each person signing this Agreement represents that such person has the requisite authority to execute this Agreement on behalf of the entity the person represents and that all necessary formalities have been met.

30. Boycott of Israel. Pursuant to A.R.S. § 35-393.01, FBAS certifies that FBAS is not engaged in a boycott of Israel as of the effective date of this Agreement, and agrees for the duration of this Agreement to not engage in a boycott of Israel.

31. Counterparts and Electronic Signatures. This Agreement may be executed in one or more counterparts, and counterparts may be exchanged by electronic transmission (including by email), each of which will be deemed an original, but all of which together constitute one and the same instrument.

32. Books and Records. FBAS agrees to keep all books, accounts, reports, files and other records, relating to this Agreement, for five (5) years after this Agreement ends; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to review by City Staff or audit, upon the request of the City.

33. Public Records. Notwithstanding any other provision of the Agreement, the Parties understand that the City of Bisbee is a public entity and, as such, is subject to Arizona's public records laws, including, A.R.S. § 39-12, *et. seq.*

34. Documents. All documents, including any intellectual property rights thereto, prepared and submitted to the City pursuant to this Agreement shall be the property of the City.

35. Force Majeure. FBAS will not be liable for failure to perform FBAS's duties if such failure is caused by catastrophe, act of war, civil disturbance, act of God or similar contingency beyond the reasonable control of FBAS. FBAS shall take all such measures as may be necessary to resume service as quickly as possible.

[SIGNATURES ON FOLLOWING PAGES]

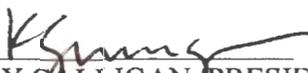
IN WITNESS HEREOF, the Parties have authorized the designated officials indicated below to execute this Agreement indicating their respective approval.

**CITY OF BISBEE:**

  
KEN BUDGE, MAYOR

1/12/2021  
Date

**FRIENDS OF BISBEE ANIMAL SHELTER:**

  
KELLY GALLIGAN, PRESIDENT

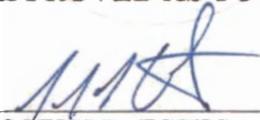
1/25/2021  
Date

**ATTEST:**

  
ASHLEE CORONADO,  
CITY CLERK

1/14/2021  
Date

**APPROVED AS TO FORM:**

  
JOSEPH D. ESTES  
CITY ATTORNEY

01/11/2021  
Date

# City of Bisbee

## Animal Intake Form

Date: \_\_\_\_\_ Time: \_\_\_\_\_ am/pm Bisbee Lifetime Tag # \_\_\_\_\_

Arrival Status:				
<input type="checkbox"/> Rescued	<input type="checkbox"/> Owner/Agent Drop-off	<input type="checkbox"/> Owner Requested	<input type="checkbox"/> Other:	
<input type="checkbox"/> Found	<input type="checkbox"/> Relinquished	<input type="checkbox"/> Deceased		

Name	Species	Breed	Color/Markings	Gender	Known ID
				<input type="checkbox"/> Female <input type="checkbox"/> Male  Altered <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Collar <input type="checkbox"/> ID Tag <input type="checkbox"/> License: _____ <input type="checkbox"/> Rabies: _____ <input type="checkbox"/> Microchip: _____ <input type="checkbox"/> Tattoo: _____

Address and/or location where animal was recovered \_\_\_\_\_

Owners (Agents) Name / or City of Bisbee Personnel \_\_\_\_\_

Owners Address \_\_\_\_\_

( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
 Phone (home) Phone (cell) Owner(s) email address \_\_\_\_\_

\_\_\_\_\_  
 Veterinarian's Name Phone \_\_\_\_\_

The animal owners (agents) acknowledge that the risk of injury, escape or death of the animal cannot be eliminated. By signing, I agree to hold the City of Bisbee and its representatives harmless for injury, escape or death of the animal.

The animal owners (agents) certify that the animal originated within the city limits of the City of Bisbee.

It is requested that the animal owners (agents) contribute to the daily care of their animal, whenever possible.

\_\_\_\_\_  
 Owners (Agents) Signature Print Owners (Agents) Name Date

Friends of Bisbee Animal Shelter Staff certify that the animal originated within the city limits of the City of Bisbee.

Any contributions toward the daily care of the animal have been credited to the City of Bisbee.

\_\_\_\_\_  
 Staff Signature Print Staff Name Date

Final Disposition of Animal:			
<input type="checkbox"/> Returned to Owner	<input type="checkbox"/> Hold for Owner	<input type="checkbox"/> Adopted	<input type="checkbox"/> Euthanized/Deceased
Transported: <input type="checkbox"/> Shelter _____	<input type="checkbox"/> Foster Location _____	<input type="checkbox"/> Other _____	

# Intake Exam Form

Name \_\_\_\_\_

Date & Time of Exam _____		Animal's ID # _____		Animal's Name _____		SPP (species) _____	
Age _____	Sex	F	FS	M	MC	Temp _____	Recheck Temp _____
Examined By:	Name _____			<input type="checkbox"/> Veterinarian	<input type="checkbox"/> RVT	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Microchip Scan Implant: _____		<b>Ears</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>Coat and Skin</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____			
<b>Attitude</b> <input type="checkbox"/> Normal/Alert <input type="checkbox"/> Other _____		<b>Heart Rate</b> _____ bpm <input type="checkbox"/> Slow <input type="checkbox"/> Fast <input type="checkbox"/> Other _____ <input type="checkbox"/> Murmur Grade ( _____ /VI) <input type="checkbox"/> Other _____		<b>Nervous System</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____			
<b>Weight BCS</b> _____ /9 _____ lbs <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>Lungs</b> <b>Respiration Rate</b> _____ <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>Legs and Paws</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____ Gait _____			
<b>Eyes</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>Abdomen</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>De-Wormed:</b> (product, dose, date) _____			
<b>Mouth, Teeth, and Gums</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____ <input type="checkbox"/> Tarter <input type="checkbox"/> Mild <input type="checkbox"/> Mod <input type="checkbox"/> Severe <input type="checkbox"/> Gingivitis <input type="checkbox"/> Mild <input type="checkbox"/> Mod <input type="checkbox"/> Severe		<b>Gastrointestinal System</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>Vaccinations Given</b> Date: _____ Product(s): _____  Booster Date(s): _____			
<b>Mucus Membrane Color</b> <input type="checkbox"/> Pink <input type="checkbox"/> Pigmented <input type="checkbox"/> Other _____		<b>Urogenital System</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____					
<b>Nose and Throat</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____		<b>Lymph Nodes</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____					
<b>Hydration</b> <input type="checkbox"/> Normal <input type="checkbox"/> Other _____							
<b>Assessment:</b> <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Red <input type="checkbox"/> Black				<b>Treatment and Recommendations:</b>			

Local Jurisdiction \_\_\_\_\_

Location \_\_\_\_\_