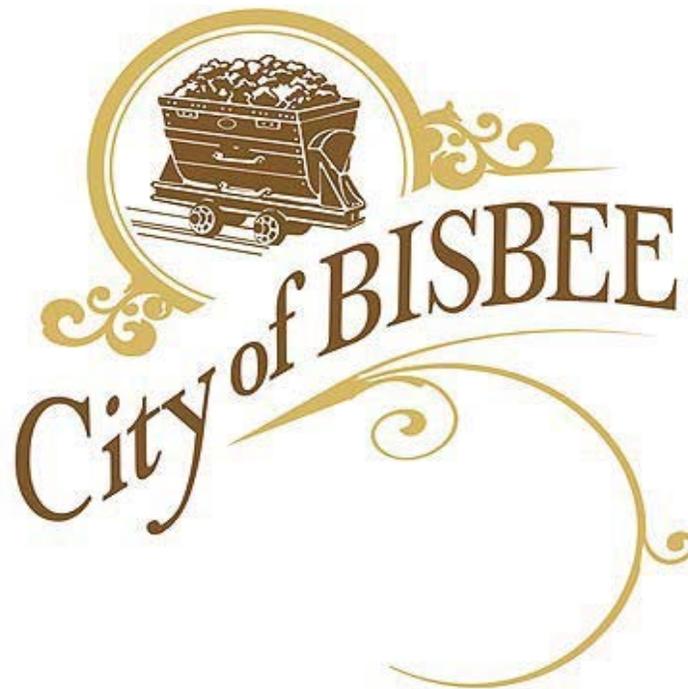


TENTATIVE  
BUDGET  
FISCAL YEAR 2022



July 1, 2021 – June 30, 2022

Presented May 4<sup>th</sup>, 2021

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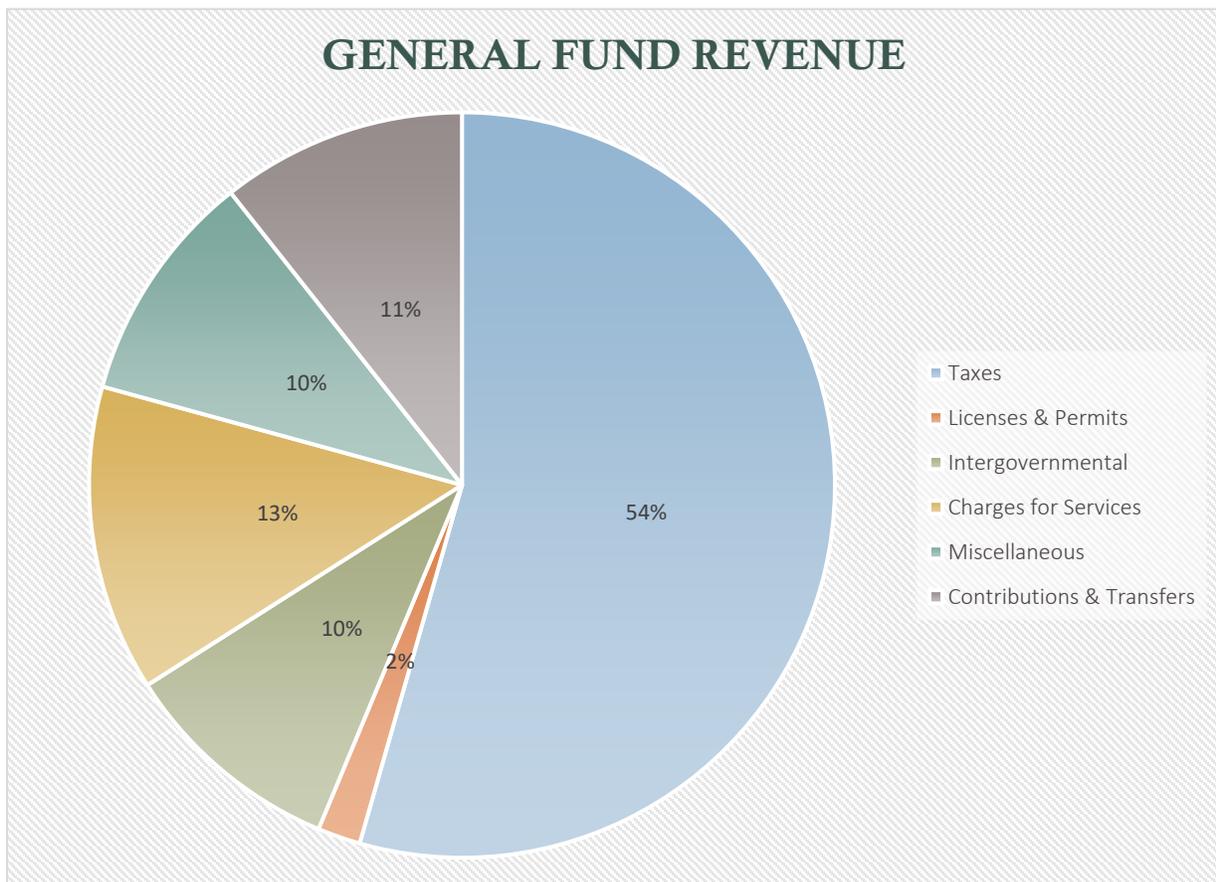
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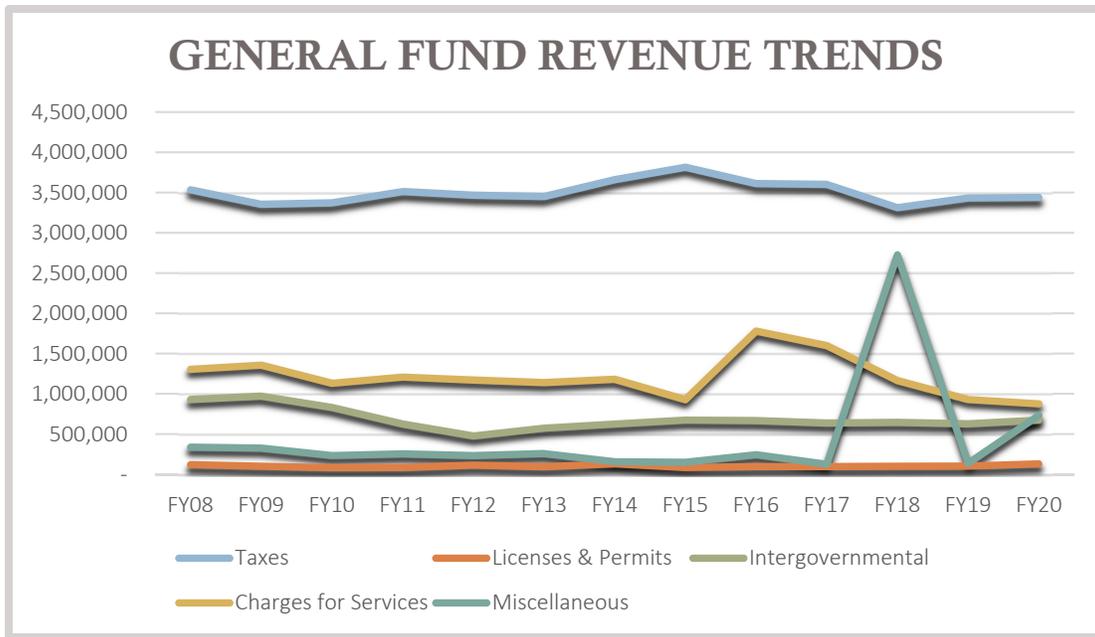
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# GENERAL FUND

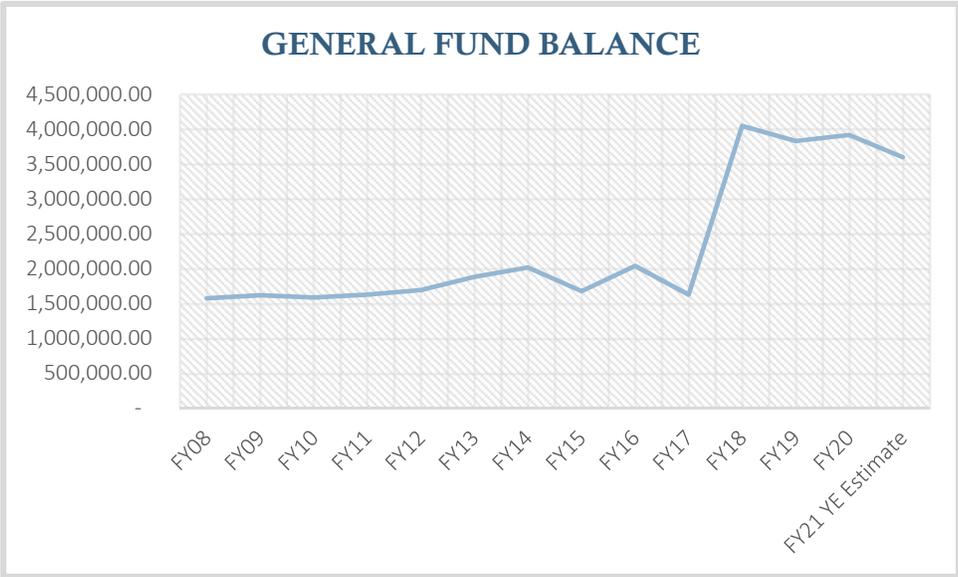
The General Fund consists of all the departments that are primarily supported through tax revenues and provide services for the benefit of City Residents such as Public Safety, the Library, City Parks and the Public Pool. Additional income of the general fund comes from licenses & permits, charges for services, miscellaneous other income, and contributions and transfers. Transfers is an allocation of the costs of general services departments (City Manager, Finance, City Clerk, Admin & General Government, Personnel, Legal, Information Systems, Building Maintenance, and Garage) to all departments that benefit from these services. Costs are allocated based on a percentage of each department/fund's total expenses in relation to the City expenses as a whole.



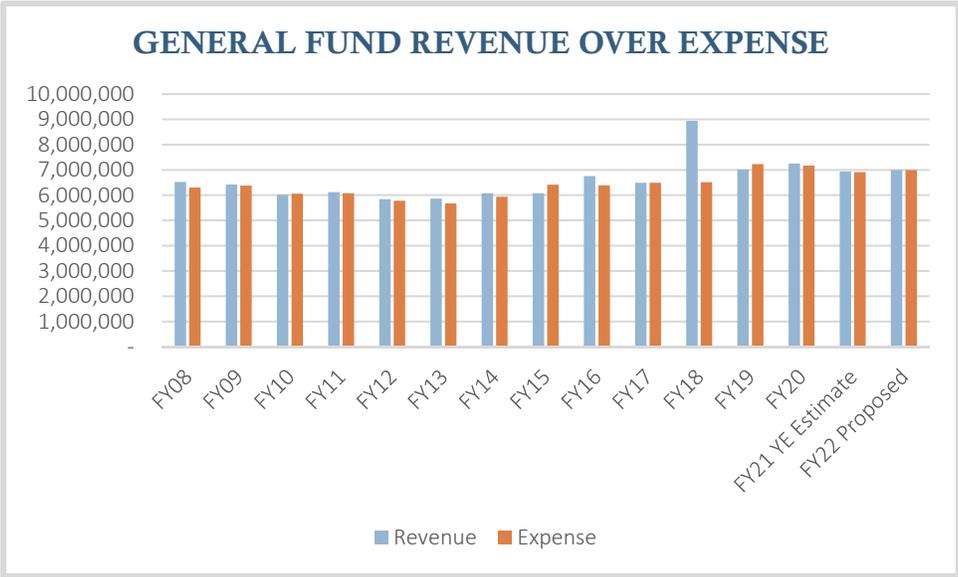


Most General Fund Revenue types remain fairly consistent in receipts year over year. Some outliers shown here include:

- Increase in Charges for Services from FY15 – FY16 was extra ambulance revenue for transfers while the hospital in Douglas was closed
- Increase in Miscellaneous Income FY17 – FY18 was Insurance Proceeds from City Hall Fire
- Increase in Miscellaneous Income FY20 was CARES Act Funding. The City of Bisbee is anticipating an additional allocation of CARES Act Funding in the amount of \$1.25 Million, \$625,000 distributed in FY22 and \$625,000 in FY23. There was no CARES Act Funding in FY21.

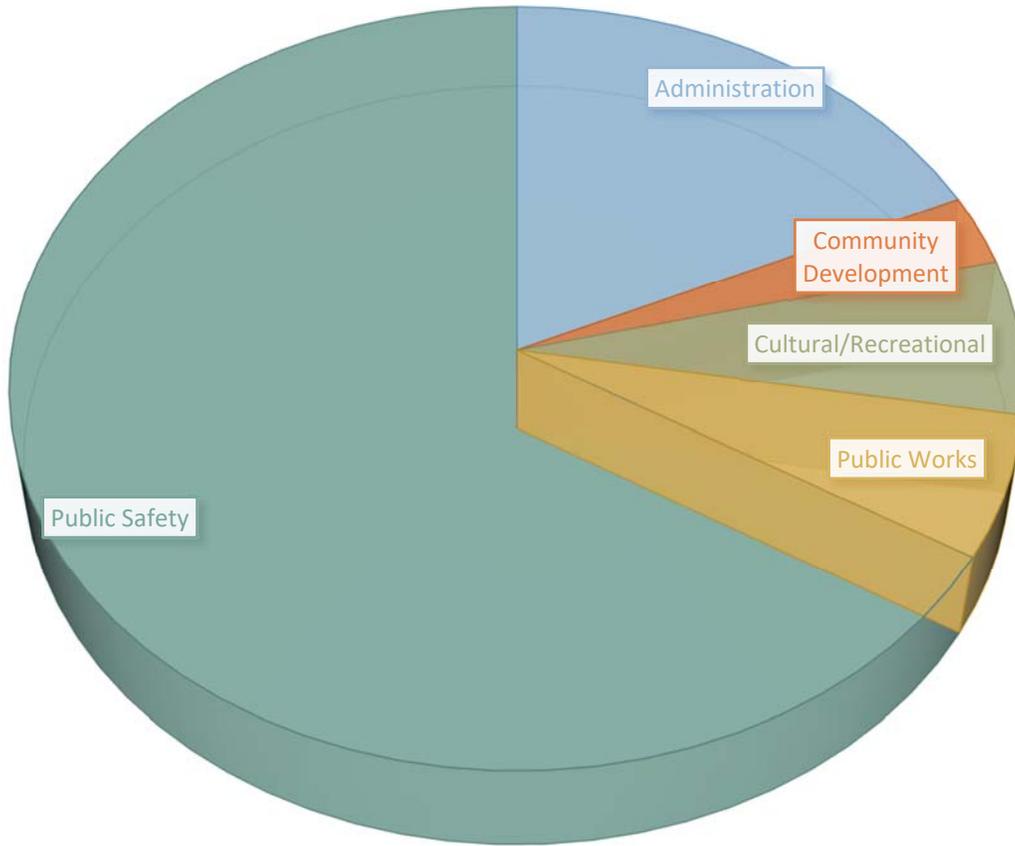


The spike in the General Fund Balance is insurance proceeds which are still available for use in “Committed Fund Balance – City Hall”.

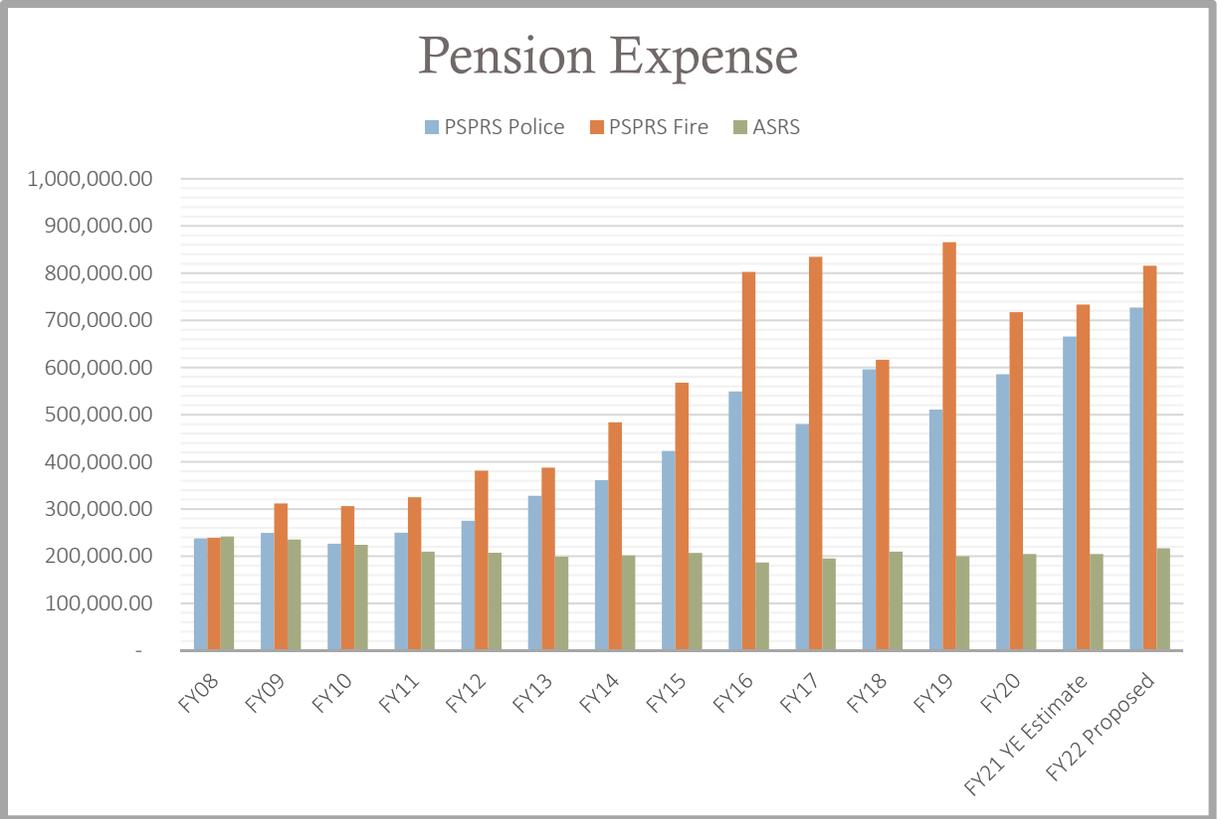


General Fund revenue and expenses are fairly closely matched most fiscal years.

## GENERAL FUND EXPENDITURES BY SERVICE



Above is a breakdown of General Fund Expenditures by Service Type. As shown here Public Safety expense accounts for 65% of the General Fund's cost. A large part of this can be attributed to the Public Safety Retirement System (PSPRS) expense.



While Arizona State Retirement System (ASRS) expense has been fairly stationary, costs of PSPRS Police and Fire has increased. Police and Fire combined pension expense is now an additional \$1 Million per year from 15 years ago. Comparing this to the General Fund Revenue Trends chart on page 2 shows that there has been no increase in revenue over this same time period to cover this growing expense. With the exception of some unexpected revenue outliers mentioned on page 2 the general fund balance has been on a downward trajectory. Unless new influx of revenue is found and/or services are cut back growing expenses will ultimately deplete the fund balance.

FY22 TENTATIVE BUDGET

GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
<b>TAXES</b>						
10-31-10000	CITY SALES TAX	1,574,251	1,550,399	1,830,000	1,306,588	1,750,000
10-31-10020	BED TAX	0	0	10,000	0	0
10-31-20200	STATE SALES TAX	522,381	538,176	586,846	442,363	613,495
10-31-24000	VEHICLE LICENSE TAX	272,909	278,285	298,508	240,965	314,778
10-31-24500	PROPERTY TAX	1,063,270	1,072,422	1,127,384	812,036	1,199,712
<b>TOTAL TAXES:</b>		<b>3,432,812</b>	<b>3,439,281</b>	<b>3,852,738</b>	<b>2,801,951</b>	<b>3,877,985</b>
<b>LICENSES &amp; PERMITS</b>						
10-32-10400	BUILDING/SIGN PERMITS	61,368	73,737	68,000	67,487	70,000
10-32-10401	CODE VIOLATION FINES	596	5,647	1,000	7,270	6,000
10-32-10402	COMMUNITY DVLPMNT FILING FEES	80	75	0	0	0
10-32-10403	HOT WORK PERMIT	0	75	0	425	500
10-32-10600	BUSINESS LICENSES	40,520	46,591	51,600	50,240	50,000
10-32-10640	LIQUOR LICENSES	0	250	1,250	300	2,000
10-32-10650	SPECIAL EVENT LICENSES	78	3,887	2,200	-3,198	2,000
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	231	329	0	560	400
<b>TOTAL LICENSES &amp; PERMITS:</b>		<b>102,873</b>	<b>130,591</b>	<b>124,050</b>	<b>123,084</b>	<b>130,900</b>
<b>INTERGOVERNMENTAL</b>						
10-33-20100	URBAN REVENUE SHARING	628,751	673,599	756,560	560,044	681,737
<b>TOTAL INTERGOVERNMENTAL:</b>		<b>628,751</b>	<b>673,599</b>	<b>756,560</b>	<b>560,044</b>	<b>681,737</b>
<b>CHARGES FOR SERVICES</b>						
10-34-10100	PLANNING/ZONING APPLICATIONS	22,461	5,109	5,700	7,150	6,000
10-34-10120	PLAN EXAMINATION FEE	2,486	5,720	2,000	19,025	10,000
10-34-10300	LIBRARY FEES	5,791	4,538	5,000	135	5,000
10-34-10501	CEMETERY PLOT FEES	2,500	5,790	5,000	8,600	6,000
10-34-10510	CEMETERY MAINTENANCE FEES	2,880	2,900	2,000	3,100	2,500
10-34-10700	PUBLIC COPY FEES	237	420	500	703	500
10-34-10702	CITY CLERK CLERICAL FEES	0	0	500	0	500
10-34-10862	VEHICLE IMPOUND FEES	6,450	12,265	14,000	9,521	12,000
10-34-10870	TOWING FEES	2,684	5,161	6,000	8,131	6,000
10-34-10880	PARKS USE PERMIT	4,939	9,609	10,000	914	5,000
10-34-10881	PARK PERMIT - UTILITY USE	300	595	600	300	0
10-34-11500	FRANCHISE FEES	201,240	200,049	200,000	105,362	200,000
10-34-15500	POOL ADMISSIONS	8,798	4,784	7,200	0	5,000
10-34-15560	ELECTION FEES	0	0	0	125	0
10-34-40066	AMBULANCE FEES	622,462	611,841	864,000	376,403	635,480
10-34-40067	WILDLAND FIRE SERVICES	45,891	0	20,000	0	15,000
10-34-40068	FIRE INSPECTION FEES	0	0	30,000	0	10,000
10-34-40069	FD OUT OF CITY SERVICES	1,561	9,002	5,000	250	5,000
10-34-40070	AMBULANCE SUBSCRIPTIONS	0	0	90,000	0	0
<b>TOTAL CHARGES FOR SERVICES:</b>		<b>930,679</b>	<b>877,783</b>	<b>1,267,500</b>	<b>539,718</b>	<b>923,980</b>
<b>FINES &amp; FORFEITURES</b>						
10-35-10502	MUNICIPAL COURT FINES	9	0	0	51	0
<b>TOTAL FINES &amp; FORFEITURES:</b>		<b>9</b>	<b>0</b>	<b>0</b>	<b>51</b>	<b>0</b>

FY22 TENTATIVE BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
<b>MISCELLANEOUS</b>						
10-36-10551	REFUNDS/ADJUSTMENTS	0	90	0	0	0
10-36-11062	SERVICE REIMB - POLICE DEPT	0	0	500	0	500
10-36-11063	POLICE VEHICLE USE FEES	2,730	525	1,000	70	500
10-36-11064	SERVICE REIMB - FIRE DEPT	-3,780	385	3,000	0	3,000
10-36-11087	INSURANCE REIMBURSEMENTS	49,971	4,757	5,000	27,862	5,000
10-36-11090	DEMA REIMBURSEMENT	0	0	0	0	0
10-36-11091	AZ CARES ACT	0	599,865	0	0	625,000
10-36-11092	DHHS GRANT-AMBULANCE PROGRAM	0	10,933		0	0
10-36-11100	L.L.E.A.C. REVENUE FROM COUNTY	0	0	0	0	0
10-36-11600	OVER/SHORT	47	-22	0	0	0
10-36-12064	POLICE & FIRE STUDY GUIDES	0	0	0	60	0
10-36-13039	RICO AUCTION REIMBURSMENTS	12,951	0	0	0	0
10-36-13500	RENTAL INCOME	66,577	58,405	58,400	43,804	58,000
10-36-13597	CITY AUCTION FUNDS	0	24,647	20,000	2,138	15,000
10-36-21000	INTEREST EARNED	10,107	27,806	36,000	3,124	4,000
10-36-50000	UNASSIGNED REVENUES	0	5,000	0	26	0
10-36-54000	SEWER LINE WARRANTY-ROYALTY	0	704	0	699	700
<b>TOTAL MISCELLANEOUS:</b>		<b>138,602</b>	<b>733,095</b>	<b>123,900</b>	<b>77,782</b>	<b>711,700</b>
<b>CONTRIBUTIONS &amp; TRANSFERS</b>						
10-38-40000	DONATIONS - MISC	0	1,921	500	125	500
10-38-40088	DONATIONS - POLICE DEPT	29,600	2,650	1,500	1,100	0
10-38-40089	DONATIONS - POOL	15,005	500	0	0	500
10-38-40090	DONATIONS - FIRE DEPT	9,500	2,000	1,000	0	1,000
10-38-40091	DONATIONS - LIBRARY	2,151	7,037	5,000	2,190	5,000
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	5,290	0
<b>10-38-51000</b>	<b>USE OF RESERVES</b>	<b>0</b>	<b>0</b>	<b>113,358</b>	<b>76,662</b>	<b>382,895</b>
10-38-94000	TRANSFER IN - GF CAPITAL RESERVES	0	75,000	0	0	0
10-38-99018	TRANSFERS FROM TRANS GRANTS	0	0	0	0	0
10-38-99054	TRANS FROM WW-LOAN REPAYMENT	0	0	0	0	0
10-38-99950	TRANSFERS FROM AIRPORT	0	0	0	0	0
10-38-99953	TRANSFER FRM POLICE SPECIALREV	0	0	0	0	0
10-38-99954	TRANSFERS FROM WWATER DEPT	0	0	0	0	0
10-38-99956	TRANSFERS FROM SANITATION	0	0	0	0	0
10-38-99959	TRANSFERS FROM QUEEN MINE FD	0	0	0	0	0
10-38-99998	GF INTERNAL SERVICES	1,722,731	1,310,791	1,325,901	994,426	1,459,749
10-38-99999	OTHER REVENUE & TRANSFERS	1,380	0	0	2	0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS:</b>		<b>1,780,367</b>	<b>1,399,899</b>	<b>1,447,259</b>	<b>1,079,794</b>	<b>1,849,644</b>
<b>TOTAL GENERAL FUND REVENUE:</b>		<b>7,014,093</b>	<b>7,254,249</b>	<b>7,572,007</b>	<b>5,182,424</b>	<b>8,175,946</b>

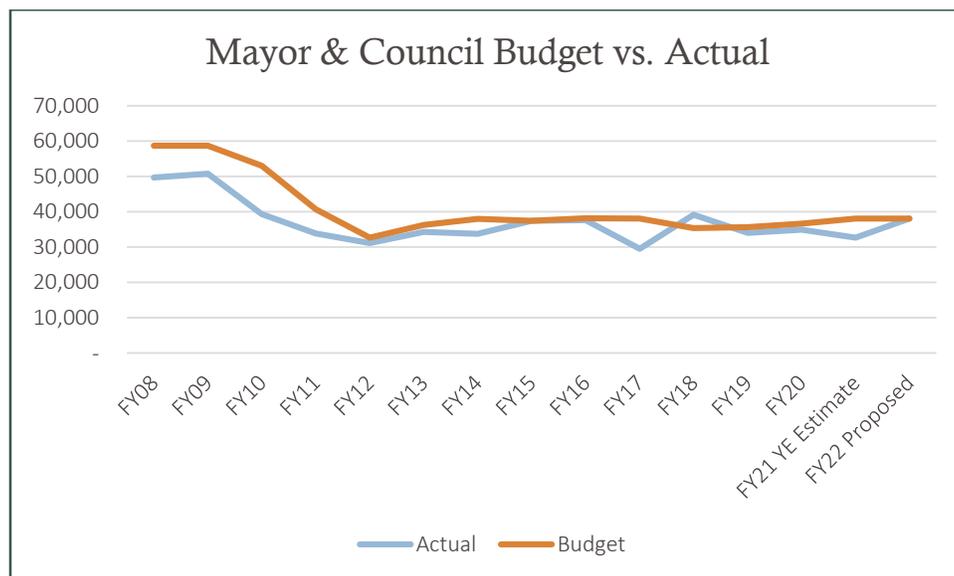
# MAYOR & COUNCIL

The Mayor and council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

- Mayor Ken Budge
- Ward I Council Member Leslie Johns
- Ward I Council Member Frank Davis
- Ward II Council Member Joan Hansen
- Ward II Council Member Joni Giacomino
- Ward III Council Member Anna Cline
- Ward III Council Member Louis Pawlik

Council Sessions are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month, with Special Sessions and Work Sessions held on an “as needed” basis.



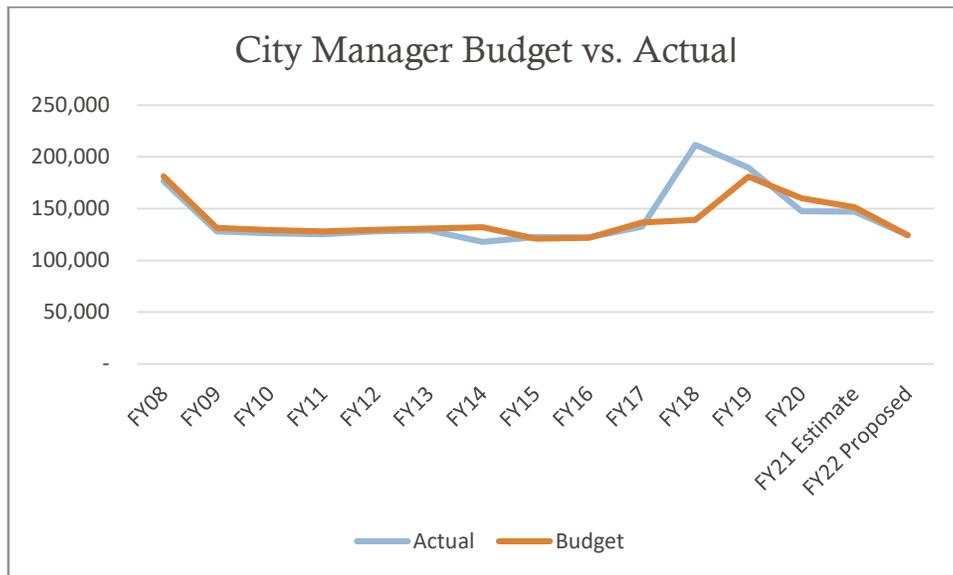
FY22 TENTATIVE BUDGET

MAYOR & COUNCIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-50-11000	SALARIES - GENERAL	19,000	19,200	19,200	14,400	19,200
10-50-11100	F.I.C.A.	1,178	1,190	1,190	893	1,190
10-50-11200	MEDICARE	276	278	278	209	278
10-50-11700	WORKERS COMPENSATION	71	67	52	35	46
<b>MAYOR &amp; COUNCIL PERSONNEL EXPENSE:</b>		<b>20,525</b>	<b>20,736</b>	<b>20,720</b>	<b>15,537</b>	<b>20,714</b>
10-50-13100	BUSINESS TRAVEL	0	167	500	0	500
10-50-13400	EDUCATION & TRAINING	2,511	798	3,000	0	3,000
10-50-13500	SUBSCRIPTIONS & DUES	6,875	7,156	7,165	6,090	7,174
10-50-41500	OFFICE SUPPLIES	77	62	150	21	150
10-50-42020	PRINTING & REPRODUCTION	0	0	100	0	0
10-50-42040	ADVERTISING	0	0	0	0	0
10-50-43000	FOURTH OF JULY FIREWORKS	3,500	5,000	5,000	0	5,000
10-50-43500	POSTAGE	0	0	50	0	50
10-50-45300	CUSTODIAL SUPPLIES	0	0	0	0	0
10-50-46000	OPERATIONAL EXPENSES	515	964	1,400	622	1,400
10-50-99998	GF INTERNAL SERVICES	0	3,491	3,549	2,662	3,871
<b>TOTAL MAYOR &amp; COUNCIL EXPENSE:</b>		<b>34,003</b>	<b>38,374</b>	<b>41,634</b>	<b>24,931</b>	<b>41,859</b>

# CITY MANAGER

The City of Bisbee operates under a Council-Manager form of government. The Mayor and Council appoint the City Manager. The City Manager is responsible for the day-to-day operations of all city government functions under policy direction from the Mayor and City Council. The Mayor and Council, acting as the legislative body, determine City policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the administration of the City operating budget once approved by the Mayor and Council. In addition to the Charter responsibilities, the City Manager has the opportunity to serve the community and the region by participating with various agencies and groups.



CITY MANAGER

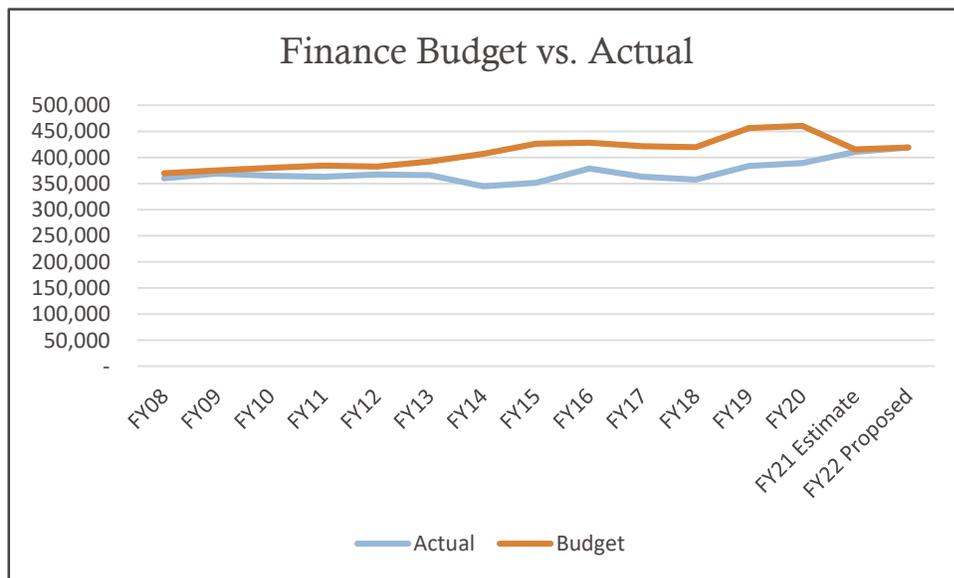
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-51-11000	SALARIES - GENERAL	119,052	103,265	112,008	81,852	96,005
10-51-11100	F.I.C.A.	8,520	6,443	6,944	5,108	5,952
10-51-11200	MEDICARE	1,993	1,507	1,624	1,195	1,392
10-51-11300	A.S.R.S.	9,090	12,488	13,687	10,002	0
10-51-11301	A.S.R.S. - ALT CONTRIBUTION	0	0	0	0	9,812
10-51-11500	MEDICAL INSURANCE	3,983	5,657	5,939	3,960	0
10-51-11501	STANDARD DISABILITY INSURANCE	202	269	269	202	269
10-51-11505	DEFERRED COMP	541	-68	811	541	811
10-51-11506	DEFERRED COMP ICMA-RC	18,000	0	0	0	0
10-51-11510	DENTAL INSURANCE	477	440	737	180	737
10-51-11600	LIFE INSURANCE	84	116	126	84	126
10-51-11700	WORKERS COMPENSATION	447	359	302	199	230
10-51-11800	STATE UNEMPLOYMENT	0	0	0	0	0
	<b>CITY MANAGER PERSONNEL EXPENSE:</b>	<b>162,389</b>	<b>130,476</b>	<b>142,447</b>	<b>103,323</b>	<b>115,335</b>
10-51-11990	REIMBURSED ERE-BISBEE BUS	0	0	0	0	0
10-51-13100	BUSINESS TRAVEL	3,295	1,710	2,100	1,011	2,100
10-51-13400	EDUCATION & TRAINING	1,561	65	1,250	522	1,250
10-51-13500	SUBSCRIPTIONS & DUES	1,544	223	1,400	1,129	1,400
10-51-24000	PHONES	662	668	900	658	900
10-51-31000	PROFESSIONAL FEES	11,116	6,484	0	0	0
10-51-41500	OFFICE SUPPLIES	46	34	200	9	200
10-51-42030	BOOKS & REFERENCE MATERIALS	0	0	100	17	100
10-51-42040	ADVERTISING	155	0	0	0	0
10-51-42050	NON CAP ADMIN EQUIP/FURN	1,307	0	0	159	0
10-51-43500	POSTAGE	1	32	50	3	50
10-51-46000	OPERATIONAL EXPENSES	7,397	7,806	3,000	0	3,000
10-51-99998	GF INTERNAL SERVICES	17,945	15,260	14,112	10,584	12,669
	<b>TOTAL CITY MANAGER EXPENSE:</b>	<b>207,417</b>	<b>162,759</b>	<b>165,559</b>	<b>117,414</b>	<b>137,004</b>

# FINANCE

The Finance Department provides fiscal oversight, payroll, accounts receivable, accounts payable, bookkeeping, and internal audit services for the City. Adherence to procurement and other City policies, compliance with state statutes as applicable, ensuring accurate recording of all transactions and completing all fiscal year-end close out activities to obtain a clean audit is a priority of the department. The department also plays a vital role working with the City Manager on the preparation, implementation and oversight of the Annual Budget. The department provides utility billing services for the Sanitation and Waste Water Funds with staff dedicated to monitoring and collecting delinquent sewer and garbage accounts. Other duties include business license processing, ambulance payment processing and assisting with grant management.

Finance consists five employees:

- Finance Director
- Accountant/Collections
- Accountant/Payroll
- Accounts Receivable Clerk
- Accounts Payable Clerk



FY22 TENTATIVE BUDGET

FINANCE

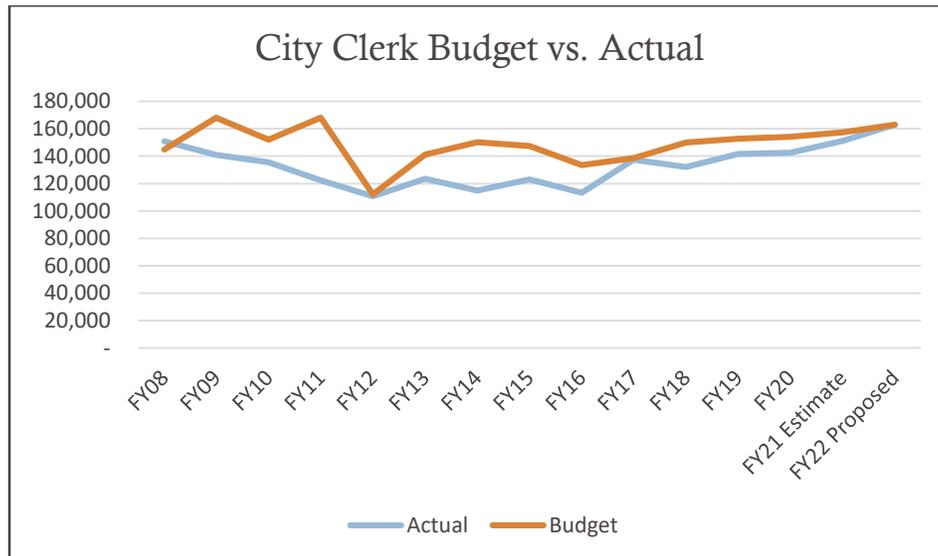
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-52-11000	SALARIES - GENERAL	190,419	207,304	222,926	162,912	229,894
10-52-11001	OVERTIME - GENERAL	66	0	1,300	97	0
10-52-11050	SALARIES - PART TIME	17,242	0	0	0	0
10-52-11100	F.I.C.A.	13,279	12,735	13,902	10,045	14,253
10-52-11200	MEDICARE	3,105	2,978	3,251	2,349	3,333
10-52-11300	A.S.R.S.	24,866	22,305	23,834	17,328	24,658
10-52-11301	A.S.R.S. - ALT CONTRIBUTION	0	2,352	2,973	2,166	3,189
10-52-11500	MEDICAL INSURANCE	17,922	14,375	11,879	7,919	12,588
10-52-11501	STANDARD DISABILITY INSURANCE	1,080	1,017	1,069	802	1,069
10-52-11502	MEDICAL INS DEPENDENT SUPPL.	0	94	2,676	756	1,200
10-52-11505	DEFERRED COMP	4,733	4,287	4,057	2,705	4,057
10-52-11510	DENTAL INSURANCE	2,106	3,024	3,217	2,144	3,217
10-52-11600	LIFE INSURANCE	378	504	567	378	567
10-52-11700	WORKERS COMPENSATION	792	721	968	396	552
10-52-11800	STATE UNEMPLOYMENT	0	6,000	0	120	0
	<b>FINANCE PERSONNEL EXPENSE:</b>	<b>275,987</b>	<b>277,697</b>	<b>292,619</b>	<b>210,116</b>	<b>298,577</b>
10-52-11990	REIMBURSED ERE-BISBEE BUS	-551	0	0	0	0
10-52-13100	BUSINESS TRAVEL	2,737	0	2,000	0	1,000
10-52-13400	EDUCATION & TRAINING	1,317	0	1,500	0	1,000
10-52-13500	SUBSCRIPTIONS & DUES	320	170	200	0	200
10-52-24000	PHONES	441	275	0	0	0
10-52-31000	PROFESSIONAL FEES	3,200	0	0	0	0
10-52-31200	AUDITING & ACCOUNTING	33,000	34,000	37,000	38,500	38,500
10-52-34000	CONTRACT SERVICES	34,628	32,163	40,000	28,962	35,000
10-52-36000	MAINTENANCE & SUPPORT AGREEMENTS	30	0	0	0	0
10-52-41500	OFFICE SUPPLIES	2,933	2,344	2,000	1,779	2,300
10-52-42000	ADMIN SPECIAL SUPPLIES	1,252	1,107	1,500	1,177	1,500
10-52-42030	BOOKS & REFERENCE MATERIALS	750	1,424	1,000	750	750
10-52-42040	ADVERTISING	3,653	2,988	4,000	0	3,500
10-52-42050	NON CAP ADMIN EQUIP/FURN	519	2,316	1,000	0	1,000
10-52-43100	FEES- FUND MANAGEMENT	3,334	14,089	10,000	7,436	11,000
10-52-43110	CREDIT CARD FEES	9,009	7,740	10,000	8,280	12,000
10-52-43120	OTHER FEES	225	1,261	250	267	350
10-52-43500	POSTAGE & METER TAPES	10,966	11,055	12,000	8,204	12,000
10-52-46000	OPERATIONAL EXPENSES	194	664	600	26	300
10-52-99998	GF INTERNAL SERVICES	35,890	44,030	38,733	29,050	42,690
	<b>TOTAL FINANCE EXPENSE:</b>	<b>419,832</b>	<b>433,323</b>	<b>454,402</b>	<b>334,547</b>	<b>461,667</b>

# CITY CLERK

The City Clerk’s Office is responsible to the Mayor and Council, serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk’s Office maintains, updates and monitors the Laser Fiche Documents Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-one (21) Boards and Commissions of the City, and administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back up material for meetings, Action Agendas and Minutes. Other services provided by the City Clerk’s Office include website management, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, and ensuring video equipment and recording system for meetings are operational. The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

The City Clerk Department consists of two employees:

- City Clerk
- Deputy City Clerk



CITY CLERK

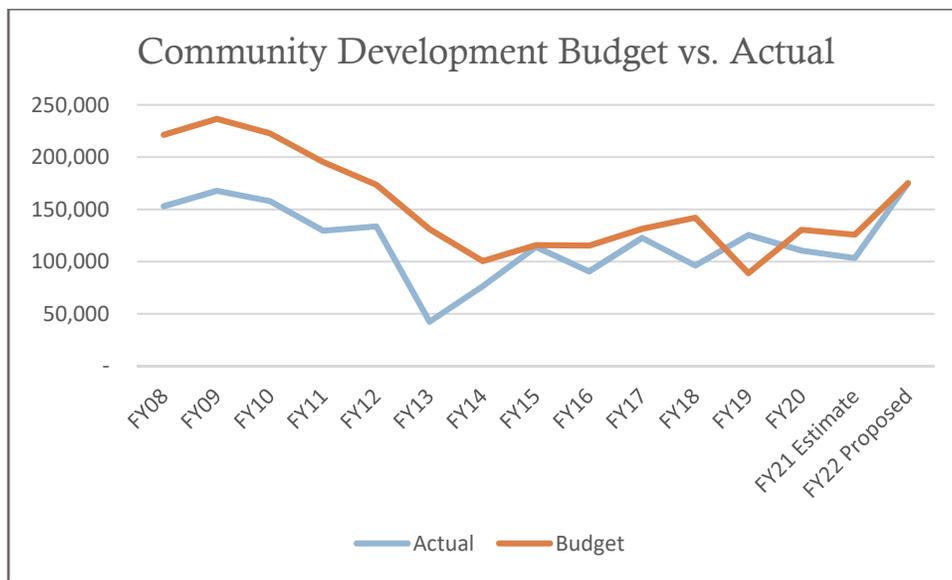
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-53-11000	SALARIES - GENERAL	98,358	99,696	98,426	74,662	104,312
10-53-11001	OVERTIME - GENERAL	0	0	1,000	0	0
10-53-11050	SALARIES - PART TIME	0	0	0	0	0
10-53-11100	F.I.C.A.	6,195	6,198	6,164	4,669	6,467
10-53-11200	MEDICARE	1,449	1,450	1,442	1,092	1,513
10-53-11300	A.S.R.S.	11,599	12,024	12,150	9,124	12,945
10-53-11500	MEDICAL INSURANCE	5,974	5,629	5,939	3,960	6,294
10-53-11501	STANDARD DISABILITY INSURANCE	426	393	393	295	393
10-53-11505	DEFERRED COMP	1,623	1,623	1,623	1,082	1,623
10-53-11510	DENTAL INSURANCE	715	748	1,473	491	737
10-53-11600	LIFE INSURANCE	252	252	252	168	252
10-53-11700	WORKERS COMPENSATION	369	347	268	181	250
<b>CITY CLERK PERSONNEL EXPENSE:</b>		<b>126,960</b>	<b>128,360</b>	<b>129,130</b>	<b>95,724</b>	<b>134,786</b>
10-53-13100	BUSINESS TRAVEL	1,200	115	1,500	0	1,500
10-53-13400	EDUCATION & TRAINING	500	50	1,200	125	1,200
10-53-13500	SUBSCRIPTIONS & DUES	440	605	500	110	500
10-53-24000	PHONES	483	456	560	328	560
10-53-34000	CONTRACT SERVICES	1,281	1,281	6,000	1,281	6,000
10-53-36000	MAINTENANCE & SUPPORT AGREEMENTS	0	0	0	0	0
10-53-41500	OFFICE SUPPLIES	885	1,080	1,000	659	1,000
10-53-42040	ADVERTISING	2,540	3,415	3,000	601	3,000
10-53-42050	NON CAP ADMIN EQUIP/FURN	992	455	1,000	361	1,000
10-53-43500	POSTAGE	210	189	200	109	200
10-53-46000	OPERATIONAL EXPENSES	64	6,300	250	3,883	250
10-53-46531	ELECTION EXPENSE	6,120	280	13,000	11,919	6,000
10-53-99998	GF INTERNAL SERVICES	17,945	15,173	14,661	10,996	15,895
<b>TOTAL CITY CLERK EXPENSES:</b>		<b>159,620</b>	<b>157,760</b>	<b>172,001</b>	<b>126,097</b>	<b>171,891</b>

# COMMUNITY DEVELOPMENT

The Community Development Department originally existed to provide the community with services that enhanced the quality of life and improved economic opportunities and among other duties oversaw grants management, the Bisbee Bus, planning and zoning, the Animal Shelter, and economic development. Through budget cuts this department has been scaled back and no longer has any employees.

This department is used to record the costs of the Animal Shelter whose operation is contracted out to the Friends of the Bisbee Animal Shelter. Advertising costs for posting of planning and zoning notices is recorded here. The Bisbee Bus Transit System is now managed by the Public Works Department with some assistance from Finance. Volunteers generally seek out and apply for new grants with the assistance of the department that will benefit from the grant. The benefiting department manages the grant activities such as procurement and reporting, and Finance applies for reimbursement and assists with grant closeout documents.

The FY21-22 budget proposes a full-time planner to conduct general planning duties such as planning and zoning, design review board, managing the workforce housing program and other planning related duties. This person will also assist the Building Inspector and Fire Marshal.

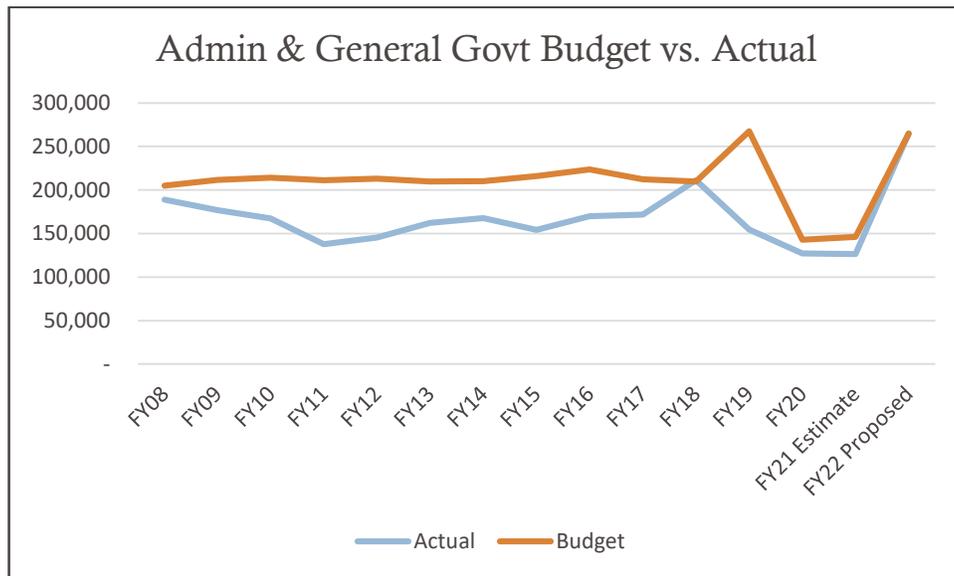


COMMUNITY DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-54-11000	SALARIES - GENERAL	208	0	0	0	49,920
10-54-11050	SALARIES - PART TIME	0	0	13,182	0	0
10-54-11100	F.I.C.A.	564	0	817	0	3,095
10-54-11200	MEDICARE	132	0	191	0	724
10-54-11300	A.S.R.S.	0	0	0	0	6,195
10-54-11500	MEDICAL INSURANCE	0	0	0	0	6,294
10-54-11501	STANDARD DISABILITY INSURANCE	0	0	0	0	269
10-54-11505	DEFERRED COMP	0	0	0	0	811
10-54-11510	DENTAL INSURANCE	0	0	0	0	737
10-54-11600	LIFE INSURANCE	0	0	0	0	126
10-54-11700	WORKERS COMPENSATION	34	0	35	0	120
10-54-11800	STATE UNEMPLOYMENT	0	0	0	0	0
<b>COMM. DEVELOPMENT PERSONNEL EXPENSE:</b>		<b>938</b>	<b>0</b>	<b>14,225</b>	<b>0</b>	<b>68,291</b>
10-54-11990	REIMBURSED ERE-BISBEE BUS	-713	0	0	0	0
10-54-13400	EDUCATION & TRAINING	368	0	0	0	0
10-54-21000	ELECTRIC - SHELTER	2,429	2,176	2,500	1,571	2,500
10-54-22000	WATER - SHELTER	1,185	1,155	1,200	599	1,200
10-54-22550	SEWER & GARBAGE - SHELTER	629	686	700	585	1,100
10-54-24000	PHONES-SHELTER	380	444	450	368	500
10-54-24001	INTERNET FEES - SHELTER	943	984	960	800	1,300
10-54-31000	PROFESSIONAL FEES	18,073	3,700	0	10,618	0
10-54-34000	CONTRACT SERVICES	22,578	16,012	15,000	6,000	7,000
10-54-41500	OFFICE SUPPLIES	0	133	0	433	0
10-54-42020	PRINTING & REPRODUCTION	0	0	250	0	250
10-54-42040	ADVERTISING	129	104	250	723	250
10-54-42050	NON CAP ADMIN EQUIP/FURN	0	0	0	0	0
10-54-43500	POSTAGE	532	1,322	1,500	1,108	1,500
10-54-46000	OPERATIONAL EXPENSES	1,499	-46	1,300	930	1,300
10-54-46541	ECONOMIC DEVELOPMENT	1,300	0	0	3,300	0
10-54-46542	ANIMAL SHELTER EXPENSES	71,492	81,551	85,000	60,473	85,000
10-54-50100	BLDG REPAIR & MAINT-SHELTER	3,719	2,378	2,500	3,776	5,000
10-54-99998	GF INTERNAL SERVICES	17,945	12,645	11,726	8,795	17,850
<b>TOTAL COMM. DEVELOPMENT EXPENSE:</b>		<b>143,425</b>	<b>123,244</b>	<b>137,561</b>	<b>100,079</b>	<b>193,041</b>

# ADMINISTRATION AND GENERAL GOVERNMENT

The Administration and General Government department accounts for the general operating expenses for City Hall such as utilities, telephone, and copier maintenance fees, as well as government-wide expenses such as liability insurance, postage, and special supplies. This fund also includes transfers to other departments as needed, such as the Bisbee Bus to supplement the City's required match contribution and to the Airport to cover operational expenses in excess of revenue. This department is for recording these government-wide operating expenses and does not have any employees.



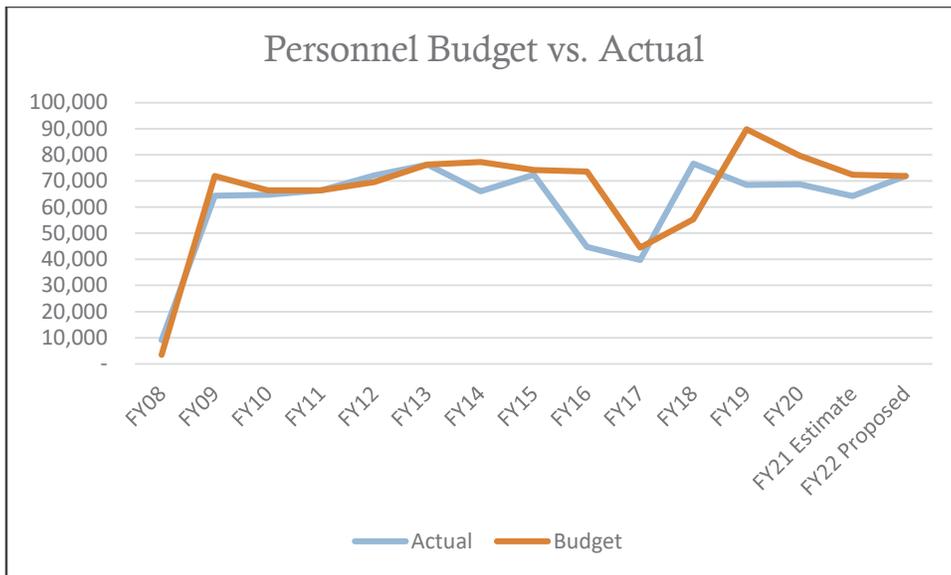
ADMINISTRATION & GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-55-11000	SALARIES - GENERAL	0	0	0	0	0
10-55-11050	SALARIES - PART TIME	0	2,138	0	0	0
10-55-11100	F.I.C.A.	0	133	0	0	0
10-55-11200	MEDICARE	0	31	0	0	0
10-55-11300	A.S.R.S.	0	223	0	0	0
10-55-11500	MEDICAL INSURANCE	0	0	0	0	0
10-55-11505	DEFERRED COMPENSATION	0	0	0	0	0
10-55-11510	DENTAL INSURANCE	0	0	0	0	0
10-55-11600	LIFE INSURANCE	0	0	0	0	0
10-55-11700	WORKERS COMPENSATION	0	113	0	0	0
	<b>ADMIN &amp; GEN GOVT PERSONNEL EXPENSE:</b>	<b>0</b>	<b>2,637</b>	<b>0</b>	<b>0</b>	<b>0</b>
10-55-13500	SUBSCRIPTIONS & MEMBERSHIPS	3,115	530	1,000	2,715	1,000
10-55-21000	ELECTRIC	2,141	6,367	9,000	5,580	9,540
10-55-22000	WATER	3,079	1,587	1,800	41	1,800
10-55-22550	SEWER AND GARBAGE SERV.	1,608	4,824	4,900	3,688	4,900
10-55-23000	GAS	1,303	1,469	2,500	1,544	2,500
10-55-24000	PHONES	13,050	11,070	8,000	7,443	8,000
10-55-24110	RENT/LEASE	13,569	946	1,000	3,932	24,000
10-55-31000	PROFESSIONAL FEES	3,916	2,965	2,800	250	2,800
10-55-34000	CONTRACT SERVICES	2,944	5,660	9,000	3,998	5,000
10-55-37000	PROPERTY, CASUALTY, LIABILITY	117,555	104,087	96,350	91,717	64,000
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	5,000	0	5,000
10-55-41500	OFFICE SUPPLIES	2,599	2,308	2,000	1,102	2,000
10-55-42050	NON CAP ADMIN EQUIP/FURN	233	321	500	415	500
10-55-43500	POSTAGE	493	639	500	-36	500
10-55-44000	HEALTH REIMBURSEMENT	3,086	211	0	0	0
10-55-45300	CUSTODIAL SUPPLIES	0	494	0	0	0
10-55-46000	OPERATIONAL EXPENSES	4,581	-18,986	2,000	7,143	2,000
10-55-46100	FIRE REPLACEMENT EXPENSE	34,464	0	0	0	0
10-55-62003	GASOLINE	0	0	0	0	0
10-55-91000	CAPITAL EXPENDITURES	4,000	0	0	0	0
10-55-99050	TRANSFER TO AIRPORT	0	15,000	0	0	70,000
10-55-99053	TRANSFER TO SPEC POLICE GRANTS	0	2,711	0	0	0
10-55-99085	TRANSFERS TO DEBT SERVICE	-56,986	0	0	0	0
10-55-99096	TRANSFER TO BISBEE BUS	0	30,000	50	0	35,050
10-55-99998	GF INTERNAL SERVICES	107,671	24,708	13,642	10,231	24,310
	<b>TOTAL ADMIN &amp; GEN GOVT EXPENSE:</b>	<b>262,422</b>	<b>199,548</b>	<b>160,042</b>	<b>139,763</b>	<b>262,900</b>

# PERSONNEL

The Personnel Department, reporting to the City Manager, is responsible for administration of benefits and all personnel actions throughout the employment lifecycle. The Personnel Department ensures the City complies with employment related State and Federal laws, the City Charter, City Code, and the City Personnel Rules and Regulations. The Personnel Director serves as the Staff Liaison to the Civil Service Commission, the Employee Council, the Police and Fire Advisory Council, and the Public Safety Personnel Retirement System.

This department consists of one Personnel Director.



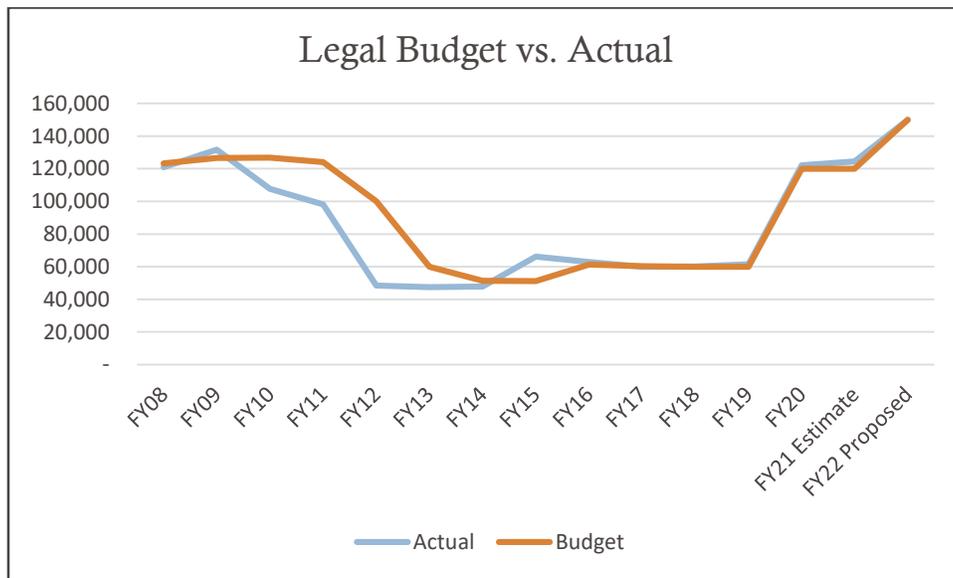
FY22 TENTATIVE BUDGET

PERSONNEL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-56-11000	SALARIES - GENERAL	43,725	52,500	52,000	38,000	52,000
10-56-11001	OVERTIME	28	0	0	0	0
10-56-11050	SALARIES - PART TIME	4,723	0	0	0	0
10-56-11100	F.I.C.A.	3,003	3,190	3,224	2,315	3,224
10-56-11200	MEDICARE	702	746	754	541	754
10-56-11300	A.S.R.S.	5,432	6,362	6,354	4,644	6,453
10-56-11500	MEDICAL INSURANCE	3,983	0	0	0	0
10-56-11501	STANDARD DISABILITY INSURANCE	179	292	269	202	269
10-56-11505	DEFERRED COMP	676	811	811	541	811
10-56-11510	DENTAL INSURANCE	175	61	737	491	737
10-56-11600	LIFE INSURANCE	84	126	126	84	126
10-56-11700	WORKERS COMPENSATION	179	183	140	92	125
	<b>PERSONNEL EXPENSE:</b>	<b>62,890</b>	<b>64,271</b>	<b>64,415</b>	<b>46,910</b>	<b>64,499</b>
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	0	1,648	2,000	57	2,600
10-56-13100	BUSINESS TRAVEL	460	259	500	0	250
10-56-13400	EDUCATION & TRAINING	420	0	2,000	41	2,000
10-56-13500	SUBSCRIPTIONS & DUES	1,032	0	500	0	250
10-56-24000	PHONES	503	473	500	328	500
10-56-41500	OFFICE SUPPLIES	464	483	500	88	200
10-56-42020	PRINTING & REPRODUCTION	0	247	200	3	100
10-56-42030	BOOKS & REFERENCE MATERIALS	0	0	0	15	100
10-56-42040	ADVERTISING	1,555	3	1,000	3	100
10-56-42050	NON CAP ADMIN EQUIP/FURN	20	991	200	186	200
10-56-43500	POSTAGE	143	42	100	41	50
10-56-46000	OPERATIONAL EXPENSES	983	283	500	187	1,000
10-56-99998	GF INTERNAL SERVICES	0	7,598	6,748	5,061	7,321
	<b>TOTAL PERSONNEL EXPENSE:</b>	<b>68,470</b>	<b>76,298</b>	<b>79,163</b>	<b>52,922</b>	<b>79,170</b>

# LEGAL SERVICES

The Mayor and City Council currently contracts for legal service with the Gust Rosenfeld Law Firm to provide legal counsel to the City Council and the City staff, pursue actions to enforce the City Code and legal obligations, as requested by City Officials, represent the City in lawsuits and work with designated outside counsel. The law firm assists in drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.



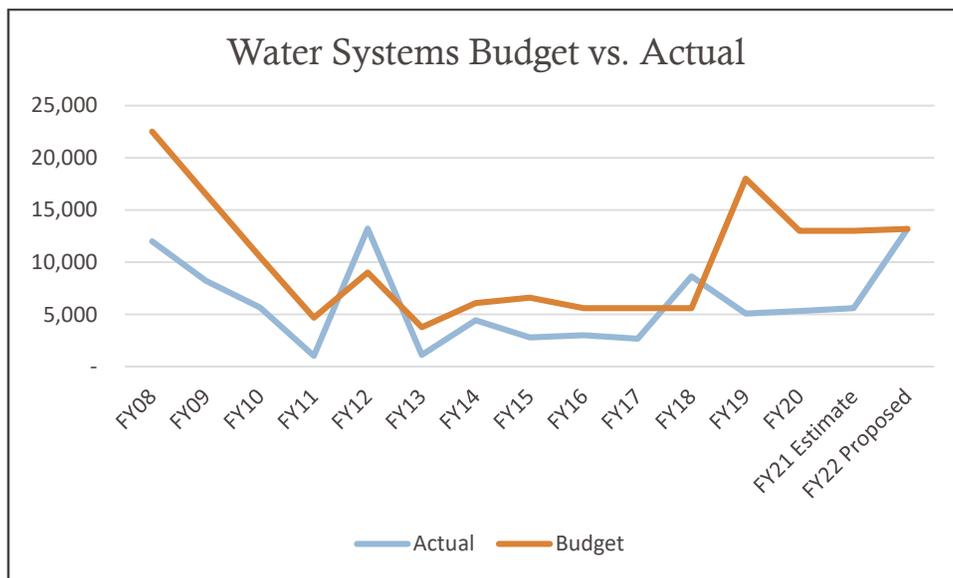
LEGAL SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-57-13500	SUBSCRIPTIONS & DUES	0	11,633	0	0	0
10-57-31100	PROFESSIONAL FEES - LEGAL	1,434	0	0	5,805	20,000
10-57-34000	CONTRACT SERVICES	60,000	110,000	120,000	90,045	125,000
10-57-46000	OPERATIONAL EXPENSES	0	550	0	0	0
10-57-99998	GF INTERNAL SERVICES	0	11,448	11,182	8,386	14,774
<b>TOTAL LEGAL SERVICES EXPENSE:</b>		<b>61,434</b>	<b>133,631</b>	<b>131,182</b>	<b>104,237</b>	<b>159,774</b>

# WATER SYSTEMS

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. Upper Tombstone/West Boulevard are served by separate pumps which boost the pressure to assure ample firefighting water supply and pressure. Maintenance of this system is handled by Public Works. Expenditures of this department include expenses attendant to the system, and do not include personnel costs.

The City in conjunction with Arizona Water Company currently has a DEMA grant to fund the engineering required to replace the current system of reservoirs with instead water supplied by Arizona Water Company's water system.

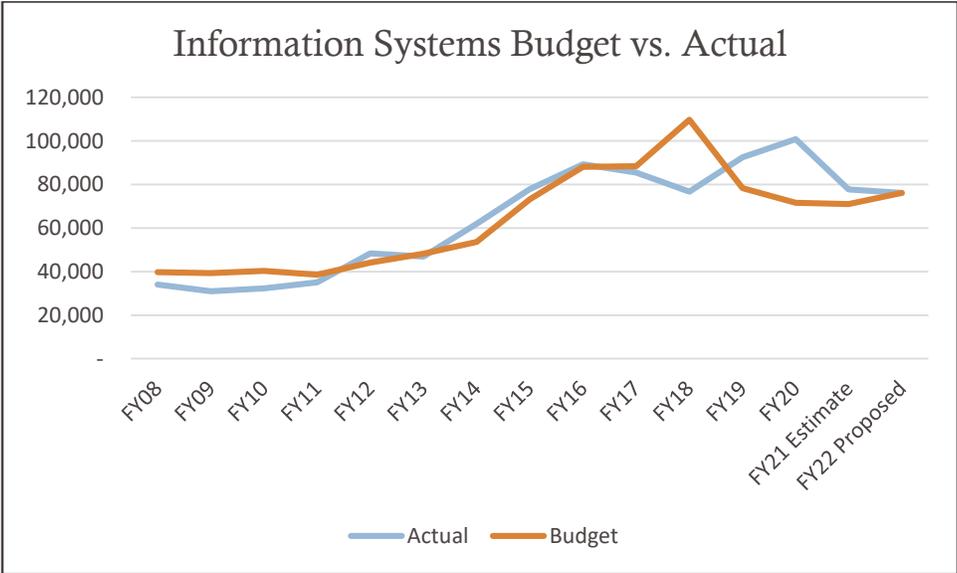


WATER SYSTEMS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-58-21000	ELECTRIC	2,864	3,507	3,000	2,600	3,180
10-58-46000	OPERATIONAL EXPENSES	0	0	0	1,731	0
10-58-55000	EQUIPMENT REPAIR & MAINT	2,226	1,833	10,000	27	10,000
10-58-99998	GF INTERNAL SERVICES	0	1,717	1,211	908	1,343
<b>TOTAL WATER SYSTEMS EXPENSE:</b>		<b>5,090</b>	<b>7,057</b>	<b>14,211</b>	<b>5,266</b>	<b>14,523</b>

# INFORMATION SYSTEMS

The Information Systems Department funds the purchase, maintenance, email, website hosting and consulting services for City-wide computer systems, and internet access for City Hall. The department does not fund any employees but provides for the services of consultants for City- wide computer systems. The department does not fund department specific hardware or software; those costs are recorded in each department’s expense.



INFORMATION SYSTEMS

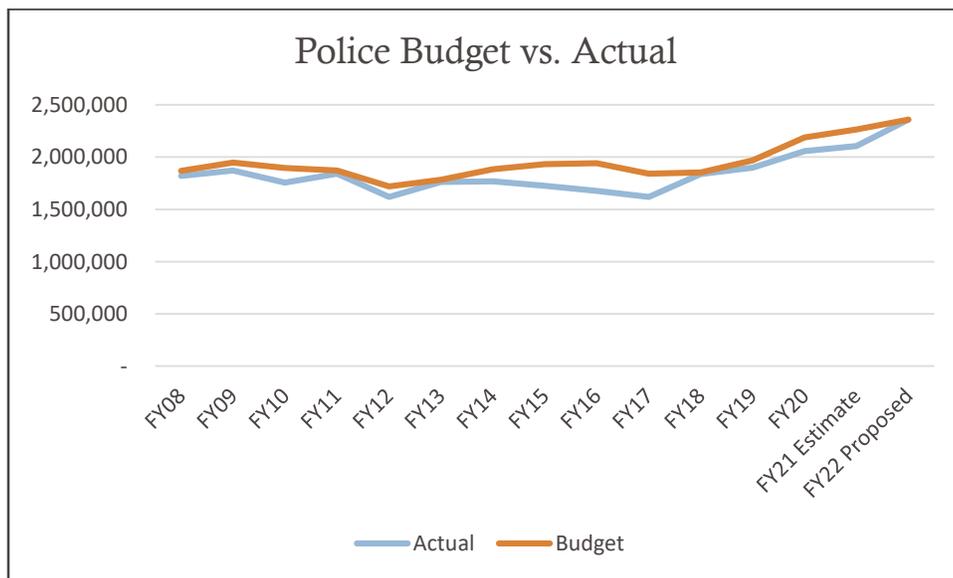
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-59-13500	SUBSCRIPTIONS & DUES	9,962	-5,000	12,000	9,028	12,000
10-59-24000	PHONES	0	0	0	0	0
10-59-24001	T1 LINE FOR INTERNET ACCESS	6,908	2,565	0	1,980	2,650
10-59-31000	PROFESSIONAL FEES	53,533	90,978	50,000	37,643	50,000
10-59-34000	CONTRACT SERVICES	4,961	10,911	5,500	3,614	8,000
10-59-36000	MAINTENANCE & SUPPORT AGREEMENTS	0	0	0	0	0
10-59-46000	OPERATIONAL EXPENSES	3,686	601	1,500	1,279	1,500
10-59-55200	NON CAP EQUIP PURCHASES	13,430	762	2,000	327	2,000
10-59-99998	GF INTERNAL SERVICES	17,945	6,830	6,616	4,962	7,759
<b>TOTAL INFORMATION SYSTEMS EXPENSE:</b>		<b>110,426</b>	<b>107,648</b>	<b>77,616</b>	<b>58,833</b>	<b>83,909</b>

# POLICE DEPARTMENT

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains the peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously and take pride in their service. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., U.S. Border Patrol, and surrounding Fire Districts, the department provides assistance with service calls, maintains records of incidents, and provides reports to City, County, State, and Federal jurisdictions and for courts. The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced Systems.

The Police Department consists of 27 employees, 3 police volunteers, and the Arizona Rangers:

- 1 Police Chief
- 1 Deputy Police Chief
- 2 Police Sergeants
- 11 Police Officers (1 vacant)
- 3 Police Officer-Reserve (2 vacant)
- 5 Communications Officers (4 FT/1 PT)
- 1 PT Animal Control Officer (vacant)
- 1 PT Impound Custodian
- 2 FT Records Clerks/Dispatch



POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-62-11000	SALARIES - GENERAL	705,576	739,425	839,530	612,768	859,206
10-62-11001	OVERTIME - GENERAL	96,331	102,650	88,708	57,712	96,210
10-62-11050	SALARIES - PART TIME	110,379	80,988	62,584	31,982	65,441
10-62-11090	REIMBURSED OVERTIME - DHLS	0	0	0	0	0
10-62-11100	F.I.C.A.	56,110	56,449	61,431	42,135	63,293
10-62-11200	MEDICARE	13,123	13,202	14,367	9,854	14,802
10-62-11300	A.S.R.S.	13,981	11,873	11,434	11,355	16,536
10-62-11301	A.S.R.S - ALT CONTRIBUTION	4,623	7,171	8,086	5,721	8,094
10-62-11400	A.P.S.P.R.S.	510,716	585,797	709,467	483,703	706,596
10-62-11500	MEDICAL INSURANCE	87,120	96,417	124,727	67,106	119,591
10-62-11501	STANDARD DISABILITY INSURANCE	6,900	6,874	7,971	5,372	7,715
10-62-11502	MEDICAL INS DEPENDENT SUPPL.	0	794	12,314	6,352	10,000
10-62-11505	DEFERRED COMP	13,051	14,469	17,040	10,791	17,040
10-62-11510	DENTAL INSURANCE	9,217	9,229	11,736	6,968	11,000
10-62-11600	LIFE INSURANCE	2,111	2,258	2,646	1,676	2,646
10-62-11700	WORKERS COMPENSATION	51,901	46,957	41,037	25,346	39,210
10-62-11800	STATE UNEMPLOYMENT	1,081	0	0	0	0
	<b>POLICE PERSONNEL EXPENSE:</b>	<b>1,682,220</b>	<b>1,774,553</b>	<b>2,013,078</b>	<b>1,378,839</b>	<b>2,037,380</b>

FY22 TENTATIVE BUDGET

POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-62-11990	REIMBURSED ERE's - DHLS	0	0	0	0	0
10-62-12300	UNIFORMS & CLOTHING	17,079	15,553	17,100	9,399	17,000
10-62-12500	RECRUITMENT/EMPLOYEE TESTING	3,272	1,426	1,500	1,809	1,500
10-62-12600	VACCINES	0	0	1,000	-40	0
10-62-12700	CANCER INS POLICY	650	650	1,400	700	700
10-62-13100	BUSINESS TRAVEL	11,888	2,882	4,000	2,244	4,000
10-62-13400	EDUCATION & TRAINING	3,570	18,549	12,000	732	12,000
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	915	1,799	1,425	966	1,425
10-62-21000	ELECTRIC	12,974	10,009	14,000	7,727	14,840
10-62-22000	WATER	911	919	1,000	677	1,000
10-62-22550	SEWER AND GARBAGE SERV.	1,689	1,843	1,800	1,417	1,800
10-62-23000	GAS	1,317	1,225	1,200	1,470	1,500
10-62-24000	PHONES	11,016	11,501	10,500	9,333	16,000
10-62-24001	INTERNET ACCESS FEES	10,725	10,274	12,000	8,335	12,000
10-62-24110	RENT/LEASE	0	0	0	0	0
10-62-34000	CONTRACT SERVICES	19,548	25,961	71,000	39,977	105,000
10-62-34100	DOC WORKERS	1,296	964	1,500	0	1,500
10-62-36000	MAINTENANCE & SUPPORT AGREEMENTS	0	6,075	7,000	0	0
10-62-41500	OFFICE SUPPLIES	2,651	4,763	4,000	3,022	4,000
10-62-42020	PRINTING/REPRODUCTION	22	-3	0	0	0
10-62-42030	BOOKS & REFERENCE MATERIALS	298	491	400	378	400
10-62-42050	NON CAP ADMIN EQUIP/FURN	0	16,167	2,000	4,567	2,000
10-62-42060	INVENTORIED TOOLS	0	0	0	261	0
10-62-43500	POSTAGE	2,791	538	1,000	911	1,000
10-62-45100	DISPOSABLE EQUIP & TOOLS	387	748	1,000	500	1,000
10-62-45200	SAFETY EQUIP & SUPPLIES	0	4,776	0	3,937	2,000
10-62-45300	CUSTODIAL SUPPLIES	2,340	3,559	1,000	2,687	2,500
10-62-46000	OPERATIONAL EXPENSES	4,435	9,299	12,500	1,602	24,000
10-62-46621	AMMUNITION	1,908	1,793	3,000	2,097	3,000
10-62-46622	RICO AUCTION EXPENSES	3,576	0	3,000	0	3,000
10-62-46623	CITY AUCTION EXPENSES	418	1,619	1,500	79	1,500
10-62-46624	MOVING, TOWING, STORAGE EXP	4,929	10,088	6,000	10,819	15,000
10-62-46626	ANIMAL CONTROL EXPENSE	669	4,331	1,000	0	1,000
10-62-47000	PERMITS & LICENSES	5,229	0	0	0	0
10-62-50100	BLDG REPAIR & MAINT	4,586	5,558	4,000	2,658	0
10-62-55000	EQUIPMENT REPAIR & MAINT	1,686	1,935	5,000	1,154	5,000
10-62-55200	NON CAP EQUIP PURCHASES	1,239	852	3,000	523	3,000
10-62-61000	VEHICLE PARTS & LABOR	29,424	37,389	18,000	17,592	18,000
10-62-62002	TIRES	0	0	0	2,783	5,000
10-62-62003	GASOLINE	21,508	26,414	20,000	29,740	30,500
10-62-62004	DIESEL	94	174	500	0	0
10-62-91000	CAPITAL EXPENDITURES	32,241	44,296	5,000	0	5,000
10-62-99998	GF INTERNAL SERVICES	251,232	208,735	210,211	157,658	239,907
<b>TOTAL POLICE EXPENSE:</b>		<b>2,150,734</b>	<b>2,267,706</b>	<b>2,473,614</b>	<b>1,706,553</b>	<b>2,594,452</b>

# FIRE DEPARTMENT

The Fire Department is headed by the Fire Chief, who reports to the City Manager. The Fire Department has five basic functional responsibilities:

**Fire Suppression:** includes residential, automobile, and urban/wildland interface fires. Bisbee Fire Department practices fast attack firefighting in order to minimize the risk to life, property, and the environment.

**Emergency Medical Services:** are provided twenty-four hours a day by advanced life support personnel. Requests for medical aid constitute the majority of calls answered by the Fire Department. Fire Department paramedics and EMT's respond to most medical calls within three minutes.

**Fire Prevention:** is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection and fire safety inspections. The small number of structure fires fought annually in the City is an indication of the prevention bureau's efficacy.

**Training:** of the Fire Department personnel is conducted in accordance with county, state and federal standards. Firefighters, EMT's and paramedics receive updates on advances in technology, and participate in continuing education. To control costs, training is conducted in-house whenever possible.

**Transfers:** inter-facility transfer of patients to the hospital in Sierra Vista and other Cochise County area hospitals.

The costs of operating the department are supplemented by 911 transports as well as in County inter-facility transfers, and out-of-city limits emergency calls billed to customers' insurance providers.

## Fiscal Year 2020-2021 Budget Highlights

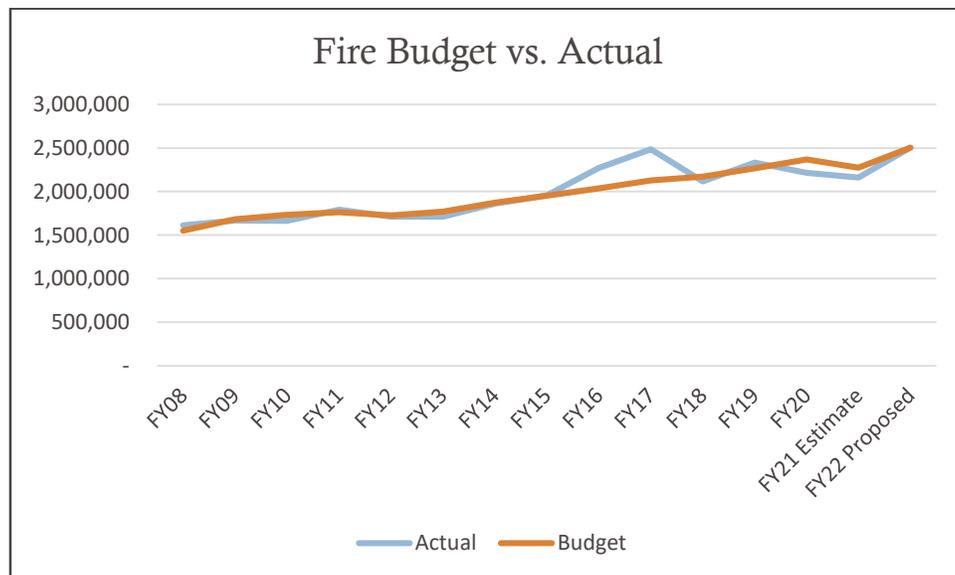
The Fire Department is seeking grant funding for a ladder truck to help with firefighting and rescue operations on our historical buildings and commercial properties.

The Fire Department would like to seek funding for 2 possible Cardiac Monitors “Life Pack 15” to replace the older monitors that are currently being used. The Department would also like to replace aging staff vehicles.

Last fiscal year the Fire Department was able to purchase a low-mileage used ambulance. Also, air packs purchased with Fiscal Year 18-19 grant funding were received January 2020 and put into service during fiscal year 20-21.

The Fire Department currently has 21 employees:

- Fire Chief
- 2 Fire Captains/Paramedic
- 1 Fire Captain/EMT
- 2 Fire Lieutenants/EMT
- 1 Fire Lieutenant (Vacant)
- 5 Firefighters/Paramedic
- 8 Firefighters/EMT
- 1 Rover Firefighter
- 1 Fire Marshal



FIRE DEPARTMENT

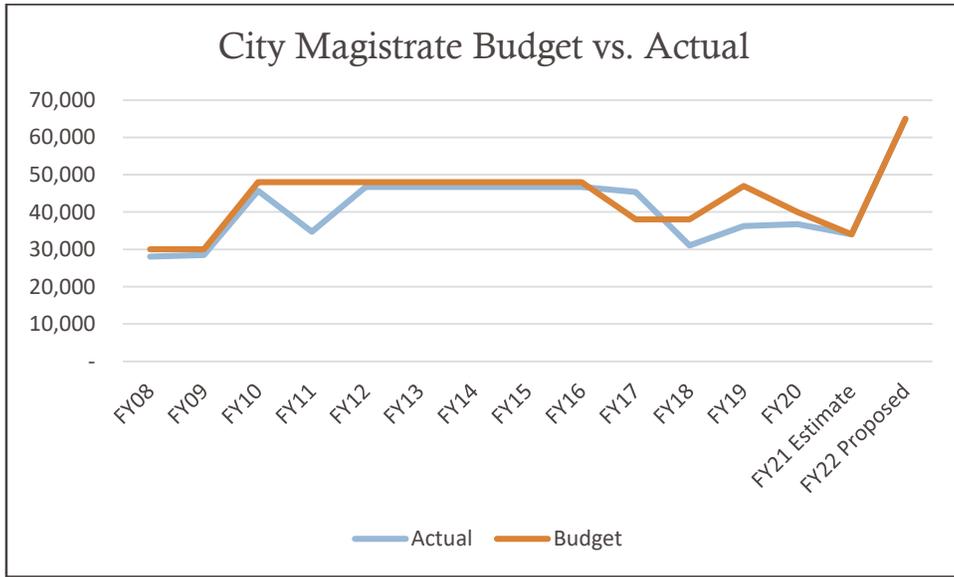
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-64-11000	SALARIES - GENERAL	815,727	831,868	856,531	601,697	889,418
10-64-11001	OVERTIME - GENERAL	160,754	143,143	112,442	137,271	155,838
10-64-11100	F.I.C.A.	0	34	0	53	0
10-64-11200	MEDICARE	14,100	14,010	14,050	10,498	15,156
10-64-11400	A.P.S.P.R.S.	865,682	717,188	751,472	547,273	804,087
10-64-11500	MEDICAL INSURANCE	107,531	105,002	118,788	69,055	125,885
10-64-11501	STANDARD DISABILITY INSURANCE	7,892	7,167	7,987	5,883	8,325
10-64-11502	MEDICAL INS DEPENDENT SUPPL.	0	576	12,822	3,662	6,000
10-64-11505	DEFERRED COMP	15,823	14,671	17,040	10,442	17,040
10-64-11510	DENTAL INSURANCE	9,246	9,333	11,736	5,613	8,937
10-64-11600	LIFE INSURANCE	2,457	2,405	2,646	1,632	2,646
10-64-11700	WORKERS COMPENSATION	50,717	47,343	47,619	30,567	49,650
	<b>FIRE PERSONNEL EXPENSE:</b>	<b>2,049,929</b>	<b>1,892,738</b>	<b>1,953,133</b>	<b>1,423,646</b>	<b>2,082,982</b>

## FIRE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-64-12300	UNIFORMS & CLOTHING	17,822	15,121	15,000	6,443	15,750
10-64-12400	TURNOUT GEAR	0	0	8,000	8,768	10,000
10-64-12500	RECRUITMENT/EMPLOYMENT TESTING	1,981	767	700	2,457	1,000
10-64-12600	VACCINES	-31	0	0	0	0
10-64-12700	CANCER INS POLICY	950	1,000	950	1,000	1,000
10-64-13100	BUSINESS TRAVEL	1,628	2,400	2,000	0	1,500
10-64-13400	EDUCATION & TRAINING	12,153	9,858	12,000	6,892	7,500
10-64-13500	SUBSCRIPTIONS & DUES	3,282	100	100	50	100
10-64-21000	ELECTRIC	7,160	6,335	10,000	5,747	10,600
10-64-22000	WATER	997	1,057	1,500	851	1,500
10-64-22550	SEWER AND GARBAGE SERV.	2,442	2,664	2,700	2,138	2,700
10-64-23000	GAS	4,090	4,041	3,500	2,472	3,500
10-64-24000	PHONES	6,024	6,303	5,000	4,029	5,400
10-64-24001	INTERNET ACCESS FEES	832	842	900	1,790	2,400
10-64-31000	PROFESSIONAL FEES	4,125	0	0	0	0
10-64-34000	CONTRACT SERVICES	6,396	7,367	7,000	5,703	10,000
10-64-34010	AMBULANCE BILLING SERVICES	30,283	17,820	25,000	9,393	20,000
10-64-40067	WILDLAND FIRE SVCS EXPENSE	3,707	0	20,000	0	15,000
10-64-40069	OUT OF CITY SERVICES	0	0	5,000	0	5,000
10-64-41500	OFFICE SUPPLIES	210	472	500	550	500
10-64-42030	BOOKS & REFERENCE MATERIALS	0	334	200	0	200
10-64-42050	NON CAP ADMIN EQUIP/FURN	2,467	4,706	5,000	2,635	5,000
10-64-42060	INVENTORIED TOOLS	0	1,055	0	901	1,000
10-64-43500	POSTAGE	33	225	50	43	50
10-64-45100	DISPOSABLE EQUIP & TOOLS	1,107	2,047	5,000	714	5,000
10-64-45300	CUSTODIAL SUPPLIES	4,385	3,908	2,500	3,526	3,500
10-64-46000	OPERATIONAL EXPENSES	9,765	19,165	22,500	10,332	28,750
10-64-46100	FIRE REPLACEMENT EXPENSE	1,481	399	500	0	500
10-64-46641	MEDICAL SUPPLIES	46,415	41,357	35,000	30,762	40,000
10-64-47000	PERMITS & LICENSES	1,000	1,000	1,000	500	1,000
10-64-50100	BLDG REPAIR & MAINT	4,001	2,451	10,000	2,403	0
10-64-55000	EQUIPMENT REPAIR & MAINT	2,805	3,058	10,000	3,114	10,000
10-64-55200	NON CAP EQUIP PURCHASES	1,950	3,496	2,000	3,370	2,000
10-64-61000	VEHICLE PARTS & LABOR	49,092	32,481	45,000	24,831	45,000
10-64-62003	FUEL	20,805	13,180	18,000	15,387	40,000
10-64-62004	DIESEL	22,417	15,701	20,000	431	0
10-64-91000	CAPITAL EXPENDITURES	9,000	21,094	0	56,500	80,000
10-64-99015	TRANSFER TO GF CAPITAL RESERVE	0	75,000	0	0	0
10-64-99017	TRANSFER GRANT MATCH	0	6,067	25,000	0	50,000
10-64-99998	GF INTERNAL SERVICES	305,067	222,917	211,453	158,590	255,447
	<b>TOTAL FIRE EXPENSE:</b>	<b>2,635,771</b>	<b>2,438,524</b>	<b>2,486,186</b>	<b>1,795,968</b>	<b>2,763,879</b>

# CITY MAGISTRATE

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County.



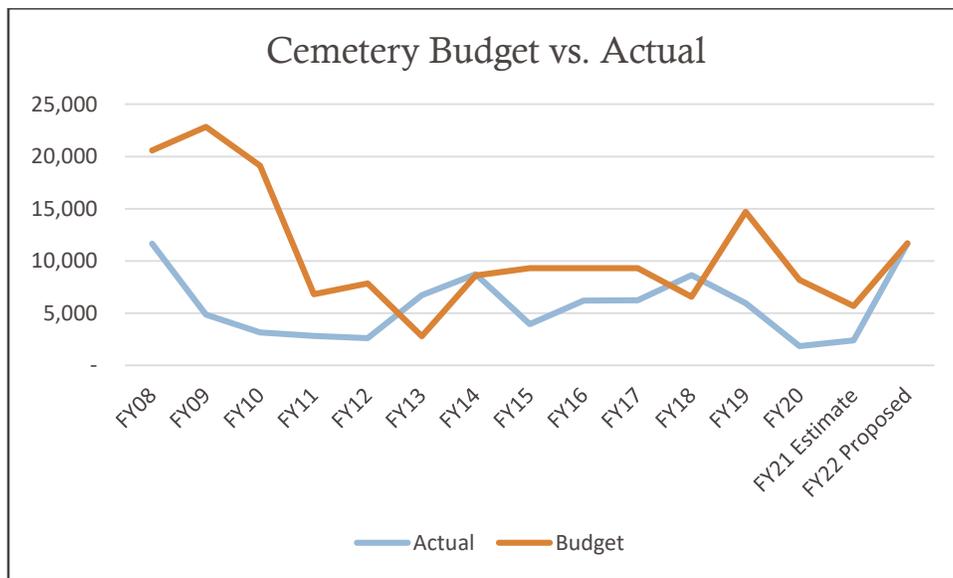
CITY MAGISTRATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-68-31000	PROFESSIONAL FEES	0	0	0	0	0
10-68-34000	CONTRACT SERVICES	36,224	36,761	34,000	6,000	55,000
10-68-99998	GF INTERNAL SERVICES	0	3,816	3,168	2,376	5,604
<b>TOTAL CITY MAGISTRATE EXPENSE:</b>		<b>36,224</b>	<b>40,577</b>	<b>37,168</b>	<b>8,376</b>	<b>60,604</b>

# CEMETERY

The Cemetery is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those lain to rest. There are no employees dedicated exclusively to work on the cemetery, various Public Works Departments maintain the Cemetery grounds and inters remains/cremains at the cemetery.

The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and other needs of the cemetery.

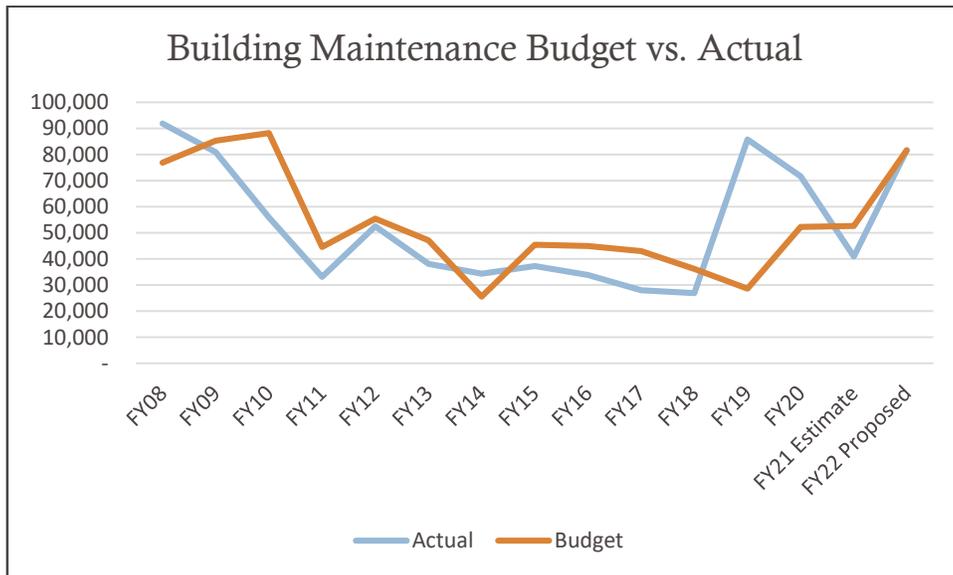


CEMETERY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-70-22000	WATER	2,427	0	0	0	0
10-70-22550	SEWER AND GARBAGE SERV.	686	629	690	585	700
10-70-34100	DOC WORKERS	0	0	4,000	0	4,000
10-70-43500	POSTAGE	0	2	0	4	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	37	0	500	64	500
10-70-45200	SAFETY EQUIP & SUPPLIES	0	0	0	0	5,000
10-70-46000	OPERATIONAL EXPENSES	2,801	1,214	500	1,496	1,500
10-70-91000	CAPITAL EXPENDITURES	0	0	0	0	0
10-70-99998	GF INTERNAL SERVICES	0	924	530	398	1,192
<b>TOTAL CEMETERY EXPENSE:</b>		<b>5,952</b>	<b>2,769</b>	<b>6,220</b>	<b>2,547</b>	<b>12,892</b>

# BUILDING MAINTENANCE

Building Maintenance is performed by various Public Works Staff depending on department workloads. These staff members carry out general maintenance and repair of City buildings and furnishings. Building Maintenance currently has one part-time person that performs janitorial work. An additional full-time position was recommended in the FY22 budget to cover an employee who will monitor all city buildings for repair and maintenance needs and oversee/perform the repairs and maintenance as needed. All of the individual building maintenance budgets of the various departments were combined into the Building Repair and Maintenance account line in this department except for the Senior Center which is in need of extensive and costly repairs.



**BUILDING & MAINTENANCE**

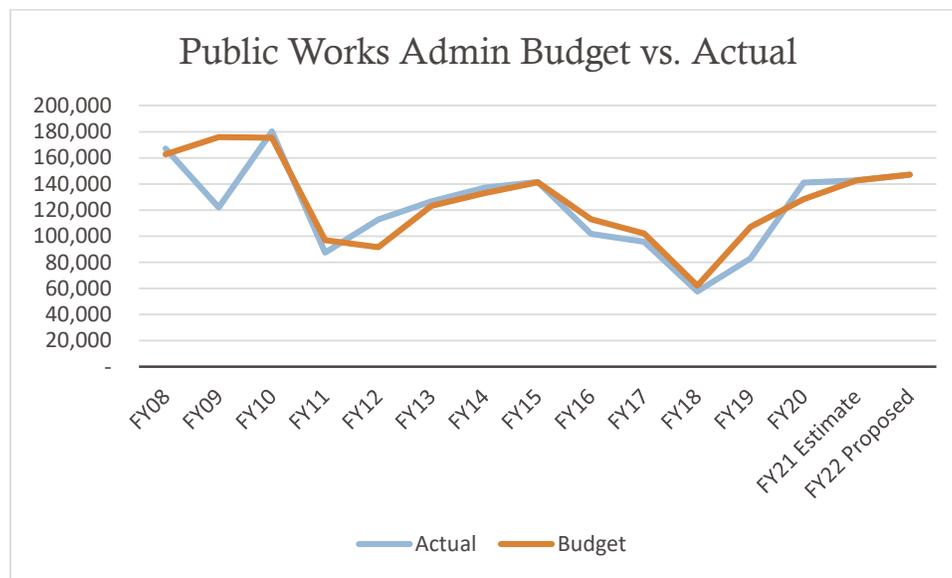
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-74-11000	SALARIES - GENERAL	0	0	0	-340	0
10-74-11050	SALARIES - PART TIME	0	340	8,840	6,630	8,840
10-74-11100	F.I.C.A.	0	24	548	390	548
10-74-11200	MEDICARE	0	6	128	91	128
10-74-11300	A.S.R.S	0	0	0	0	0
10-74-11301	A.S.R.S - ALT CONTRIBUTION	0	41	903	642	903
10-74-11500	MEDICAL INSURANCE	0	0	0	0	0
10-74-11501	STANDARD DISABILITY INSURANCE	0	0	0	0	0
10-74-11505	DEFERRED COMP	0	0	0	0	0
10-74-11510	DENTAL INSURANCE	0	0	0	0	0
10-74-11600	LIFE INSURANCE	0	0	0	0	0
10-74-11700	WORKERS COMPENSATION	0	18	359	230	320
<b>BUILDING &amp; MAINTENANCE PERSONNEL EXPENSE:</b>		<b>0</b>	<b>429</b>	<b>10,778</b>	<b>7,644</b>	<b>10,739</b>
10-74-13100	BUSINESS TRAVEL	0	492	500	0	0
10-74-13400	EDUCATION & TRAINING	0	0	1,000	0	0
10-74-24000	PHONES	0	0	600	0	0
10-74-34000	CONTRACT SERVICES	1,091	2,297	1,500	1,480	1,300
10-74-42050	NON CAP ADMIN EQUIP/FURNITURE	692	239	500	0	500
10-74-42060	INVENTORIED TOOLS	0	0	0	188	2,000
10-74-45100	DISPOSABLE EQUIP & TOOLS	38	1,230	2,000	0	1,000
10-74-45200	SAFETY EQUIP & SUPPLIES	0	0	500	-1,743	500
10-74-45300	CUSTODIAL SUPPLIES	2,753	-1,588	4,000	-91	2,000
10-74-46000	OPERATIONAL EXPENSES	3,965	2,068	4,000	199	4,000
10-74-46100	FIRE EXPENSE	23,523	0	0	0	0
10-74-50100	BLDG REPAIR & MAINT	43,096	65,252	25,000	1,465	55,000
10-74-50101	ERIE ST. REPAIRS	0	0	0	19,610	0
10-74-50102	HILLCREST EXPENSE	0	0	0	4,293	0
10-74-55000	EQUIPMENT REPAIR & MAINT	5,581	540	1,000	0	1,000
10-74-61000	VEHICLE PARTS & LABOR	0	0	200	0	1,000
10-74-62003	GASOLINE	127	664	1,000	0	2,600
10-74-91000	CAPITAL EXPENDITURES	4,890	0	0	0	0
10-74-99998	GF INTERNAL SERVICES	0	5,457	4,899	3,674	8,318
<b>TOTAL BUILDING &amp; MAINTENANCE EXPENSE:</b>		<b>85,755</b>	<b>77,081</b>	<b>57,477</b>	<b>36,721</b>	<b>89,957</b>

# PUBLIC WORKS ADMINISTRATION

Public Works Administration processes all administrative paperwork for departments under the Public Works Director. These departments include Water Systems, Cemetery, Building Maintenance, Garage, Parks, Swimming Pool, Senior Center, Streets, Airport, Waste Water, Sanitation, and Bisbee Bus. Part of the personnel costs of this department are allocated to public works departments outside of the General Fund, including Streets, Waste Water, Sanitation and the Bus.

The Public Works Administration consists of four employees:

- 1 Public Works Director
- 1 Public Works Operations Manager
- 2 Administrative Assistants



FY22 TENTATIVE BUDGET

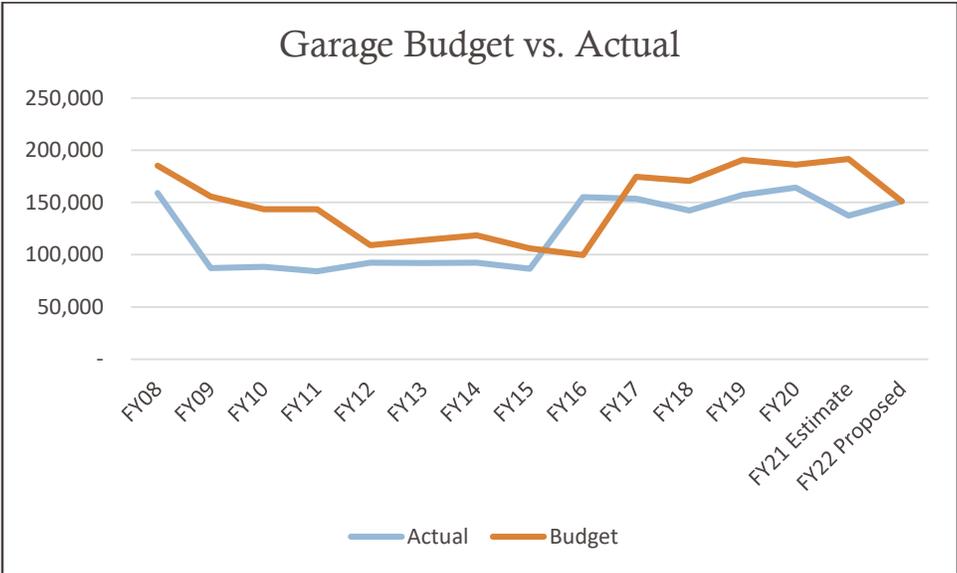
PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-75-11000	SALARIES - GENERAL	49,599	81,904	79,993	58,403	81,166
10-75-11001	OVERTIME - GENERAL	296	488	500	0	500
10-75-11100	F.I.C.A.	2,994	5,007	4,991	3,773	5,063
10-75-11200	MEDICARE	700	1,171	1,167	882	1,184
10-75-11300	A.S.R.S.	5,212	10,513	9,836	8,144	10,135
10-75-11500	MEDICAL INSURANCE	6,049	14,099	11,582	7,721	12,274
10-75-11501	STANDARD DISABILITY INSURANCE	444	696	368	478	368
10-75-11502	MEDICAL INS DEPENDENT SUPPL.	0	345	2,463	1,628	3,000
10-75-11505	DEFERRED COMP	839	1,760	1,582	1,055	1,582
10-75-11510	DENTAL INSURANCE	715	1,422	1,436	740	1,437
10-75-11600	LIFE INSURANCE	129	267	246	164	246
10-75-11700	WORKERS COMPENSATION	660	298	217	162	196
<b>PUBLIC WORKS ADMIN PERSONNEL EXPENSE:</b>		<b>67,638</b>	<b>117,970</b>	<b>114,381</b>	<b>83,150</b>	<b>117,151</b>
10-75-11990	REIMBURSED ERE-BISBEE BUS	-335	0	0	0	0
10-75-12500	RECRUITMENT/EMPLOYEE TESTING	474	13	500	0	0
10-75-13100	BUSINESS TRAVEL	200	1,815	1,200	0	1,200
10-75-13200	SUBSCRIPTIONS & DUES	0	244	250	5,390	250
10-75-13400	EDUCATION & TRAINING	0	1,903	2,500	0	2,500
10-75-21000	ELECTRIC	1,107	3,232	3,500	1,568	600
10-75-22000	WATER	310	314	500	243	500
10-75-22550	SEWER AND GARBAGE SERV.	962	1,049	1,050	857	1,050
10-75-23000	GAS	521	443	1,000	338	500
10-75-24000	PHONES	971	960	1,450	935	1,250
10-75-31000	PROFESSIONAL FEES	0	0	0	0	0
10-75-34000	CONTRACT SERVICES	915	2,546	4,500	2,575	10,200
10-75-41500	OFFICE SUPPLIES	2,868	2,086	3,000	1,071	2,500
10-75-42020	PRINTING & REPRODUCTION	0	37	50	0	50
10-75-42040	ADVERTISING	1,121	725	1,000	0	1,000
10-75-42050	NON CAP ADMIN EQUIP/FURN	2,246	1,903	4,000	1,550	2,500
10-75-42060	INVENTORIED TOOLS	0	0	0	181	200
10-75-43500	POSTAGE	55	43	200	55	200
10-75-45100	DISPOSABLE EQUIP & TOOLS	311	405	0	0	0
10-75-45300	CUSTODIAL SUPPLIES	1,164	2,178	1,000	2,718	2,000
10-75-46000	OPERATIONAL EXPENSES	1,935	2,105	2,000	4,465	2,000
10-75-50100	BLDG REPAIR & MAINT	73	0	0	39	0
10-75-61000	VEHICLE PARTS & LABOR	0	406	200	189	0
10-75-62003	GASOLINE	452	682	500	1,261	1,500
10-75-99998	GF INTERNAL SERVICES	0	16,583	13,305	9,979	14,993
<b>TOTAL PUBLIC WORKS ADMIN EXPENSE:</b>		<b>82,985</b>	<b>157,642</b>	<b>156,086</b>	<b>116,563</b>	<b>162,144</b>

# PUBLIC WORKS GARAGE

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. This includes automobiles, garbage trucks, street sweepers, power vacuum truck, excavators, mowers, motor graders, street paving equipment, city buses, police and fire vehicles. The City utilizes intergovernmental agreements (IGAs) with the City of Sierra Vista for major mechanical work on the vehicles and equipment.

The Public Works Garage consists of two mechanics (1 vacancy)



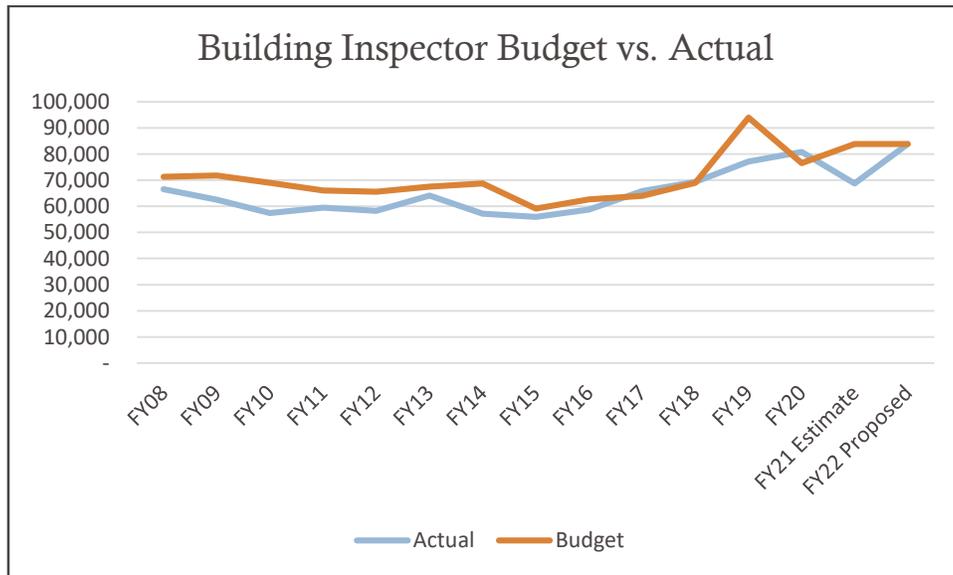
FY22 TENTATIVE BUDGET

GARAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-77-11000	SALARIES - GENERAL	86,334	92,452	92,341	52,345	73,216
10-77-11001	OVERTIME - GENERAL	7,098	655	7,500	0	2,000
10-77-11100	F.I.C.A.	5,748	5,526	6,190	3,156	4,663
10-77-11200	MEDICARE	1,344	1,292	1,448	738	1,091
10-77-11300	A.S.R.S.	11,682	11,370	12,201	6,231	9,334
10-77-11500	MEDICAL INSURANCE	11,948	12,652	11,879	6,434	12,588
10-77-11501	STANDARD DISABILITY INSURANCE	509	470	470	263	470
10-77-11502	MEDICAL INS DEPENDENT SUPPL.	0	132	1,394	658	0
10-77-11505	DEFERRED COMP	1,623	1,623	1,623	879	1,623
10-77-11510	DENTAL INSURANCE	977	1,011	1,007	487	1,007
10-77-11600	LIFE INSURANCE	252	252	252	137	252
10-77-11700	WORKERS COMPENSATION	4,210	3,759	3,125	1,477	2,099
	<b>GARAGE PERSONNEL EXPENSE:</b>	<b>131,726</b>	<b>131,193</b>	<b>139,430</b>	<b>72,804</b>	<b>108,343</b>
10-77-11990	REIMBURSED ERE-BISBEE BUS	-1,967	0	0	0	0
10-77-12300	UNIFORMS & CLOTHING	339	390	500	0	300
10-77-13100	BUSINESS TRAVEL	0	0	1,000	0	1,000
10-77-13400	EDUCATION & TRAINING	0	162	1,500	0	1,500
10-77-21000	ELECTRIC	2,184	2,137	3,250	1,603	2,500
10-77-22550	SEWER AND GARBAGE SERV.	1,097	1,197	1,200	933	1,200
10-77-23000	GAS	1,664	1,603	1,700	1,232	1,700
10-77-24000	PHONES	1,565	2,640	2,500	2,616	1,000
10-77-24001	INTERNET ACCESS	0	0	1,200	0	1,200
10-77-34000	CONTRACT SERVICES	5,764	6,232	6,500	3,840	7,120
10-77-34100	DOC WORKERS	0	0	0	0	0
10-77-41500	OFFICE SUPPLIES	0	0	100	0	100
10-77-42050	NON CAP ADMIN EQUIP/FURN	0	2,653	3,000	797	2,000
10-77-42060	INVENTORIED TOOLS	0	3,322	0	853	2,000
10-77-45100	DISPOSABLE EQUIP & TOOLS	2,456	534	3,000	127	1,000
10-77-45200	SAFETY EQUIP & SUPPLIES	0	0	1,000	329	1,000
10-77-45300	CUSTODIAL SUPPLIES	21	651	500	1,800	1,000
10-77-46000	OPERATIONAL EXPENSES	891	1,106	1,500	970	1,500
10-77-50100	BLDG REPAIR & MAINT	0	960	2,500	1,820	0
10-77-55000	EQUIPMENT REPAIR & MAINT	0	386	2,500	2,302	2,500
10-77-55200	NON CAP EQUIP PURCHASES	629	2,043	500	0	500
10-77-61000	VEHICLE PARTS & LABOR	1,485	1,543	5,000	411	2,500
10-77-62003	GASOLINE	159	0	250	54	250
10-77-62007	OTHER FLUIDS & LUBRICANTS	4,141	5,334	5,000	3,128	5,000
10-77-91000	CAPITAL EXPENDITURES	4,931	0	8,000	0	2,000
10-77-99998	GF INTERNAL SERVICES	17,945	18,529	17,857	13,393	15,000
	<b>TOTAL GARAGE EXPENSE:</b>	<b>175,031</b>	<b>182,615</b>	<b>209,487</b>	<b>109,013</b>	<b>162,213</b>

# BUILDING INSPECTOR

The Building Inspection and Code Enforcement Officer issues building permits, performs plan reviews, conducts inspections, and responds to concerns regarding Building, Zoning, and City Code violations. The Building Inspection/Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve or protect the health and safety of Bisbee residents. In addition, the inspector is the staff liaison to the Design Review Board and acts as support staff to the Planning and Zoning Commission and the Board of Adjustment. The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the City, performs inspections for business licenses, and assists with the development of the GIS system, zoning maps, and zoning code changes.



**BUILDING INSPECTOR**

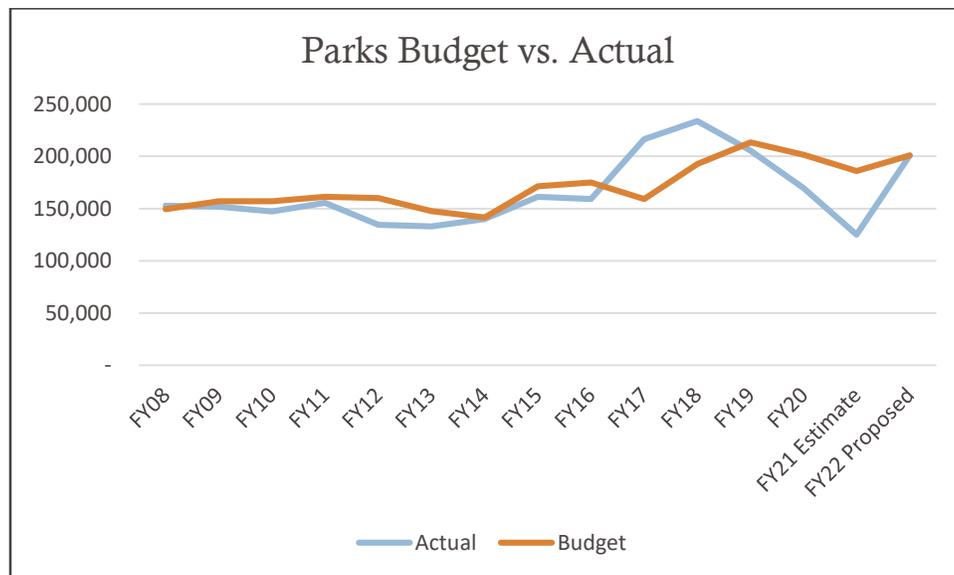
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-79-11000	SALARIES - GENERAL	49,215	51,332	49,629	36,267	52,000
10-79-11001	OVERTIME - GENERAL	1,027	752	1,790	116	1,790
10-79-11100	F.I.C.A.	3,174	3,252	3,137	2,289	3,137
10-79-11200	MEDICARE	742	761	734	535	734
10-79-11300	A.S.R.S.	5,940	6,437	5,978	4,446	5,981
10-79-11500	MEDICAL INSURANCE	5,974	5,629	5,939	3,960	6,294
10-79-11501	STANDARD DISABILITY INSURANCE	292	269	269	202	269
10-79-11505	DEFERRED COMP	811	1,285	811	541	811
10-79-11510	DENTAL INSURANCE	262	273	270	180	270
10-79-11600	LIFE INSURANCE	126	126	129	84	129
10-79-11700	WORKERS COMPENSATION	1,366	1,315	1,588	643	941
<b>BUILDING INSPECTOR PERSONNEL EXPENSE:</b>		<b>68,929</b>	<b>71,430</b>	<b>70,274</b>	<b>49,264</b>	<b>72,356</b>
10-79-12300	UNIFORMS & CLOTHING	135	0	500	0	500
10-79-13100	BUSINESS TRAVEL	0	0	500	0	500
10-79-13400	EDUCATION & TRAINING	169	159	1,000	0	1,000
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	135	0	100	0	100
10-79-24000	PHONES	257	234	300	191	300
10-79-24001	INTERNET	348	400	0	0	0
10-79-31000	PROFESSIONAL FEES	0	0	1,000	0	1,000
10-79-34000	CONTRACT SERVICES	4,622	7,485	4,000	233	4,000
10-79-41500	OFFICE SUPPLIES	319	126	200	237	200
10-79-42030	BOOKS & REFERENCE MATERIALS	0	109	350	0	350
10-79-42050	NON CAP ADMIN EQUIP/FURN	20	76	500	595	500
10-79-42060	INVENTORIED TOOLS	0	0	0	14	50
10-79-43500	POSTAGE	108	145	200	141	200
10-79-45100	DISPOSABLE EQUIP & TOOLS	11	58	100	0	100
10-79-46000	OPERATIONAL EXPENSES	206	36	200	58	200
10-79-46100	FIRE REPLACEMENT EXPENSE	6	0	0	0	0
10-79-61000	VEHICLE PARTS & LABOR	641	62	3,600	54	1,500
10-79-62003	GASOLINE	1,205	542	1,000	743	1,000
10-79-99998	GF INTERNAL SERVICES	17,945	7,543	7,811	5,858	8,544
<b>TOTAL BUILDING INSPECTOR EXPENSE:</b>		<b>95,056</b>	<b>88,405</b>	<b>91,635</b>	<b>57,390</b>	<b>92,400</b>

# PARKS

The Parks department includes parks maintenance, special events, and recreation programs. There is an established Parks and Recreation Committee to advise and make recommendations to the City Council regarding various park and recreation functions. Community volunteers can assist with the maintenance and planting at City parks through the Adopt-a-Park program. The City maintains 12 developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. City events play a large role in activities for the residents and visitors which include the Fourth of July Events, Festival of Lights, and Movies in the Park. City sponsored events include the Copper Classic Car Show, Brewery Gulch Daze, Bisbee Blues Festival, Boys and Girls Club Halloween Bash, and Bisbee Bloomers Garden Tour, among other events.

The Parks department consists of three employees:

- 2 Groundskeepers, Full-Time
- 1 Groundskeeper, Part-Time



FY22 TENTATIVE BUDGET

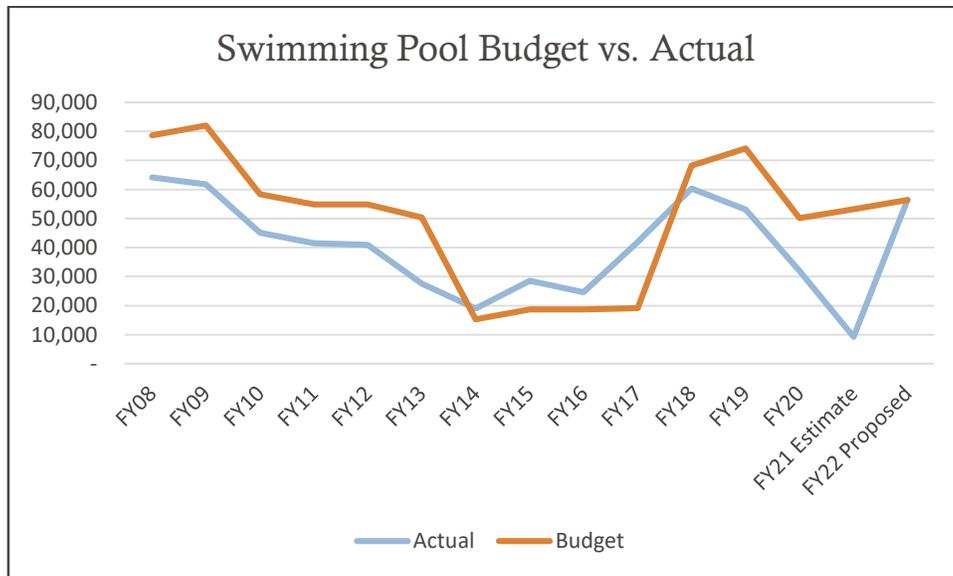
PARKS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-80-11000	SALARIES - GENERAL	63,425	55,460	52,000	37,266	56,628
10-80-11001	OVERTIME - GENERAL	18,550	1,431	2,000	602	1,500
10-80-11050	SALARIES - PART TIME	6,690	7,127	12,168	0	12,476
10-80-11100	F.I.C.A.	5,576	4,076	4,102	2,415	4,377
10-80-11200	MEDICARE	1,304	953	959	565	1,024
10-80-11300	A.S.R.S.	8,589	5,821	6,599	4,627	7,214
10-80-11500	MEDICAL INSURANCE	10,952	11,756	11,879	7,919	12,588
10-80-11501	STANDARD DISABILITY INSURANCE	462	281	314	246	328
10-80-11505	DEFERRED COMP	1,488	1,691	1,623	1,082	1,623
10-80-11510	DENTAL INSURANCE	745	1,011	1,473	671	1,007
10-80-11600	LIFE INSURANCE	242	252	252	168	252
10-80-11700	WORKERS COMPENSATION	3,995	2,873	2,301	1,181	2,189
10-80-11800	STATE UNEMPLOYMENT	0	467	0	0	0
	<b>PARKS PERSONNEL EXPENSE:</b>	<b>122,017</b>	<b>93,200</b>	<b>95,670</b>	<b>56,742</b>	<b>101,206</b>
10-80-12300	UNIFORMS & CLOTHING	202	133	300	0	300
10-80-13100	BUSINESS TRAVEL	52	386	500	106	500
10-80-13400	EDUCATION & TRAINING	118	550	1,500	0	1,500
10-80-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	500	0	0
10-80-21000	ELECTRIC	3,716	3,665	4,000	2,410	4,240
10-80-22000	WATER	26,306	20,920	25,000	12,565	25,000
10-80-22550	SEWER AND GARBAGE SERV.	2,350	2,563	2,565	2,202	2,565
10-80-24000	PHONES	518	996	1,200	792	1,200
10-80-24110	RENT/LEASE	0	0	0	0	0
10-80-34000	CONTRACT SERVICES	2,779	3,015	2,600	1,213	11,300
10-80-34100	DOC WORKERS	13,388	8,743	10,000	0	10,000
10-80-41500	OFFICE SUPPLIES	0	0	250	0	0
10-80-42040	ADVERTISING	0	0	0	0	0
10-80-42060	INVENTORIED TOOLS	0	76	0	638	1,300
10-80-43500	POSTAGE	1	8	0	32	0
10-80-45100	DISPOSABLE EQUIP & TOOLS	1,816	1,740	2,000	74	700
10-80-45200	SAFETY EQUIP & SUPPLIES	813	1,900	1,100	419	1,100
10-80-45300	CUSTODIAL SUPPLIES	1,922	3,103	3,500	2,045	3,500
10-80-46000	OPERATIONAL EXPENSES	6,443	9,340	9,750	3,418	9,750
10-80-46801	REC PROGRAMS/SPECIAL EVENTS	6,079	1,788	3,500	263	3,500
10-80-46802	LANDSCAPING MATERIALS	5,439	2,504	6,000	615	6,000
10-80-50100	BLDG REPAIR & MAINT	0	0	5,000	519	0
10-80-50110	BLDG REPAIR & MAINT-VANDALISM	610	0	1,500	960	1,500
10-80-55000	EQUIPMENT REPAIR & MAINT	1,091	1,070	1,200	719	1,200
10-80-55100	REPAIR & MAINT - OTHER	0	322	475	0	475
10-80-55200	NON CAP EQUIP PURCHASES	968	2,586	1,250	578	1,250
10-80-61000	REPAIRS & MAINT - VEHICLES	2,352	1,354	0	2,100	2,000
10-80-62003	GASOLINE	6,392	5,973	6,500	2,452	6,500
10-80-62004	DIESEL	0	0	0	0	0
10-80-91000	CAPITAL EXPENDITURES	0	3,526	0	0	3,500
10-80-99998	GF INTERNAL SERVICES	17,945	21,028	17,319	12,989	20,030
	<b>TOTAL PARKS EXPENSE:</b>	<b>223,317</b>	<b>190,488</b>	<b>203,179</b>	<b>103,852</b>	<b>220,116</b>

# SWIMMING POOL

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,000 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for changing rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the changing rooms have been restructured. Major repairs have been made to bring the pool into compliance with the ADA. A large donation was made in Fiscal Year 2017 to repair the baby pool, improvements were made to the grounds, and new furniture was purchased for around the pool. The pool typically opens Memorial Day weekend and closes when school resumes; however, with the help of donations and warm weather conditions the pool season may be extended

The Pool employees include nine part-time seasonal lifeguard positions and one part-time seasonal pool manager position.



FY22 TENTATIVE BUDGET

POOL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-81-11000	SALARIES - GENERAL	217	-171	0	0	0
10-81-11001	OVERTIME - GENERAL	885	0	0	0	0
10-81-11050	SALARIES - PART TIME	23,306	15,188	21,600	0	27,643
10-81-11100	F.I.C.A.	1,516	929	1,339	0	1,714
10-81-11200	MEDICARE	355	217	313	0	401
10-81-11700	WORKERS COMPENSATION	1,353	807	877	0	1,001
	<b>POOL PERSONNEL EXPENSE:</b>	<b>27,632</b>	<b>16,971</b>	<b>24,129</b>	<b>0</b>	<b>30,759</b>
10-81-12300	UNIFORMS & CLOTHING	0	0	0	0	1,000
10-81-13100	BUISINESS TRAVEL	289	0	0	0	0
10-81-13400	EDUCATION & TRAINING	530	464	500	0	1,500
10-81-21000	ELECTRIC	11,858	3,676	10,000	1,268	8,000
10-81-22000	WATER	6,249	5,330	6,000	3,726	6,000
10-81-24000	PHONES	481	730	800	311	300
10-81-34000	CONTRACT SERVICES	32	597	0	0	0
10-81-42040	ADVERTISING	14	0	0	0	200
10-81-42060	INVENTORIED TOOLS	0	0	0	88	0
10-81-45100	DISPOSABLE EQUIP & TOOLS	194	0	500	0	500
10-81-45300	CUSTODIAL SUPPLIES	48	0	500	0	500
10-81-46000	OPERATIONAL EXPENSES	5,035	3,204	4,500	1,291	4,500
10-81-47000	PERMITS & LICENSES	-100	250	300	0	300
10-81-50100	BLDG REPAIR & MAINT	689	384	2,000	0	0
10-81-55000	EQUIPMENT REPAIR & MAINT	110	292	1,500	0	1,500
10-81-55200	NON CAP EQUIP PURCHASES	0	0	2,500	0	2,500
10-81-99998	GF INTERNAL SERVICES	17,945	8,044	4,960	3,720	5,865
	<b>TOTAL POOL EXPENSE:</b>	<b>71,006</b>	<b>39,942</b>	<b>58,189</b>	<b>10,404</b>	<b>63,424</b>

# COPPER QUEEN LIBRARY

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907.

The mission of the Copper Queen Library is to:

- Build Community
- Inspire Curiosity
- Share Ideas
- Bridge Gaps
- Embrace Knowledge
- Enrich Lives

This past year, the Copper Queen Library (CQL) adapted our programs, services and collections to better serve our patrons during the COVID-19 Pandemic. Curbside pickup of library materials, virtual and passive programs, a weekly email newsletter, and grants from the Arizona State Library helped CQL staff meet the needs of the Bisbee community. New services including an E-Resource Card and Mail Subscriptions provided our patrons with easier access to materials and electronic resources including E-books, library databases, and digital magazine subscriptions. And, the CQL's Internet Hotspot Lending Program kept patrons connected to the internet.

## Highlights from last fiscal year to the present include:

An Arizona State Historic Preservation Office Grant to conduct a professional structural building assessment on our 113-year-old building.

LSTA Federal Grants to purchase Chromebooks and more internet hotspots to close the digital divide in Bisbee.

A passive summer reading program that provided participants with 8 weeks of books, activities, and reading incentives via a free subscription, sponsored by Freeport McMoRan.

A passive Seed Library subscription that provided over 800 packets of seeds via a free mailing program, co-sponsored by the Friends of the Copper Queen Library and the Bisbee Bloomers.

A Copper Queen Library Annex Expansion that created a separate adult room with computers, collections, and meeting space. This expansion also allowed the CQL to create its Tool Lending Library.

**Plans for this fiscal year include:**

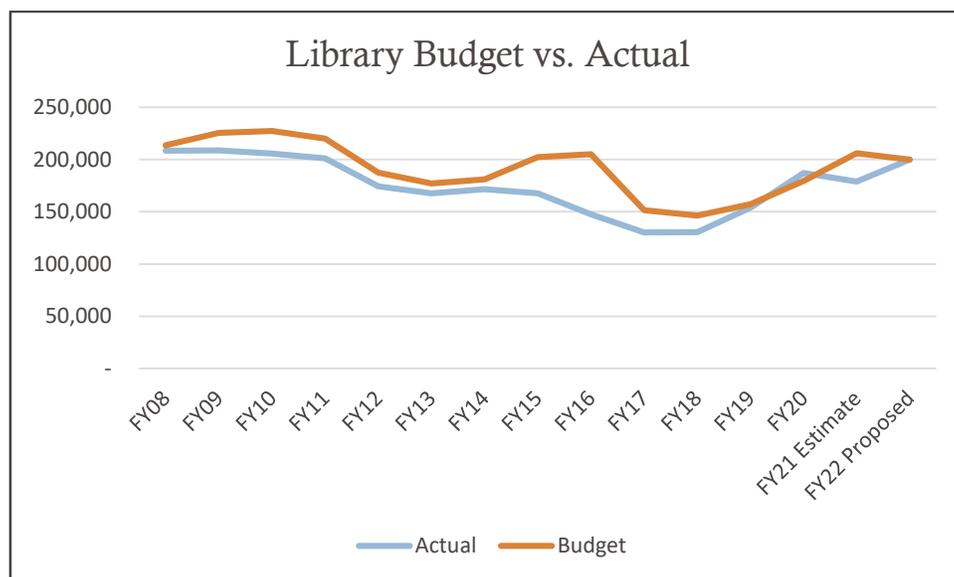
Creating a grant-funded Preschool Literacy/STEAM Patio at our CQL Annex in San Jose. The project has many partners including StepUp Bisbee/Naco, BUSD, Arizona Community Foundation, the Bisbee Bloomers, and the Bisbee Science Lab.

Applying to the federal E-Rate Program to receive discounted high-speed internet services for the Main Library.

Applying for grants to address any structural issues from the Building Assessment.

The Library consists of five employees:

- 1 Full-time Library Manager
- 1 Full-time Program Coordinator
- 1 Part-time Early Literacy Coordinator (24 hours/week)
- 2 Part-time Library Assistants (19.5 hours/week & 10 hours/week)



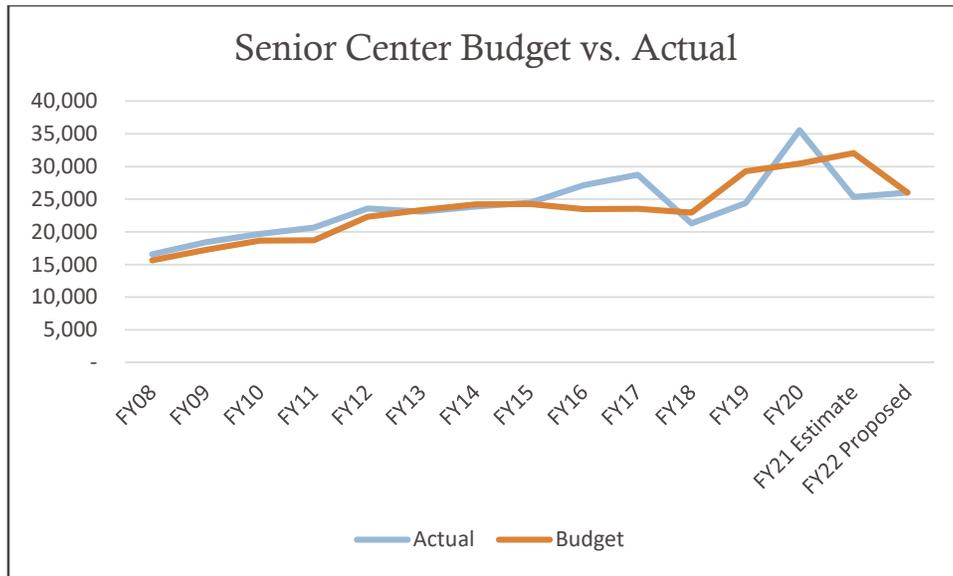
FY22 TENTATIVE BUDGET

LIBRARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-83-11000	SALARIES - GENERAL	60,944	73,944	75,859	54,668	82,264
10-83-11001	OVERTIME - GENERAL	52	0	0	0	0
10-83-11050	SALARIES - PART TIME	19,238	27,913	33,384	21,642	34,432
10-83-11100	F.I.C.A.	4,999	6,389	6,773	4,798	7,235
10-83-11200	MEDICARE	1,169	1,494	1,584	1,122	1,692
10-83-11300	A.S.R.S.	7,078	8,822	11,100	6,767	12,102
10-83-11301	A.S.R.S - ALT CONTRIBUTION	0	222	0	0	0
10-83-11500	MEDICAL INSURANCE	11,948	11,258	11,879	7,919	12,588
10-83-11501	STANDARD DISABILITY INSURANCE	433	424	424	318	424
10-83-11505	DEFERRED COMP	1,623	1,623	1,623	1,082	1,623
10-83-11510	DENTAL INSURANCE	955	1,011	1,007	671	1,007
10-83-11600	LIFE INSURANCE	252	252	252	168	252
10-83-11700	WORKERS COMPENSATION	1,491	991	1,544	185	1,530
	<b>LIBRARY PERSONNEL EXPENSE:</b>	<b>110,183</b>	<b>134,343</b>	<b>145,429</b>	<b>99,341</b>	<b>155,149</b>
10-83-11990	VISITOR CTR SALARY REIMB	0	0	0	0	-7,200
10-83-12500	RECRUITMENT/EMPLOYEE TESTING	0	32	0	0	0
10-83-13100	BUSINESS TRAVEL	0	1,332	2,500	0	2,500
10-83-13400	EDUCATION & TRAINING	0	340	1,000	0	1,000
10-83-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	84	0	1,480	0
10-83-21000	ELECTRIC	7,556	5,445	8,500	2,807	9,000
10-83-22000	WATER	907	1,045	1,200	607	1,500
10-83-22550	SEWER AND GARBAGE SERV.	1,221	1,332	1,324	1,069	1,324
10-83-24000	PHONES	2,547	2,313	3,000	1,860	3,000
10-83-24001	INTERNET ACCESS	2,664	1,519	1,900	1,318	1,900
10-83-34000	CONTRACT SERVICES	4,092	7,314	8,500	6,973	8,500
10-83-34100	DOC WORKERS	0	0	0	0	0
10-83-41500	OFFICE SUPPLIES	2,530	3,080	2,500	2,332	2,500
10-83-42040	ADVERTISING	501	359	360	-71	360
10-83-42050	NON CAP ADMIN EQUIP/FURN	904	1,283	1,200	390	1,200
10-83-42060	INVENTORIED TOOLS	0	0	0	-12	0
10-83-43500	POSTAGE	380	1,762	1,500	1,637	1,500
10-83-45300	CUSTODIAL SUPPLIES	605	1,396	1,000	294	1,000
10-83-46000	OPERATIONAL EXPENSES	203	1,154	750	518	750
10-83-46831	BOOKS	6,182	6,709	7,000	4,298	7,000
10-83-46832	AUDIO VISUAL MATERIAL	1,313	1,426	1,750	1,330	1,750
10-83-46833	CHILDRENS MATERIALS	1,359	1,354	1,750	1,125	1,750
10-83-46834	PERIODICALS	1,588	1,639	2,000	1,263	2,000
10-83-46835	ELECTRONIC MEDIA	144	0	0	0	0
10-83-47000	PERMITS & LICENSES	2,052	0	2,000	0	2,000
10-83-50100	BLDG REPAIR & MAINT	6,829	11,792	10,000	3,820	0
10-83-55000	EQUIPMENT REPAIR & MAINT	48	0	500	156	500
10-83-55200	NON CAP EQUIP PURCHASES	0	143	200	0	200
10-83-99998	GF INTERNAL SERVICES	17,945	17,128	19,183	14,387	20,295
	<b>TOTAL LIBRARY EXPENSE:</b>	<b>171,752</b>	<b>204,325</b>	<b>225,046</b>	<b>146,922</b>	<b>219,478</b>

# SENIOR CENTER

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center also provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. This Building and grounds are maintained by Public Works. Additionally, the City of Bisbee pays a contribution towards the Senior Center Coordinator's salary along with paying all of the building's utilities, phone, internet service, and custodial supplies.

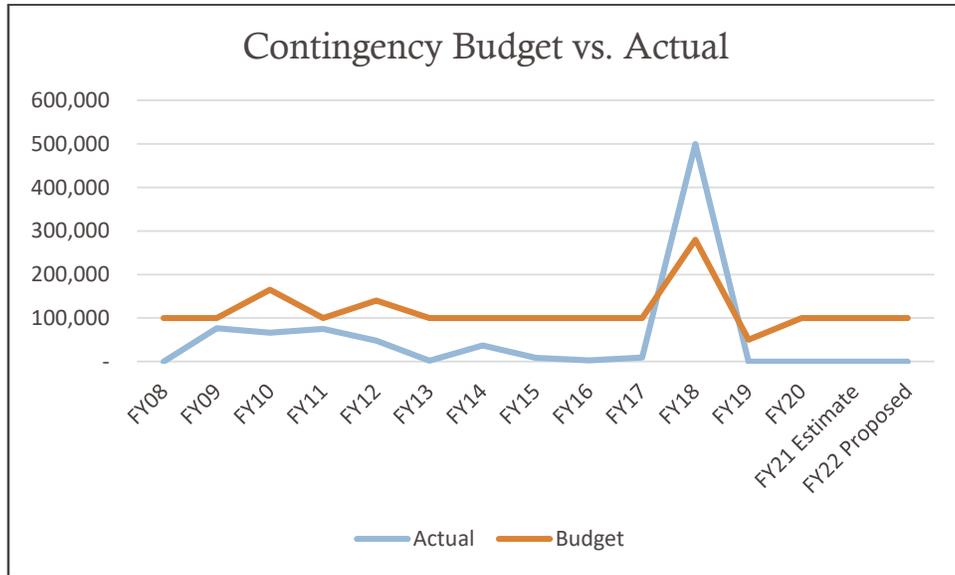


SENIOR CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-85-21000	ELECTRIC	5,221	5,008	6,500	4,251	6,890
10-85-22000	WATER	996	1,072	1,300	821	1,000
10-85-22550	SEWER AND GARBAGE SERV.	748	816	900	682	900
10-85-23000	GAS	6,203	8,979	6,500	6,351	6,500
10-85-24000	PHONES	879	913	960	649	960
10-85-24001	INTERNET ACCESS FEES	718	755	750	630	750
10-85-34000	CONTRACT SERVICES	436	2,566	500	200	500
10-85-34085	COORDINATOR CONTRIBUTIONS	7,400	7,400	7,500	5,550	7,500
10-85-34100	DOC WORKERS	1,133	977	1,000	0	0
10-85-45100	DISPOSABLE EQUIP & TOOLS	0	63	500	7	0
10-85-45300	CUSTODIAL SUPPLIES	663	1,144	650	1,080	1,000
10-85-50100	BLDG REPAIR & MAINT	0	5,851	5,000	2,089	0
10-85-99998	GF INTERNAL SERVICES	0	2,905	2,289	1,717	2,649
<b>TOTAL SENIOR CENTER EXPENSE:</b>		<b>24,398</b>	<b>38,448</b>	<b>34,349</b>	<b>24,026</b>	<b>28,649</b>

# CONTINGENCY

The Contingency account provides a place to budget for opportunities, unexpected expenses, and emergencies.



CONTINGENCY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
10-99-30100	CONTINGENCY EXPENSES	12	0	0	0	0
10-99-99100	UNASSIGNED EXPENSES	0	0	100,000	0	100,000
<b>TOTAL CONTINGENCY EXPENSE:</b>		<b>12</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>7,014,093</b>	<b>7,254,249</b>	<b>7,572,007</b>	<b>5,182,424</b>	<b>8,175,946</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>7,230,132</b>	<b>7,168,161</b>	<b>7,572,007</b>	<b>5,182,424</b>	<b>8,175,946</b>
<b>TOTAL GENERAL FUND REVENUES OVER EXPENSES</b>		<b>-216,040</b>	<b>86,088</b>	<b>0</b>	<b>0</b>	<b>0</b>

# GOVERNMENT GRANTS

The Government Grants Fund accounts for federal grants such as Community Development Block Grants (CDBG). CDBG funds are federal entitlement dollars that are awarded to cities and towns in every state. Funds are for various community development programs such as repairing or creating infrastructure. Most recently the City has used CDBG funds for the Tintown Streets Improvement Project. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO.

More recently recorded here is a \$275,000 DEMA grant that has been awarded to the City for an engineering study to replace the Old Bisbee Fire Suppression Systems. Once the engineering is complete, further grant funding would be sought to replace the old system.

GOVERNMENT GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
11-30-22522	TINTOWN PAVING & IMPR PHASE 1	150,721	0	0	0	0
11-30-22523	TINTOWN PAVING & IMPR PHASE 2	194,273	254,958	0	0	0
11-30-22524	TINTOWN PAVING & IMPR PHASE 3	0	0	400,000	100,000	400,000
11-30-22800	DEMA-FIRE SUPPRESSION SYSTEM	0	0	0	25,750	273,000
<b>TOTAL GOVERNMENT GRANTS REVENUE:</b>		<b>344,994</b>	<b>254,958</b>	<b>400,000</b>	<b>125,750</b>	<b>673,000</b>
11-40-22522	TINTOWN PAVING & IMPR PHASE 1	150,560	0	0	0	0
11-40-22523	TINTOWN PAVING & IMPR PHASE 2	194,434	254,958	0	0	0
11-40-22524	TINTOWN PAVING & IMPR PHASE 3	0	0	400,000	3,049	400,000
11-40-22800	DEMA-FIRE SUPPRESSION SYSTEM	0	0	0	16,850	273,000
<b>TOTAL GOVERNMENT GRANTS EXPENSE:</b>		<b>344,994</b>	<b>254,958</b>	<b>400,000</b>	<b>19,899</b>	<b>673,000</b>

# PUBLIC SAFETY FIRE GRANTS

The Public Safety – Fire Grants Fund is used to account for public safety grants awarded to the Fire Department. Each year FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past this funding has enabled the City to purchase a fire engine and an ambulance. More recently the Fire Department was awarded a \$365,000 grant to replace the Fire Department’s Self Contained Breathing Apparatus (SCBA) equipment. This equipment was purchased and put into use this past Fiscal Year.

The Fire Department is requesting a FEMA grant this fiscal year for a ladder truck.

PUBLIC SAFETY GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
17-30-22503	OTHER GRANTS	2,750	0	0	0	0
17-30-22504	FIRE HOUSE SUBS GRANT	0	0	0	0	0
17-30-22505	AZ COMM FOUNDATION ED GRANT	1,000	0	0	0	0
17-30-22506	FEMA EQUIPMENT GRANT	0	359,295	550,000	0	500,000
17-30-22507	100 CLUB FIRE GRANT-VESTS	0	3,585	0	11	0
17-30-22508	FM GLOBAL GRANT	0	0	0	2,275	0
17-38-99964	TRANSFER FROM GF-GRANT MATCH	0	6,067	25,000	0	50,000
<b>TOTAL PUBLIC SAFETY GRANTS REVENUE:</b>		<b>3,750</b>	<b>368,947</b>	<b>575,000</b>	<b>2,286</b>	<b>550,000</b>
17-40-22501	FEMA	0	0	0	0	550,000
17-40-22503	OTHER GRANTS	0	0	0	0	0
17-40-22504	FIRE HOUSE SUBS GRANT	11,585	0	0	0	0
17-40-22506	FEMA EQUIPMENT GRANT	0	365,362	575,000	0	0
17-40-22507	100 CLUB FIRE GRANT-VESTS	0	3,585	0	0	0
17-40-22508	FM GLOBAL GRANT	0	0	0	1,978	0
<b>TOTAL PUBLIC SAFETY GRANTS EXPENSE:</b>		<b>11,585</b>	<b>368,947</b>	<b>575,000</b>	<b>1,978</b>	<b>550,000</b>

# TRANSPORTATION GRANTS

The Transportation Grants fund includes funding from the Federal Aviation Administration (FAA) for Airport improvements in the event this grant is awarded.

An ADOT grant is also available for runway repaving which would require a \$33,000 grant match.

TRANSPORTATION GRANTS

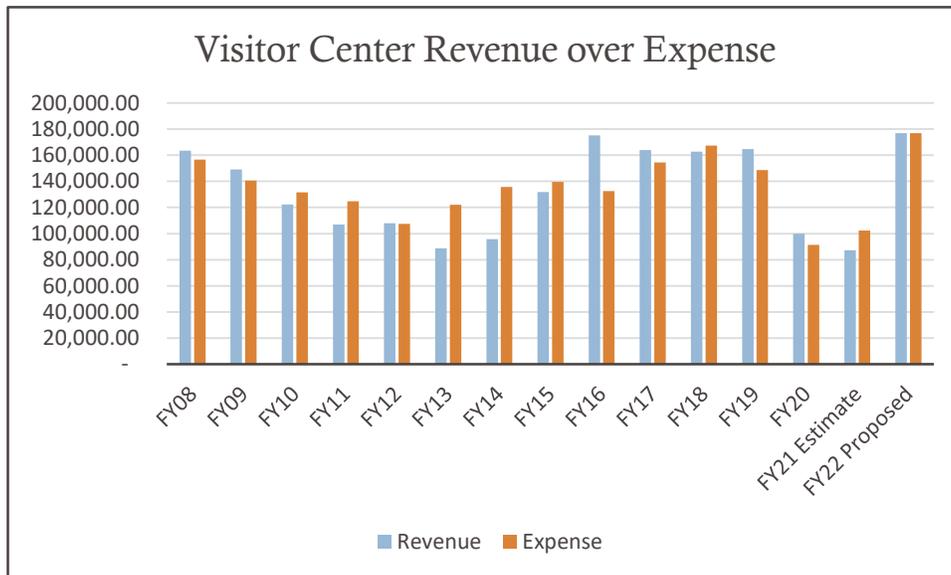
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
18-30-22507	FAA-CARES ACT GRANT	0	20,000	0	20,000	0
18-30-22510	ADOT GRANT	0	0	0	0	297,000
18-30-22519	FAA-AIRPORT ENTITLEMENT GRANT	0		285,000	0	285,000
18-38-99921	TRANSFER FROM STREETS	0		15,000	0	0
18-38-99950	TRANSFER FROM AIRPORT	0	0	0	0	45,000
<b>TOTAL TRANSPORTATION GRANTS REVENUE:</b>		<b>0</b>	<b>20,000</b>	<b>300,000</b>	<b>20,000</b>	<b>627,000</b>
18-40-22507	FAA-CARES ACT GRANT	0	20,000	0	0	0
18-40-22510	ADOT GRANT	0	0	0	0	330,000
18-40-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	300,000	0	297,000
<b>TOTALTRANSPORTATION GRANTS EXPENSE:</b>		<b>0</b>	<b>20,000</b>	<b>300,000</b>	<b>0</b>	<b>627,000</b>

# TRANSIENT ROOM TAX

The Transient Room Tax (aka Bed Tax) is the primary revenue source used to promote tourism in the City of Bisbee. This tax supports an official Arizona Office of Tourism designated visitor information hub. The hub provides information about area attractions, recreational opportunities, and hospitality amenities. As required by the Arizona Office of Tourism, the hub also provides a variety of printed literature.

The City currently contracts for marketing services including securing and administering Arizona Office of Tourism Co-operative Marketing Grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases; website; social media management; coordinating familiarization tours for film producers and travel writers; and participating in trade shows. The marketing firm is responsible for maintaining the official tourism website [www.discoverbisbee.com](http://www.discoverbisbee.com), the Discover Bisbee Facebook, Instagram, and Twitter accounts.

The Visitor Information Hub has budgeted one full-time employee



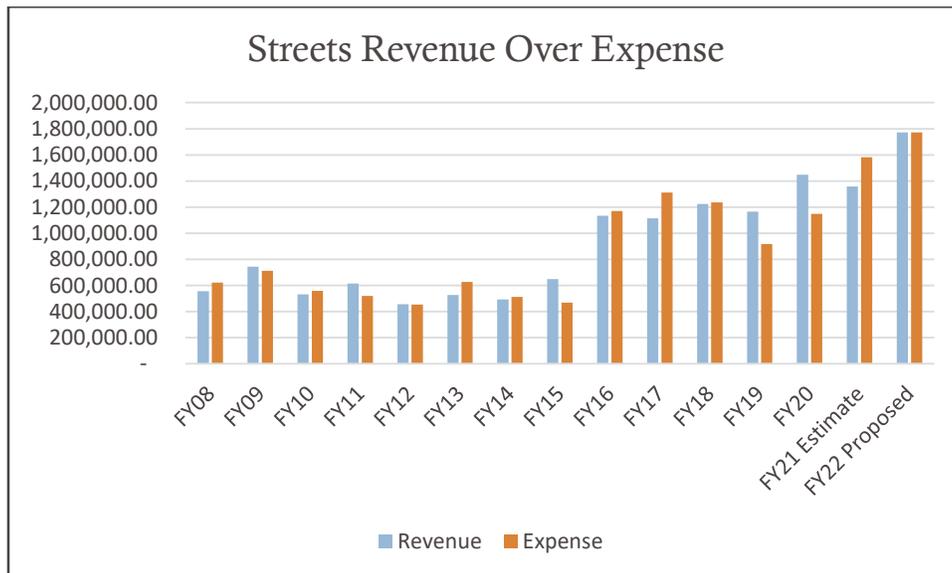
TRANSIENT ROOM TAX

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
20-31-10000	CITY SALES TAX	94,621	0	135,000	69,483	165,000
20-31-10020	1% BED TAX	54,164	98,880	0	0	0
20-38-40000	DONATIONS/MISC	0	1,000	0	0	0
20-38-51000	USE OF FUND BALANCE	0	0	0	0	10,829
20-38-99059	TRANSFER FROM QM	16,000	0	0	0	0
<b>TOTAL TRANSIENT ROOM TAX REVENUE:</b>		<b>164,785</b>	<b>99,880</b>	<b>135,000</b>	<b>69,483</b>	<b>175,829</b>
20-40-11000	SALARIES - GENERAL	20,240	390	0	-456	37,185
20-40-11001	OVERTIME - GENERAL	0	0	0	0	0
20-40-11050	SALARIES - PART TIME	13,203	8,791	12,168	456	0
20-40-11100	F.I.C.A.	2,062	570	754	0	2,305
20-40-11200	MEDICARE	482	133	176	0	539
20-40-11300	A.S.R.S.	2,267	0	0	0	4,615
20-40-11500	MEDICAL INSURANCE	2,987	0	0	0	6,294
20-40-11501	STANDARD DISABILITY INSURANCE	106	0	0	0	269
20-40-11505	DEFERRED COMP	406	0	0	0	811
20-40-11510	DENTAL INSURANCE	131	0	0	0	737
20-40-11600	LIFE INSURANCE	63	0	0	0	126
20-40-11700	WORKERS COMPENSATION	204	54	33	0	89
<b>TRANSIENT ROOM TAX PERSONNEL EXPENSE:</b>		<b>42,151</b>	<b>9,938</b>	<b>13,131</b>	<b>0</b>	<b>52,970</b>
20-40-13100	BUSINESS TRAVEL	2,356	172	2,870	0	4,000
20-40-13101	BUSINESS TRAVEL-OVERNIGHT DEST	0	0	1,000	0	0
20-40-13400	EDUCATION & TRAINING	620	0	500	0	500
20-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	1,093	684	1,100	222	1,100
20-40-24000	PHONES	2,878	2,147	3,000	1,049	3,000
20-40-31000	PROFESSIONAL FEES	775	1,000	1,000	0	1,000
20-40-34000	CONTRACT SERVICES	13,585	45,212	58,000	28,439	40,000
20-40-34001	CONTRACT SER- OVERNIGHT DEST	0	0	0	0	0
20-40-41500	OFFICE SUPPLIES	119	0	500	0	500
20-40-42020	PRINTING & REPRODUCTION	1,835	1,911	2,870	0	3,000
20-40-42021	PRINTING & REPRO OVERNIGHT DES	1,630	0	0	0	0
20-40-42040	ADVERTISING	47,154	15,675	34,000	34,126	50,000
20-40-42041	ADVERTISING-OVERNIGHT DEST	15,341	0	0	36	0
20-40-42050	NON CAP ADMIN EQUIP/FURN	249	0	1,000	0	1,000
20-40-43500	POSTAGE	385	184	500	11	500
20-40-43600	FILM OFFICE EXPENSES	0	0	0	0	0
20-40-46000	OPERATIONAL EXPENSES	456	180	4,022	0	2,000
20-40-46001	OPERATIONAL EXP-OVERNIGHT DEST	0	0	0	0	0
20-40-99998	GF INTERNAL SERVICES	17,945	14,362	11,507	8,630	16,259
<b>TOTAL TRANSIENT ROOM TAX EXPENSE:</b>		<b>148,571</b>	<b>91,464</b>	<b>135,000</b>	<b>72,514</b>	<b>175,829</b>

# STREETS

The Streets Fund provides for the operation and maintenance of streets, alleys, sidewalks, stairs, drainage channels, retaining walls, right of ways, and street lighting throughout the City. Currently the main source of funding for the Streets Fund is the 1% sales tax adopted December 16<sup>th</sup>, 2014 and sunsets in March 1<sup>st</sup>, 2023. The purpose of this tax is for the maintenance, repair, replacement and improvement of the 42 miles of City streets and related infrastructure. The other major source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). HURF funds are designated by the state to be used for all costs related to street maintenance and repair. Aside from road paving and repair work performed by the Streets Department employees, other responsibilities include repairing, replacing, or installing traffic and pedestrian signage, controlling vegetation which may impede vehicular or pedestrian traffic or the visibility of signs or markers, preparation and clean-up of all events conducted in the City, and open/close of cemetery plots. Since the City discourages the use of herbicides, the vegetation must be cleared manually on roadside, public walkways and drainage ways in the City.

The Streets Department consists of four full-time equipment operators.



FY22 TENTATIVE BUDGET

STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
21-31-20000	H.U.R.F. GAS TAX	457,993	650,191	483,440	360,467	470,644
21-36-10000	1% Sales Tax Increase	680,651	777,454	753,000	638,097	800,000
21-36-10500	CEMETERY OPEN/CLOSE FEES	3,625	4,800	3,000	4,200	3,000
21-36-11060	STREET PAVEMENT CUT FEES	21,168	14,702	5,000	11,661	5,000
21-36-11100	STREETS EQUIPMENT RENTAL	1,170	0	0	0	0
21-36-21000	INTEREST INCOME (LGIP)	14	10	10	1	10
21-38-51000	USE OF FUND BALANCE	0	0	984,725	0	471,662
<b>TOTAL STREETS REVENUE:</b>		<b>1,164,621</b>	<b>1,447,156</b>	<b>2,229,175</b>	<b>1,014,426</b>	<b>1,750,316</b>
21-40-11000	SALARIES - GENERAL	150,183	172,039	169,476	122,618	173,348
21-40-11001	OVERTIME - GENERAL	16,912	4,297	4,000	1,698	4,000
21-40-11050	SALARIES - PART TIME	0	3,669	0	0	0
21-40-11100	F.I.C.A.	9,905	11,003	10,755	7,488	10,996
21-40-11200	MEDICARE	2,317	2,573	2,515	1,751	2,572
21-40-11300	A.S.R.S.	19,752	21,597	21,199	14,896	22,009
21-40-11301	A.S.R.S - ALT CONTRIBUTION	0	0	0	0	0
21-40-11500	MEDICAL INSURANCE	24,369	27,364	27,024	18,016	28,639
21-40-11501	STANDARD DISABILITY INSURANCE	735	1,001	983	805	983
21-40-11502	MEDICAL INS DEPENDENT SUPPL.	0	1	176	234	400
21-40-11505	DEFERRED COMP	3,310	3,919	3,692	2,461	3,692
21-40-11510	DENTAL INSURANCE	2,462	2,159	1,952	1,286	1,952
21-40-11600	LIFE INSURANCE	514	557	573	382	573
21-40-11700	WORKERS COMPENSATION	21,867	18,491	13,915	8,892	12,727
<b>STREETS PERSONNEL EXPENSE:</b>		<b>252,325</b>	<b>268,671</b>	<b>256,260</b>	<b>180,527</b>	<b>261,891</b>

STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
21-40-12300	UNIFORMS & CLOTHING	1,437	1,083	1,400	600	1,200
21-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	72	0	0	0
21-40-13100	BUSINESS TRAVEL	0	90	2,000	0	2,000
21-40-13400	EDUCATION & TRAINING	310	3,400	4,000	0	4,000
21-40-21000	ELECTRIC	82,395	86,238	85,000	71,616	100,000
21-40-23000	GAS	832	801	700	574	700
21-40-24000	PHONES	1,348	2,523	3,000	1,833	3,000
21-40-24001	INTERNET	348	455	0	40	0
21-40-31000	PROFESSIONAL FEES	0	0	0	0	0
21-40-34000	CONTRACT SERVICES	7,619	8,781	13,000	15,659	16,000
21-40-34100	DOC WORKERS	10,343	5,938	6,500	0	6,500
21-40-37000	PROPERTY, CASUALTY, LIABILITY	43,138	39,351	42,300	40,266	29,000
21-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	313	1,232	1,000	0	1,000
21-40-42040	ADVERTISING	0	0	0	0	0
21-40-42050	NON CAP ADMIN EQUIP/FURN	2,179	2,614	3,000	444	2,000
21-40-42060	INVENTORIED TOOLS	0	0	0	1,655	3,000
21-40-45100	DISPOSABLE EQUIP & TOOLS	4,795	5,613	7,000	689	2,000
21-40-45200	SAFETY EQUIP & SUPPLIES	1,073	995	2,500	479	1,500
21-40-45300	CUSTODIAL SUPPLIES	177	310	0	376	350
21-40-46000	OPERATIONAL EXPENSES	39,798	21,962	45,000	15,499	45,000
21-40-46210	STREET REPAIR MAT - SALES TAX	247,437	414,772	1,440,000	604,202	1,000,000
21-40-46211	STREET REPAIR MATERIAL	6,033	32,429	45,000	187	45,000
21-40-55000	EQUIPMENT REPAIR & MAINT	715	13,895	2,000	0	2,000
21-40-55010	EQUIPMENT RENTAL	3,913	3,771	5,000	0	4,000
21-40-55100	REPAIR & MAINT - OTHER	9,720	16,818	5,000	796	4,000
21-40-55200	NON CAP EQUIP PURCHASES	493	9,892	10,000	1,720	8,000
21-40-61000	VEHICLE PARTS & LABOR	14,442	10,136	15,000	8,234	12,000
21-40-62002	TIRES	2,211	7,894	5,000	7,566	5,000
21-40-62003	GASOLINE	2,118	2,712	2,000	5,475	6,000
21-40-62004	DIESEL	5,000	3,110	4,500	346	5,500
21-40-62007	OTHER FLUIDS & LUBRICANTS	0	1,459	0	0	0
21-40-91000	CAPITAL EXPENDITURES	15,980	77,003	18,000	19,093	18,000
21-40-99018	TRANS TO TRANSPORTATION GRANT	0	0	15,000	0	0
21-40-99998	GF INTERNAL SERVICES	161,506	105,444	190,015	142,511	161,675
<b>TOTAL STREETS EXPENSE:</b>		<b>917,999</b>	<b>1,149,464</b>	<b>2,229,175</b>	<b>1,120,389</b>	<b>1,750,316</b>

# RICO FUND

RICO funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These monies are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paperwork is submitted to the Cochise County Attorney for approval of the expenditures. Monies are used during the year for a variety of items which enhance and/or aid in Police duties and obligations. Items such as training, tires, computers, emergency equipment, donations to youth activities, etc. are acceptable uses of these monies.

RICO

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
39-33-13597	RICO AUCTION FUNDS (COUNTY)	8,832	0	100,000	0	100,000
39-33-22506	COUNTY REIMBURSEMENTS - RICO	-1,012	0	15,000	0	15,000
39-34-10862	VEHICLE IMPOUND FEES	0	0	1,000	0	1,000
<b>TOTAL RICO REVENUES:</b>		<b>7,820</b>	<b>0</b>	<b>116,000</b>	<b>0</b>	<b>116,000</b>
39-40-13597	RICO AUCTION EXPENSE (COUNTY)	0	0	100,000	0	100,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	8,832	0	16,000	0	16,000
<b>TOTAL RICO EXPENSES:</b>		<b>8,832</b>	<b>0</b>	<b>116,000</b>	<b>0</b>	<b>116,000</b>

# BISBEE ARTS COMMISSION

The Bisbee Arts Commission (BAC) promotes the arts and artists in Bisbee, both within and outside the community. Use of the BAC funds are approved by City Council. Funds for the BAC are raised through various events throughout the year such as the Art Auction and currently the Community Involved Giving (CIG) Art Vending Machine.

BISBEE ARTS COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
42-34-40500	OTHER PROGRAM REVENUE	4,133	0	1,200	200	1,200
42-34-40520	ART AUCTION	0	0	12,000	2,201	12,000
42-34-40530	CIG ART VENDING MACHINE REV.	0	9,030	10,000	5,600	10,000
<b>TOTAL BISBEE ARTS COMMISSION REVENUE:</b>		<b>4,133</b>	<b>9,030</b>	<b>23,200</b>	<b>8,001</b>	<b>23,200</b>
42-40-10530	GRANTS	0	4,471	7,000	1,000	7,000
42-40-42040	ADVERTISING	97	0	500	156	500
42-40-43500	POSTAGE	0	0	30	1	30
42-40-46000	OPERATIONAL EXP (DONATIONS)	8,434	5,049	3,000	3,446	3,000
42-40-55000	EQUIPMENT REPAIR & MAINT	0	0	250	0	250
42-40-95000	RESERVE ACCUMULATION	0	0	12,420	0	12,420
<b>TOTAL BISBEE ARTS COMMISSION EXPENSE:</b>		<b>8,531</b>	<b>9,520</b>	<b>23,200</b>	<b>4,604</b>	<b>23,200</b>

# Housing Initiative

The Housing Initiative Fund accounts for the expenses and revenues of homes purchased, rehabilitated and sold for the Bisbee Workforce Housing Initiative. This program has the dual-purpose of rehabilitating vacant/dilapidated homes within the City and providing affordable housing to essential workers such as public safety, education, health care, and government workers. The vision is to attract and retain these workers throughout their careers, thereby creating a more resilient community. The program was kick started with a donation from the Women and Children's Hope Foundation. Homes are rehabilitated by Step Up Bisbee/Naco.

HOUSING INITIATIVE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
	SALE OF PROPERTY	0	0	0	0	200,000
45-38-10000	DONATIONS	0	30,969	0	0	0
	<b>TOTAL HOUSING INITIATIVE REVENUE:</b>	<b>0</b>	<b>30,969</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
42-40-46000	OPERATIONAL EXP	0	8,824	0	3,431	200,000
	<b>TOTAL HOUSINT INITIATIVE EXPENSE:</b>	<b>0</b>	<b>8,824</b>	<b>0</b>	<b>3,431</b>	<b>200,000</b>

# MISCELLANEOUS DONATIONS

The Miscellaneous Donations fund was established to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues/expenses in this fund are segregated by purpose with each account title designating the purpose. For example, "Secret Santa Donations-Library" is for the purpose of replacing lost books so patrons may have their library borrowing privileges reinstated.

DONATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
48-38-22500	MISC DONATIONS	50,000	0	1,000,000	0	1,000,000
48-38-22506	FIREWORKS	3,000	200	3,000	0	5,000
48-38-22515	LIBRARY DONATIONS SPEC BEQUEST	0	350	1,000	1,900	1,000
48-38-22516	MOVIES IN THE PARK/EQUIPMENT	0	0	2,000	0	2,000
48-38-22517	HOLIDAY LIGHTS	475	1,000	0	0	0
48-38-22518	FIRE DEPARTMENT DONATIONS	1,000	550	2,000	0	1,000
48-38-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-38-22520	FESTIVAL OF LIGHTS DONATIONS	0	600	0	0	1,000
48-38-22521	SECRET SANTA DONATIONS-LIBRARY	140	2,230	2,500	949	2,500
48-38-22522	CHILDREN'S LITERACY PROGRAM	0	0	500	0	500
48-38-28100	SWIMMING POOL DONATIONS	-35	485	0	0	2,000
<b>TOTAL DONATION REVENUE:</b>		<b>54,580</b>	<b>5,415</b>	<b>1,011,500</b>	<b>2,849</b>	<b>1,015,500</b>
48-40-22500	MISC DONATION EXP	55,000	450	1,000,000	0	1,000,000
48-40-22506	FIREWORKS EXP	3,000	0	3,000	0	5,000
48-40-22507	PARKS AND REC MISC DONATIONS	0	0	0	0	0
48-40-22515	LIBRARY-SPEC BEQUEST EXPENSE	1,985	5,440	1,000	9,605	1,000
48-40-22516	MOVIES IN THE PARK/EQUIPMENT	948	498	2,000	0	2,000
48-40-22517	FESTIVAL OF LIGHTS	972	2,425	0	0	1,000
48-40-22518	FIRE DEPARTMENT DONATIONS	6,084	871	2,000	0	1,000
48-40-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-40-22521	SECRET SANTA DONATIONS-LIBRARY	0	2,201	2,500	928	2,500
48-40-22522	CHILDREN'S LITERACY PROGRAM	0	0	500	0	500
48-40-28100	SWIMMING POOL DONATION EXP	-476	0	0	0	2,000
<b>TOTAL DONATION EXPENSE:</b>		<b>67,513</b>	<b>11,885</b>	<b>1,011,500</b>	<b>10,534</b>	<b>1,015,500</b>

# AIRPORT

The City of Bisbee owns and operates the Bisbee Municipal Airport. The Airport Advisory Committee meets on a regular basis as an advisory group for the operation and planning of the Airport. Revenue to operate the Airport is generated through airport fuel sales, hangar rentals, and airport access fees. The Airport is not generally able to cover all its costs with fees and is supplemented by the General Fund.



AIRPORT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
50-34-12500	GAS REVENUE	19,004	24,563	23,000	18,482	25,000
50-36-13500	RENTS	9,585	10,918	10,000	8,523	10,000
50-36-13501	BISBEE AIRPARK-ACCESS FEES	0	40	0	856	830
50-38-51000	USE OF FUND BALANCE	0	0	3,294	0	5,913
50-38-99010	TRANSFERS FROM GENERAL FUND	0	15,000	0	0	70,000
<b>TOTAL AIRPORT REVENUE:</b>		<b>28,589</b>	<b>50,521</b>	<b>36,294</b>	<b>27,861</b>	<b>111,743</b>
50-40-21000	ELECTRIC	2,275	3,127	3,500	2,512	3,710
50-40-22000	WATER	678	1,042	2,000	358	2,000
50-40-22550	SEWER AND GARBAGE SERV.	247	269	250	226	350
50-40-23000	GAS	842	794	1,200	672	1,200
50-40-24000	PHONES	789	830	850	615	850
50-40-34000	CONTRACT SERVICES	-15	0	0	420	850
50-40-37000	PROPERTY, CASUALTY, LIABILITY	3,486	0	3,600	3,660	3,600
50-40-41500	OFFICE SUPPLIES	29	0	50	0	0
50-40-42040	ADVERTISING	0	0	0	0	0
50-40-42050	NON CAP ADMIN EQUIP/FURN	0	74	0	0	150
50-40-42060	INVENTORIED TOOLS	0	212	0	569	500
50-40-43110	CREDIT CARD FEES	1,221	855	1,500	272	1,500
50-40-45100	DISPOSABLE EQUIP & TOOLS	0	94	250	39	250
50-40-45200	SAFETY EQUP & SUPPLIES	498	0	500	0	500
50-40-45300	CUSTODIAL	0	109	0	301	250
50-40-46000	OPERATIONAL EXPENSES	1,780	2,872	4,000	3,451	4,000
50-40-46501	FUEL FOR RESALE	21,573	20,924	10,000	0	10,000
50-40-50100	BLDG REPAIR & MAINT	33	6,379	5,000	3,457	0
50-40-55000	EQUIPMENT REPAIR & MAINT	0	0	500	0	500
50-40-61000	VEHICLE PARTS & LABOR	0	0	0	101	0
50-40-62003	GASOLINE	0	0	0	150	1,200
50-40-91000	CAPITAL EXPENDITURES	0	5,358	0	0	25,000
50-40-99010	TRANSFER TO GENERAL FUND	0	0	0	0	0
50-40-99018	AIRPORT GRANT MATCH	0	0	0	0	45,000
50-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	0
50-40-99998	GF INTERNAL SERVICES	0	2,950	3,094	2,320	10,333
<b>TOTAL AIRPORT EXPENSE:</b>		<b>33,436</b>	<b>45,889</b>	<b>36,294</b>	<b>19,123</b>	<b>111,743</b>

# POLICE SPECIAL REVENUES AND GRANTS

The Police Special Revenues and Grants Fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and the RICO Fund. This fund also receives and expends monies from the Federal Asset Forfeitures program in which the City is a participant.

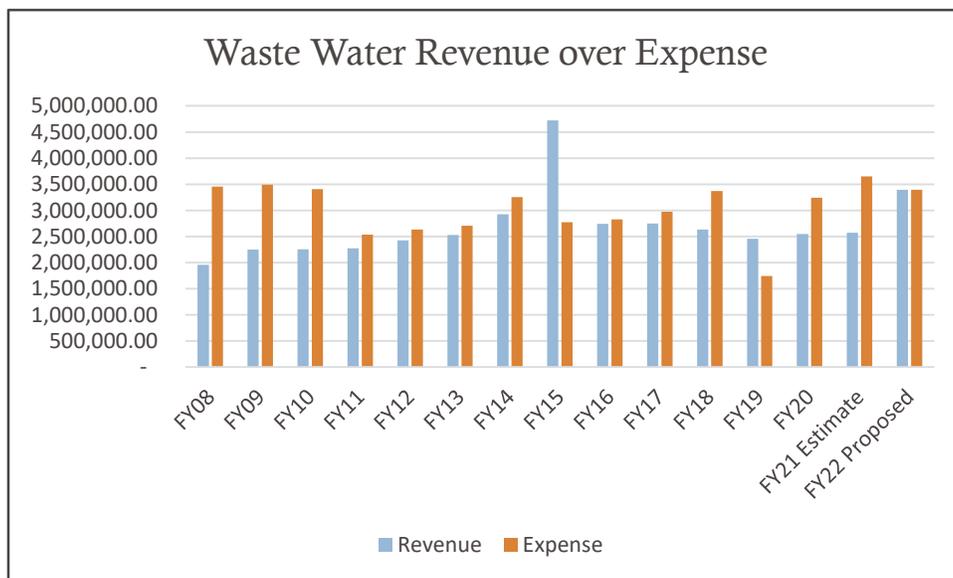
POLICE SPECIAL REVENUE & GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
53-30-30002	GRANTS MISC - POLICE	0	0	400,000	0	300,000
53-30-30003	HOMELAND SECURITY GRANTS	0	0	0	0	250,000
53-30-30006	100 CLUB GRANT	0	20,000	0	-20,000	0
53-30-30007	PD SAFETY EQUIPMENT GRANT	0	0	0	20,000	0
53-30-35000	COMMUNICATIONS SYSTEM	0	127,393	0	-37,393	150,000
53-35-31000	DEPT. OF JUSTICE (VESTS)	1,300	2,711	1,500	-2,711	1,500
53-36-11050	SERVICE REIMBURSEMENT-DHL	0	0	0	0	0
53-38-99910	TRANSFER FROM GEN FUND	0	2,711		0	0
<b>TOTAL POLICE SPECIAL REV. &amp; GRANTS REVENUE:</b>		<b>1,300</b>	<b>152,815</b>	<b>401,500</b>	<b>-40,104</b>	<b>701,500</b>
53-40-11050	SERVICE REIMBURSEMENT	0	0	0	0	0
53-40-11090	REIMBURSED ERE's - DHLS	0	0	0	0	0
53-40-30002	GRANTS MISC - POLICE	0	0	400,000	0	300,000
53-40-30003	HOMELAND SECURITY GRANTS	0	0	0	0	250,000
53-40-30006	100 CLUB GRANT	0	20,000	0	0	0
53-40-31000	DEPT. OF JUSTICE (VESTS)	869	5,423	1,500	0	1,500
53-40-35000	EXPENDITURES - FED ASSET FORFT	1,848	0	0	0	0
53-40-35005	COMMUNICATIONS SYSTEM	0	127,393	0	109,974	150,000
53-40-99901	TRANSFERS TO GENERAL FUND	0	0	0	0	0
<b>TOTAL POLICE SPECIAL REV. &amp; GRANTS EXPENSE:</b>		<b>2,716</b>	<b>152,815</b>	<b>401,500</b>	<b>109,974</b>	<b>701,500</b>

# WASTEWATER

The Wastewater Fund provides collection and treatment of all wastewater produced in the City of Bisbee. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are responsible for making Blue Stake requests. The Wastewater Treatment Plant is currently operated by Operations Management International (Jacobs) at a cost of \$769,205 per year. Jacobs assumes all costs to operate and makes most repairs to the plant with the exception of the electric bill and maintenance of the solar grid. The City continues to maintain the collection system which includes the pumps and infrastructure throughout the City that carries the wastewater to the treatment plant.

The Wastewater Department consists of three Wastewater Collection Systems Operators



WASTE WATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
54-30-22511	TINTOWN DRAINAGE PLAN/DESIGN	0	0	0	0	0
54-31-10000	CITY SALES TAX	340,326	388,727	376,500	319,049	400,000
54-36-21000	INTEREST/PENALTIES EARNED	-10,205	44,243	60,000	35,811	40,000
54-36-50000	MISCELLANEOUS REVENUE	2,889	12,046	3,000	1,400	1,000
54-36-51000	APS SOLAR REIMBURSEMENT - WWTP	42,468	28,075	45,000	22,003	30,000
54-36-53000	TOMBSTONE WW ASSIST CONTRACT	0	0	0	0	0
54-37-10550	USER FEES	2,056,604	2,051,332	2,100,000	1,523,966	2,032,000
54-37-10551	SERVICE CHARGE/PENALTY	23,910	17,923	21,000	13,887	15,000
54-37-10552	HOOK-UP FEES	0	4,075	2,000	2,000	2,000
54-37-10553	NEW ACCOUNT FEE	575	1,300	1,000	675	1,000
54-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
54-38-51000	USE OF FUND BALANCE	0	0	772,595	0	830,300
<b>TOTAL WASTE WATER REVENUE:</b>		<b>2,456,566</b>	<b>2,547,721</b>	<b>3,381,095</b>	<b>1,918,790</b>	<b>3,351,300</b>
54-40-11000	SALARIES - GENERAL	139,740	132,979	159,502	99,416	136,708
54-40-11001	OVERTIME - GENERAL	69,767	31,883	15,000	15,634	15,000
54-40-11050	SALARIES - PART TIME	59,550	0	0	0	0
54-40-11100	F.I.C.A.	16,474	10,056	10,819	6,792	9,406
54-40-11200	MEDICARE	3,853	2,352	2,530	1,588	2,200
54-40-11300	A.S.R.S.	24,214	21,607	21,324	13,738	18,827
54-40-11302	A.S.R.S. PENSION EXPENSE	-95,807	-34,353	0	0	0
54-40-11500	MEDICAL INSURANCE	21,581	16,361	21,679	14,453	22,974
54-40-11501	STANDARD DISABILITY INSURANCE	557	354	1,127	253	759
54-40-11502	MEDICAL INS DEPENDENT SUPPL.	0	96	3,028	1,092	2,000
54-40-11505	DEFERRED COMP	3,016	2,874	3,773	1,974	2,962
54-40-11510	DENTAL INSURANCE	2,211	1,892	2,689	1,762	2,689
54-40-11600	LIFE INSURANCE	478	443	586	307	460
54-40-11700	WORKERS COMPENSATION	12,262	6,100	5,403	2,939	4,023
54-40-11800	STATE UNEMPLOYMENT	3,020	497	0	727	0
<b>WASTE WATER PERSONNEL EXPENSE:</b>		<b>260,915</b>	<b>193,140</b>	<b>247,460</b>	<b>160,674</b>	<b>218,008</b>

## WASTE WATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
54-40-12300	UNIFORMS & CLOTHING	560	0	600	300	600
54-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	200	0	200
54-40-13100	BUSINESS TRAVEL	619	390	1,000	153	1,000
54-40-13400	EDUCATION & TRAINING	578	427	2,500	0	2,500
54-40-13500	SUBSCRIPTIONS & DUES	1,289	0	800	0	800
54-40-21000	ELECTRIC	76,379	83,717	77,000	50,468	81,620
54-40-22000	WATER	2,166	2,683	4,000	1,538	4,000
54-40-24000	PHONES	4,943	1,966	3,000	1,820	4,200
54-40-24001	INTERNET ACCESS FEE	763	455	0	80	0
54-40-31000	PROFESSIONAL FEES	19,000	0	5,000	0	5,000
54-40-34000	CONTRACT SERVICES	404,543	859,519	755,000	638,004	786,000
54-40-34010	CONTRACT SERVICES-COLLECTIONS	0	0	10,000	0	10,000
54-40-34100	DOC WORKERS	0	0	0	0	0
54-40-37000	PROPERTY, CASUALTY, LIABILITY	63,545	59,220	63,450	60,609	43,000
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	5,000	0	5,000
54-40-41500	OFFICE SUPPLIES	175	0	200	0	200
54-40-42020	PRINTING & REPRODUCTION	14	0	200	0	200
54-40-42030	BOOKS & REFERENCE MATERIALS	136	0	500	0	500
54-40-42050	NON CAP ADMIN EQUIP/FURN	1,747	1,125	1,000	442	1,000
54-40-42060	INVENTORIED TOOLS	0	6	0	1,480	1,000
54-40-43100	FEES- FUND MANAGEMENT	12	0	30	0	0
54-40-43120	OTHER FEES	189	-323	600	777	800
54-40-43200	DEBT REFUNDING EXPENSE	0	0	0	0	0
54-40-43300	INTEREST EXPENSE	26,930	26,931	26,930	0	26,930
54-40-43500	POSTAGE	2	0	100	167	150
54-40-45100	DISPOSABLE EQUIP & TOOLS	5,607	3,917	3,500	422	3,500
54-40-45200	SAFETY EQUIP & SUPPLIES	273	394	3,000	2,912	3,000
54-40-45300	CUSTODIAL SUPPLIES	334	324	800	1,061	800
54-40-46000	OPERATIONAL EXPENSES	14,078	19,663	15,000	8,642	15,000
54-40-46541	CHEMICALS	8,403	214	2,000	834	2,000
54-40-46542	LAB SUPPLIES & TESTING	15,393	0	0	0	0
54-40-46543	MANHOLE, PIPE & FITTINGS	9,926	20,242	20,000	13,476	20,000
54-40-46544	SLUDGE REMOVAL	19,489	0	0	0	0
54-40-47000	PERMITS & LICENSES	9,154	11,866	18,000	11,472	18,000
54-40-47500	BAD DEBT	30,829	2,115	30,000	8,629	30,000
54-40-50100	BLDG REPAIR & MAINT	0	242	5,000	28	0
54-40-55000	EQUIPMENT REPAIR & MAINT	29,580	1,290	130,000	128,780	130,000
54-40-55005	EQUIP REPAIR&MAINT-COLLECTIONS	645	1,874	10,000	18,983	10,000
54-40-55006	PUMP REPAIR & REPLACEMENT	0	0	20,000	7,310	20,000
54-40-55010	EQUIPMENT RENTAL	0	4,265	5,000	2,935	5,000
54-40-55100	REPAIR & MAINT - OTHER	6,168	4,140	5,000	65	5,000
54-40-55200	NON CAP EQUIP PURCHASES	3,552	4,282	5,000	3,532	5,000
54-40-61000	VEHICLE PARTS & LABOR	12,307	6,964	7,000	4,430	7,000
54-40-62002	TIRES	1,237	91	1,500	1,161	1,500
54-40-62003	GASOLINE	2,498	2,836	5,000	5,189	5,000
54-40-62004	DIESEL	2,315	911	3,000	425	3,000
54-40-62007	OTHER FLUIDS & LUBRICANTS	-650	0	0	0	0
54-40-81000	PRINCIPAL PMTS, LEASE PURCHAS	0	24,039	24,895	24,665	36,000
54-40-81500	INTEREST PMTS, LEASE PURCHASE	0	6,866	6,010	6,240	7,000

WASTE WATER

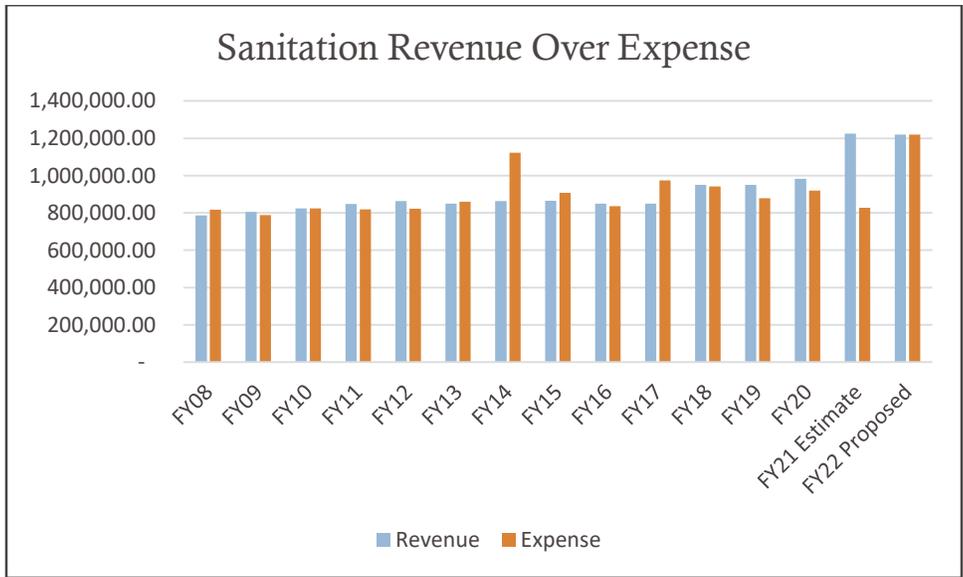
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
54-40-89000	DEPRECIATION EXPENSE	1,249,278	1,256,012	1,250,000	0	1,250,000
54-40-91000	CAPITAL EXPENDITURES	0	0	18,000	12,098	0
54-40-98000	PRINCIPAL PAYMENT - OFFSET	-72,054	-333,200	-348,558	0	-370,000
54-40-99000	TRANSFER TO GENERAL FUND	0	0	0	0	0
54-40-99010	TRANSFER TO ADMINISTRATION	0	0	0	0	0
54-40-99051	TRANSFERS TO CITY MANAGER	0	0	0	0	0
54-40-99052	TRANSFERS TO FINANCE	0	0	0	0	0
54-40-99056	TRANSFERS TO PERSONNEL	0	0	0	0	0
54-40-99057	TRANSFERS TO LEGAL SVCS	0	0	0	0	0
54-40-99059	TRANSFERS TO IT	0	0	0	0	0
54-40-99075	TRANSFERS TO PUBLIC WORKS	0	0	0	0	0
54-40-99077	TRANSFERS TO GARAGE	0	0	0	0	0
54-40-99085	TRANSFERS TO DEBT SERVICE	30,905	0	0	0	0
54-40-99086	TRANSFER TO DEBT SERVICE WWP	-952,298	622,745	625,611	469,208	625,023
54-40-99090	TRFS TO RESERVES - DSR	24,180	16,120	16,120	12,090	16,120
54-40-99998	GF INTERNAL SERVICES	430,683	335,442	285,647	214,235	310,649
<b>TOTAL WASTE WATER EXPENSE:</b>		<b>1,746,338</b>	<b>3,242,912</b>	<b>3,371,095</b>	<b>1,875,335</b>	<b>3,351,300</b>

# SANITATION

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. A downturn in the recyclables market has seen a decrease in the revenues from the sale of recyclables. A fee increase was adopted to cover the costs of providing recycling. Fiscal Year 21-22 budget includes lease payments for two sanitation trucks, to replace decommissioned trucks.

The Sanitation Fund consists of nine employees:

- 4 Sanitation Driver, Full-time
- 2 Sanitation Driver, Part-time
- 3 Recycle Coordinators, Full-time



FY22 TENTATIVE BUDGET

SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
56-36-11400	RECYCLING REVENUE	5,280	2,304	1,000	738	1,000
56-36-11500	RECYCLING ANNUAL PASS	0	2,437	0	3,981	6,000
56-36-21000	INTEREST/PENALTIES EARNED	0	0	0	0	0
56-37-10550	USER FEES	917,848	931,808	956,000	735,160	980,000
56-37-10551	USERS FEES - RECYCLING	27,210	44,675	243,720	175,403	230,000
56-37-10553	SPECIAL PICK-UP FEES	330	917	500	1,430	2,000
<b>TOTAL SANITATION REVENUE:</b>		<b>950,668</b>	<b>982,141</b>	<b>1,201,220</b>	<b>916,712</b>	<b>1,219,000</b>
56-40-11000	SALARIES - GENERAL	243,998	257,468	262,877	193,948	271,456
56-40-11001	OVERTIME - GENERAL	15,265	3,160	5,000	4,233	5,000
56-40-11050	SALARIES - PART TIME	27,613	29,845	24,468	10,059	25,578
56-40-11100	F.I.C.A.	17,797	17,916	18,125	12,717	18,726
56-40-11200	MEDICARE	4,162	4,190	4,239	2,974	4,379
56-40-11300	A.S.R.S.	29,259	31,040	32,735	23,885	34,308
56-40-11302	A.S.R.S. PENSION EXPENSE	-9,933	-7,276	0	0	0
56-40-11500	MEDICAL INSURANCE	45,576	43,265	46,624	27,123	49,410
56-40-11501	STANDARD DISABILITY INSURANCE	1,754	1,337	1,576	1,150	1,471
56-40-11502	MEDICAL INS DEPENDENT SUPPL.	0	2	528	505	1,000
56-40-11505	DEFERRED COMP	6,224	6,231	6,218	4,247	6,370
56-40-11510	DENTAL INSURANCE	4,155	3,253	4,383	2,384	3,916
56-40-11600	LIFE INSURANCE	933	896	989	659	989
56-40-11700	WORKERS COMPENSATION	25,386	22,509	18,832	11,054	17,368
<b>SANITATION PERSONNEL EXPENSE:</b>		<b>412,190</b>	<b>413,837</b>	<b>426,594</b>	<b>294,937</b>	<b>439,971</b>

FY22 TENTATIVE BUDGET

SANITATION

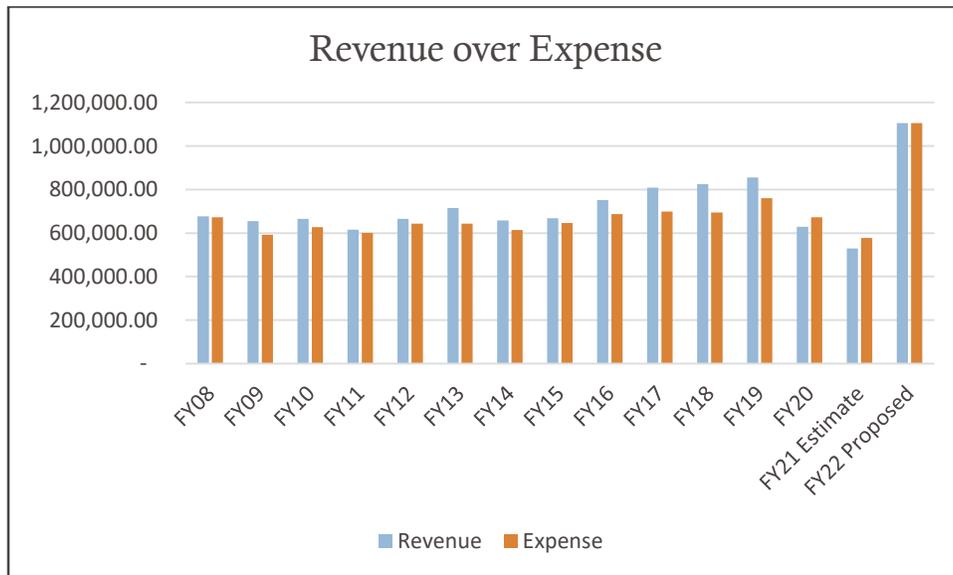
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
56-40-12300	UNIFORMS & CLOTHING	1,343	781	900	135	900
56-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	200	150	200
56-40-13100	BUSINESS TRAVEL	0	87	500	0	500
56-40-13400	EDUCATION & TRAINING	225	592	500	0	500
56-40-21000	ELECTRIC	1,092	1,069	1,500	801	1,590
56-40-23000	GAS	832	801	700	574	700
56-40-24000	PHONES	3,081	4,242	4,500	1,312	4,500
56-40-24001	INTERNET	697	624	0	80	0
56-40-34000	CONTRACT SERVICES	4,864	4,119	6,000	3,717	6,000
56-40-34100	DOC WORKERS	1,999	1,449	1,500	0	1,500
56-40-37000	PROPERTY, CASUALTY, LIABILITY	26,706	23,816	25,850	26,863	18,000
56-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	0	0	0
56-40-42040	ADVERTISING	0	0	0	0	0
56-40-42060	INVENTORIED TOOLS	0	41	0	1,199	1,000
56-40-43500	POSTAGE	0	19	0	30	0
56-40-45100	DISPOSABLE EQUIP & TOOLS	272	9	500	309	500
56-40-45200	SAFETY EQUIP & SUPPLIES	979	602	2,000	206	2,000
56-40-45300	CUSTODIAL SUPPLIES	605	954	1,000	160	1,000
56-40-46000	OPERATIONAL EXPENSES	1,040	2,547	7,000	20,291	7,000
56-40-46561	COUNTY TIPPING FEE	183,829	236,524	220,000	156,504	220,000
56-40-46562	RECYCLING PROGRAM	14,735	22,303	17,000	14,918	17,000
56-40-47500	BAD DEBT	24,114	48,515	45,000	0	45,000
56-40-50100	BLDG REPAIR & MAINT	0	0	0	0	0
56-40-55000	EQUIPMENT REPAIR & MAINT	445	0	1,500	0	1,500
56-40-55200	NON CAP EQUIP PURCHASES	7,043	8,601	15,000	3,511	65,000
56-40-61000	VEHICLE PARTS & LABOR	17,459	18,808	30,000	12,737	30,000
56-40-62002	TIRES	6,717	7,756	10,000	7,766	10,000
56-40-62003	GASOLINE	2,279	1,852	2,000	4,635	5,000
56-40-62004	DIESEL	22,081	19,105	21,000	3,574	30,000
56-40-81000	PRINCIPAL PAYMENTS	0	0	0	0	125,500
56-40-81500	INTEREST PAYMENTS	0	0	0	0	10,400
56-40-89000	DEPRECIATION EXPENSE	18,069	18,017	33,200	0	20,000
56-40-91000	CAPITAL EXPENDITURES	0	0	149,000	0	46,000
56-40-95000	RESERVE ACCUMULATION	0	0	75,884	0	22,408
56-40-98000	PRINCIPAL PAYMENT OFFSET	0	0	0	0	-27,500
56-40-99010	TRANSFER TO ADMIN & GEN	0	0	0	0	0
56-40-99051	TRANSFERS TO CITY MANAGER	0	0	0	0	0
56-40-99052	TRANSFERS TO FINANCE	0	0	0	0	0
56-40-99054	TRANSFER TO WASTE WATER	0	0	0	0	0
56-40-99056	TRANSFERS TO PERSONNEL	0	0	0	0	0
56-40-99057	TRANSFERS TO LEGAL SVCS	0	0	0	0	0
56-40-99059	TRANSFERS TO IT	0	0	0	0	0
56-40-99077	TRANSFER TO GARAGE	0	0	0	0	0
56-40-99975	TRANSFERS TO PW ADMIN	0	0	0	0	0
56-40-99998	GF INTERNAL SERVICES	125,616	82,830	102,392	76,794	112,831
<b>TOTAL SANITATION EXPENSE:</b>		<b>878,315</b>	<b>919,898</b>	<b>1,201,220</b>	<b>631,204</b>	<b>1,219,000</b>

# QUEEN MINE

The Queen Mine Tour is an enterprise fund which means it operates like a business and is self-supporting without need of assistance from the General Fund. Revenue generated is used to maintain, improve, and expand the program. Funded by the sale of tour tickets and gift shop sales, the Queen Mine see over 50,000 visitors a year from all 50 states and from around the world.

Tours and personnel have scaled back due to the pandemic. When fully operational the Queen Mine Tour is budgeted for 17 employees:

- 1 Full-time Mine Tour Operations Manager
- 2 Full-time Admin Assistant
- 1 Full-time Mine Maintenance Mechanic
- 1 Full-time General Maintenance Person
- 1 Full-time Gift Shop Attendant
- 1 Part-time Gift Shop Attendant
- 1 Full-time Gift Shop Attendant
- 4 Part-time Train Attendants
- 5 Part-time Tour Guides



FY22 TENTATIVE BUDGET

QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
59-31-25000	TAX CREDITS TAKEN	475	372	400	3,517	400
59-34-15001	MERCHANDISE SALES	351,268	268,678	320,000	252,552	300,000
59-34-15010	MAIL ORDER SALES	11	516	0	0	0
59-34-17500	MINE TOURS	501,715	359,285	420,000	204,175	350,000
59-36-11600	OVER/SHORT	-335	0	0	-15	0
59-36-15003	VENDING MACHINE SALES	2,085	-722	0	0	0
59-38-51000	USE OF FUND BALANCE	0	0	410,251	0	449,161
<b>TOTAL QUEEN MINE REVENUE:</b>		<b>855,218</b>	<b>628,129</b>	<b>1,150,651</b>	<b>460,228</b>	<b>1,099,561</b>
59-40-11000	SALARIES - GENERAL	164,076	171,603	167,648	103,146	197,124
59-40-11001	OVERTIME - GENERAL	1,086	1,279	1,000	1,053	1,000
59-40-11050	SALARIES - PART TIME	91,667	82,854	164,736	53,197	167,825
59-40-11100	F.I.C.A.	15,607	15,812	20,670	9,582	22,689
59-40-11200	MEDICARE	3,650	3,698	4,942	2,241	5,416
59-40-11300	A.S.R.S.	21,079	22,345	37,079	14,501	45,414
59-40-11301	A.S.R.S - ALT CONTRIBUTION	3,162	1,317	3,058	85	0
59-40-11302	A.S.R.S. PENSION EXPENSE	-11,121	-17,542	0	0	0
59-40-11500	MEDICAL INSURANCE	29,372	29,308	29,697	16,333	37,765
59-40-11501	STANDARD DISABILITY INSURANCE	1,048	1,002	1,016	672	1,207
59-40-11502	MEDICAL INS DEPENDENT SUPPL.	0	132	1,394	1,053	2,000
59-40-11505	DEFERRED COMP	4,260	3,990	4,057	2,299	4,869
59-40-11510	DENTAL INSURANCE	3,063	2,709	2,750	1,387	3,487
59-40-11600	LIFE INSURANCE	662	620	630	357	756
59-40-11700	WORKERS COMPENSATION	10,528	14,253	15,043	6,314	14,838
59-40-11800	STATE UNEMPLOYMENT	0	0	0	3,120	0
<b>QUEEN MINE PERSONNEL:</b>		<b>338,139</b>	<b>333,377</b>	<b>453,720</b>	<b>215,341</b>	<b>504,390</b>

FY22 TENTATIVE BUDGET

QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
59-40-12300	UNIFORMS & CLOTHING	488	71	1,500	385	0
59-40-12500	RECRUITMENT/EMPLOYEE TESTING	13	683	200	125	0
59-40-13100	BUSINESS TRAVEL	796	1,769	2,000	447	2,000
59-40-13400	EDUCATION & TRAINING	0	0	1,000	0	1,000
59-40-21000	ELECTRIC	12,092	10,297	16,000	5,872	13,780
59-40-22000	WATER	1,135	1,119	1,800	624	1,800
59-40-22550	SEWER AND GARBAGE SERV.	4,422	4,824	4,900	3,688	4,900
59-40-23000	GAS/WOOD	600	1,166	2,000	0	2,000
59-40-24000	PHONES	1,820	2,214	2,000	1,812	2,300
59-40-24001	INTERNET ACCESS FEE	838	865	850	711	870
59-40-24110	RENTS/LEASES	10	0	1,200	10	1,200
59-40-31000	PROFESSIONAL FEES	0	0	0	1,695	1,695
59-40-34000	CONTRACT SERVICES	1,137	1,562	1,600	873	1,600
59-40-34100	DOC WORKERS	2,591	2,210	3,700	0	3,700
59-40-36000	MAINTENANCE & SUPPORT AGREEMENTS	744	0	800	0	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	28,539	28,859	36,000	0	36,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	500	0	500
59-40-41000	DISPOSABLE EQUIPMENT/TOOLS	254	0	1,200	0	0
59-40-41500	OFFICE SUPPLIES	2,601	3,002	3,000	1,789	3,000
59-40-42020	PRINTING & REPRODUCTION	0	35	1,000	0	1,000
59-40-42040	ADVERTISING	23,785	12,186	25,000	2,202	25,000
59-40-42050	NON CAP ADMIN EQUIP/FURN	5,444	3,863	1,900	0	1,000
59-40-42060	INVENTORIED TOOLS	0	0	0	222	1,000
59-40-43110	CREDIT CARD FEES	20,898	17,619	20,000	12,315	20,000
59-40-43500	POSTAGE	22	393	200	31	200
59-40-45100	DISPOSABLE EQUIP & TOOLS	444	963	800	0	1,200
59-40-45200	SAFETY EQUIP & SUPPLIES	4,390	5,026	6,000	151	6,000
59-40-45300	CUSTODIAL SUPPLIES	2,532	1,469	3,000	2,671	3,000
59-40-46000	OPERATIONAL EXPENSES	1,890	3,345	3,000	729	3,000
59-40-46030	CONCESSION SUPPLIES	1,229	3,319	2,500	518	0
59-40-46591	MERCHANDISE	134,244	115,499	160,000	113,154	160,000
59-40-55000	EQUIPMENT REPAIR & MAINT	418	10,061	8,000	3,840	10,000
59-40-55100	REPAIR & MAINT - OTHER	16,431	4,792	25,000	1,696	25,000
59-40-61000	VEHICLE PARTS & LABOR	4,141	29	1,000	32	1,000
59-40-62003	GASOLINE	567	364	800	198	800
59-40-62004	DIESEL	0	0	200	0	150
59-40-63000	USE OF EMERGENCY RESERVES	0	0	100,000	0	150,000
59-40-89000	DEPRECIATION EXPENSE	5,563	7,859	10,200	0	8,000
59-40-91000	CAPITAL EXPENDITURES	0	0	150,000	0	0
59-40-99010	TRANSFER TO ADMIN & GEN	0	0	0	0	0
59-40-99020	TRANSFER BED TAX	16,000	0	0	0	0
59-40-99051	TRANSFERS TO CITY MANAGER	0	0	0	0	0
59-40-99052	TRANSFERS TO FINANCE	0	0	0	0	0
59-40-99056	TRANSFERS TO PERSONNEL	0	0	0	0	0
59-40-99057	TRANSFERS TO LEGAL SVCS	0	0	0	0	0
59-40-99059	TRANSFERS TO IT	0	0	0	0	0
59-40-99998	GF INTERNAL SERVICES	125,616	93,254	98,081	73,561	101,676
<b>TOTAL QUEEN MINE EXPENSES:</b>		<b>759,831</b>	<b>672,092</b>	<b>1,150,651</b>	<b>444,689</b>	<b>1,099,561</b>

# MISCELLANEOUS GRANTS

This budget reflects grants not accounted for elsewhere in the budget. It is currently being used to account for various Library Grants and the Bisbee Bikeways program.

MISCELLANEOUS GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
78-30-23008	LIBRARY LSTA GRANT,FED THRU AZ	8,000	0	40,000	4,450	40,000
78-30-23011	LIBRARY - BAC GRANT	0	0	500	0	500
78-30-23012	FREEPORT SANJOSE LIBRARY ANNEX	25,595	0	40,000	0	40,000
78-30-23013	LSTA SANJOSE LIBRARY ANNEX	0	0	40,000	3,931	40,000
78-30-23112	LIBRARY GRANTS	0	0	250,000	0	250,000
78-30-23113	SCIENCE CENTER GRANT	27,567	20,669	0	3,856	0
78-30-23203	BISBEE BIKEWAYS GRANT	0	0	0	0	0
78-30-79000	MISCELLANEOUS GRANTS	0	0	50,000	0	250,000
<b>TOTAL MISCELLANEOUS GRANTS REVENUE:</b>		<b>61,162</b>	<b>20,669</b>	<b>420,500</b>	<b>12,236</b>	<b>620,500</b>
78-40-23008	LIBRARY LSTA GRANT,FED THRU AZ	11,739	-2,827	40,000	4,084	40,000
78-40-23011	LIBRARY - BAC GRANT	0	0	500	0	500
78-40-23012	FREEPORT SANJOSE LIBRARY ANNEX	11,491	14,195	40,000	2,667	40,000
78-40-23013	LSTA SANJOSE LIBRARY ANNEX	15,561	9,187	40,000	3,155	40,000
78-40-23112	LIBRARY GRANTS	0	0	250,000	0	250,000
78-40-23113	SCIENCE CENTER GRANT	35,094	20,143	0	3,856	0
78-40-23203	BISBEE BIKEWAYS GRANT	0	0	0	33,258	0
78-40-79000	MISCELLANEOUS GRANTS	0	0	50,000	0	250,000
<b>TOTAL MISCELLANEOUS GRANTS EXPENSE:</b>		<b>73,884</b>	<b>40,698</b>	<b>420,500</b>	<b>47,019</b>	<b>620,500</b>

# DEBT SERVICE WASTEWATER TREATMENT PLANT

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Treatment Plant, and includes the annual debt payments to WIFA for the Solar Loan and US Bank for the Wastewater Treatment Plant Debt Restructure.

DEBT SERVICE FUND - WASTE WATER TREATMENT PLANT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
86-36-21000	INTEREST INCOME	89	4,183	120	46	70
86-38-99000	TRANSFERS IN - DEBT SERVICE	-952,298	622,745	625,611	469,208	625,023
86-38-99010	TRF IN--DEBT SERVICE RESERVES	24,180	16,120	16,120	12,090	16,120
<b>TOTAL DEBT SVC FUND - WWTP REVENUE:</b>		<b>-928,029</b>	<b>643,048</b>	<b>641,851</b>	<b>481,344</b>	<b>641,213</b>
86-40-98010	RESERVE ACCUMULATION	0	0	16,240	0	16,190
86-80-81000	PRINCIPAL PAYMENTS	72,054	309,161	323,663	323,662	335,208
86-80-81500	INTEREST PAYMENTS	329,270	307,894	301,948	147,994	289,815
<b>TOTAL DEBT SVC FUND - WWTP EXPENSE:</b>		<b>401,324</b>	<b>617,056</b>	<b>641,851</b>	<b>471,656</b>	<b>641,213</b>

# YOUTH FUND

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. The interest income and fund balances from previous year's activity in excess of the \$103,000 may be budgeted for expenditures consistent with the purposes of this fund.

This fund has approximately \$32,000 available to spend on projects designated by the Youth Council.

YOUTH FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
89-36-21000	INTEREST INCOME	3,094	2,114	1,500	120	1,500
89-36-50010	FUND RAISING PROCEEDS	0	0	1,000	0	1,000
89-36-99925	USE OF FUND BALANCE	0	0	7,500	0	7,500
<b>TOTAL YOUTH FUND REVENUE:</b>		<b>3,094</b>	<b>2,114</b>	<b>10,000</b>	<b>120</b>	<b>10,000</b>
89-40-50000	AUTHORIZED EXPENDITURES	323	0	2,000	0	2,000
89-40-90000	CAPITAL EXPENDITURES	0	0	8,000	0	8,000
<b>TOTAL YOUTH FUND EXPENSE:</b>		<b>323</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>

# BISBEE BUS FUND

The Bisbee Bus operations are funded through the Arizona Department of Transportation's (ADOT) 5311 program, a SEAGO AAA grant, and bus fares. The costs of the bus program are not 100% reimbursable by ADOT or SEAGO, General Funds are utilized for grant match to cover this revenue shortfall.

The day to day operations of the Bisbee Bus are contracted through the City of Douglas which provides drivers, safety training, and oversight of operations, ridership, marketing and administration. The Bisbee Bus runs a fixed route deviated service Monday through Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, Saginaw, Tintown, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, \$0.50 for seniors, and \$0.25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes.

BISBEE BUS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
96-30-50000	ADOT GRANT	0	0	0	0	0
96-30-50045	SEAGO TRANSPORTATION	28,000	28,000	28,000	26,933	28,000
96-30-50050	BUS LOCAL SHARE	14,139	9,327	14,000	0	14,000
96-30-50060	FEDERAL SHARE	187,715	210,997	291,321	176,162	210,000
96-30-50999	OTHER REVENUE	0	0	0	0	80,000
96-36-11087	INSURANCE REIMBURSEMENTS	11,434	0	0	0	0
96-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
96-38-99010	TRANSFERS FROM GEN FUND	0	30,000	50	0	35,050
<b>TOTAL BISBEE BUS FUND REVENUE:</b>		<b>241,287</b>	<b>278,324</b>	<b>333,371</b>	<b>203,095</b>	<b>367,050</b>
96-40-11000	SALARIES - GENERAL	6,208	0	0	0	0
96-40-11050	SALARIES - PART TIME	11,226	0	0	0	0
96-40-11990	COMBINED ERE	3,567	0	0	0	0
<b>BISBEE BUS FUND PERSONNEL EXPENSE:</b>		<b>21,001</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
96-40-37000	PROPERTY, CASUALTY, LIABILITY	0	0	0	10,824	5,000
96-40-41505	ADMIN MISC EXPENSES	910	320	2,000	31	2,000
96-40-41606	CONTRACTOR OPERATING EXPENSES	206,875	218,114	215,000	128,826	215,000
96-40-41607	CITY OPERATING EXPENSE	10,485	21,912	25,000	5,205	25,000
96-40-43500	POSTAGE	16	9	50	1	50
96-40-52500	PROPERTY, CASUALTY, LIABILITY	6,369	5,124	7,050	0	0
96-40-62000	FUEL & LUBRICANTS	23,210	21,759	30,000	13,046	30,000
96-40-70000	DE MINIMUS INDIRECT COSTS	7,246	0	10,000	0	10,000
96-40-91000	CAPITAL EXPENDITURES	0	10,206	41,336	0	80,000
96-40-99010	TRANSFER TO GENERAL FUND	0	0	2,935	0	0
<b>TOTAL BISBEE BUS FUND EXPENSE:</b>		<b>276,113</b>	<b>277,444</b>	<b>333,371</b>	<b>157,933</b>	<b>367,050</b>

# CAPITAL IMPROVEMENTS FUND

The Capital Improvements Fund was established by City Council to receive monies from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may also include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

The \$2,000,000 from insurance reimbursement from the City Hall fire is included in this department's budgeted revenue and expense for FY21-22 in the event a new City Hall is built. These funds are currently included in the General Fund Equity, Committed Fund Balance – City Hall.

Also included this fiscal year is \$150,000 for repairs to the Senior Center which is in need of extensive repairs to the roof, repairs to the building from damage caused by the leaking roof, and resurfacing of the parking lot. A

CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	MAR 2021 YTD ACTUAL	2021-22 PROPOSED
99-30-50999	MISC. INCOME	8,481	6,000	100,000	900	0
99-38-51000	USE OF RESERVES	0	0	2,000,000	0	2,150,000
99-38-99010	TRANSFERS FROM GENERAL FUND	0	0	0	0	0
<b>TOTAL CAPITAL IMPROVEMENT FUND REVENUE:</b>		<b>8,481</b>	<b>6,000</b>	<b>2,100,000</b>	<b>900</b>	<b>2,150,000</b>
99-40-05409	CITY HALL BUILDING	0	0	2,000,000	0	2,000,000
99-40-05410	AFFORDABLE HOUSING	0	0	100,000	0	0
99-40-05411	SENIOR CENTER REPAIRS	0	0	0	0	150,000
<b>TOTAL CAPITAL IMPROVEMENT FUND EXPENSE:</b>		<b>0</b>	<b>0</b>	<b>2,100,000</b>	<b>0</b>	<b>2,150,000</b>
<b>TOTAL REVENUE ALL FUNDS:</b>		<b>12,411,032</b>	<b>14,751,118</b>	<b>21,738,364</b>	<b>10,386,402</b>	<b>23,578,658</b>
<b>TOTAL EXPENSES ALL FUNDS:</b>		<b>12,910,437</b>	<b>15,023,203</b>	<b>21,728,364</b>	<b>10,169,273</b>	<b>23,578,658</b>
<b>TOTAL REVENUE OVER EXPENSES ALL FUNDS:</b>		<b>-499,405</b>	<b>-272,085</b>	<b>10,000</b>	<b>217,128</b>	<b>0</b>