



**City of Bisbee
Transit Advisory Committee
118 Arizona Street
Bisbee, AZ 85603**

Wednesday, May 14, 2014 at 9:00am

Action Agenda

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

9:02 a.m. Called to Order

Roll Call:

Bonnie Baccus,	Present	Chris Vertrees,	Present
Luis Ruiz,	Present	Humberto Rivera,	Present
Troy Lopes,	Present	Nicole Patrick,	Excused
Shirley Doughty,	Not Present	Corinna Carbajal,	Present

CALL TO THE PUBLIC – No one from the public wished to speak at this time.

Item 1.

Discussion and Possible Action for New Committee Members:

Due to federal funding regulations for 5311 grantees and ADOT guidelines a Transit Advisory Committee is required. The Committee is advisory only in nature and members are selected from the community including frequent riders and business owners. Currently there are several vacancies on the committee; suggestions on outreach for new committee members will be discussed.

Discussion only regarding outreach for new TAC members, possible plaque on a new bench honoring Mr. Cooksley to be discussed if grant approved for benches and shelters

Item 2.

Discussion Only, Updates on the 5311 ADOT Grant Application for Federal FY 2014-2015 and SEAGO AAA Grant Application for FY 2014-2015.

Discussion only, grant applications update. Grant funds will be used to continue to manage and operate the Bisbee Bus transit system serving the City of Bisbee and Naco, Arizona. Capital requests for benches, video equipment and reporting equipment were also made.

Discussion only, 5311 Grant budget discussion and Capital award requests, AAA grant application status and date for approval from SEAGO Executive Board on May 16th.

Item 3.

Discussion Only, Report on the current FY2013-2014 Bisbee Bus 5311 Grant and Contractor Contract Status.

Discussion only, report on the current 5311 Grant, Administrative, Operating and Capital costs and Contractor Contract status.

Discussion only, Administrative and Operating costs are on a downward trend, maintenance costs stabilizing and Ridership trending upward significantly. The contract with Catholic Community Services (CCS) will be extended until September 2015. CCS will not seek an additional contract for 105-2016 grant cycle. The City of Bisbee will be going out for bid starting early 2015.

Item 4.

Report with Discussion and Possible Action from Catholic Community Services.

Report on last quarter including ridership statistics, maintenance and equipment, personnel updates and training, future goals and changes since prior meeting

Discussion Only, CCS reported on ridership, training, customer surveys, two requests, one for bathroom stops and another for possible water being sold on the bus, Committee agreed there are public restrooms along the way that the riders may stop at if necessary. The sale of water bottles is not warranted or feasible.

STAFF COMMENTS: The next meeting we will be discussing the 5 year plan. The new bus order will be discussed and possible recommendation to Council will be made.

MEMBER'S COMMENTS: Committee Members commented on old buses. Luis Ruiz suggested bus stops be reviewed for of drainage issues, also alignments on the buses is very important and look into possible warranty work being done in Tucson, if necessary.

ADJOURNMENT: 10:10 a.m.

Next meeting: August 20, 2014 at 9:00am

PERSONS NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT CORINNA CARBAJAL, COMMITTEE LIAISON, AT (520) 432-6016, AT LEAST TWENTY-FOUR HOURS BEFORE THE MEETING.