

**City of Bisbee
 Planning and Zoning Commission Meeting
 Via Zoom Meeting Platform
 76 Erie Street, Bisbee, Arizona 85603
 August 19, 2021 @ 5:30 pm**

Action Agenda

Call to Order: 5:30PM

Roll Call - Commission Members

	Present	Absent	Excused
John Balas	X		
Douglas Dunn, Chair	X		
Sandy Heusman	5:34PM		
Nancy Parana, Vice Chair	--	--	X
Jennifer Ryan	X		
Michael Schmitzer	X		
Mike Ablin	X		
Louis Pawlik – Council Liaison	X		
Nina Williams – Deputy City Clerk	X		

CALL TO THE PUBLIC – NONE

AGENDA ITEM 1.

PUBLIC HEARING TO CONSIDER AN APPLICATION FOR TRANSFER OF CITY PROPERTY.

DISCUSSION AND POSSIBLE RECOMMENDATION TO THE MAYOR AND CITY COUNCIL.

CONSIDERATION OF A REQUEST FOR THE TRANSFER OF APPROXIMATELY 10,890 SQUARE FEET (.25 OF AN ACRE) OF CITY PROPERTY ON AN UNADDRESSED, VACANT PARCEL DESCRIBED AS APN 103-99-034C, LOCATED ADJACENT TO OK STREET. THIS PROPERTY IS ZONED R-1. THE APPLICANT IS THE CITY OF BISBEE. ALL PUBLIC NOTICE REQUIREMENTS HAVE BEEN MET.

CALL FOR THE STAFF REPORT:

MS. WILLIAMS READ MR. WARD'S STAFF REPORT

APPLICANT PRESENTATION:

MS. WILLIAMS REPRESENTED THE CITY FOR THE APPLICATION

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENT:

COMMISSIONER DUNN DECLARED OPENED PUBLIC HEARING.

THE FOLLOWING SPOKE REGARDING THIS APPLICATION:

- **MIKE FOSTER**
- **ROBERT CORVINO**
- **JENNIFER DEETS**

DECLARE THE PUBLIC HEARING CLOSED:

COMMISSIONER DUNN DECLARED CLOSED PUBLIC HEARING

CALL FOR COMMISSION DISCUSSION: **THE BOARD DISCUSSED**

CALL FOR ANY ADDITIONAL STAFF RECOMMENDATIONS: **NONE**

CALL FOR A MOTION

CALL FOR DISCUSSION OF MOTION

CALL FOR VOTE

MOTION: MR. BALAS MOVED TO TABLE THIS ITEM.
SECOND: MS. RYAN MOTION PASSED: UNANIMOUSLY

AGENDA ITEM 2.

PUBLIC HEARING TO CONSIDER AN APPLICATION FOR TRANSFER OF CITY PROPERTY.

DISCUSSION AND POSSIBLE RECOMMENDATION TO THE MAYOR AND CITY COUNCIL.

CONSIDERATION OF A REQUEST FOR THE TRANSFER OF APPROXIMATELY 3,600 SQUARE FEET (.083 OF AN ACRE) OF CITY PROPERTY ON AN UNADDRESSED, VACANT PARCEL DESCRIBED WITHOUT AN APN NUMBER, A PORTION OF BLOCK 29 OF THE BISBEE TOWN SITE AT THE SOUTHWEST CORNER OF LOT B. THIS PROPERTY IS ZONED R-1. THE APPLICANT IS MR. JAMES TAUCH. ALL PUBLIC NOTICE REQUIREMENTS HAVE BEEN MET.

CALL FOR THE STAFF REPORT:

MS. WILLIAMS READ MR. WARD'S STAFF REPORT

APPLICANT PRESENTATION:

MR. TAUCH PRESENTED HIS APPLICATION

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENT:

**COMMISSIONER DUNN DECLARED PUBLIC HEARING OPEN –
NO PUBLIC COMMENTS WERE MADE.**

DECLARE THE PUBLIC HEARING CLOSED:

COMMISSIONER DUNN DECLARED CLOSED PUBLIC HEARING

CALL FOR COMMISSION DISCUSSION: **THE BOARD DISCUSSED**

CALL FOR ANY ADDITIONAL STAFF RECOMMENDATIONS: **NONE**

CALL FOR A MOTION

CALL FOR DISCUSSION OF MOTION

CALL FOR VOTE

MOTION: MR. BALAS MOVED TO TABLE THIS ITEM.

SECOND: MR. SCHMITZER MOTION PASSED: UNANIMOUSLY

AGENDA ITEM 3.

UPDATE PARKING PLAN & STUDY FOR OLD BISBEE

- COUNCIL LIAISON PAWLIK WILL WORK WITH MS. ANDERSON

NO ACTION WAS NEEDED THIS WAS JUST AN UPDATE

AGENDA ITEM 4.

REVIEW, DISCUSSION AND UPDATE THE LANGUAGE FOR MOBILE FOOD VENDORS (FOOD TRUCKS) WITH POSSIBLE DIRECTION TO STAFF.

(GARBAGE SERVICE, SIGNS, RESTROOMS AND GENERATORS RUNNING)

REVIEW CHANGES MADE (DRAFT INCLUDED)

THE COMMISSION REVIEWED AN MADE CHANGES. MS. HEUSMAN WILL UPDATE THE CHANGES AND MS. WILLIAMS WILL INSERT THE CODE INTO THE DRAFT.

AGENDA ITEM 5.

UPDATE ACCESSORY DWELLING UNITS

- MR. WARD SENT OUT AN EMAIL LETTING THE COMMISSION KNOW THAT THE CITY OF TUCSON WILL CONTINUE PUBLIC INPUT REGARDING ACCESSORY DWELLING UNITS. THE CONTINUED HEARING WILL BE HELD ON WEDNESDAY, SEPTEMBER 15TH.

NO ACTION WAS NEEDED THIS WAS JUST AN UPDATE

- **COMMISSION WOULD LIKE MAYOR AND COUNCIL TO RECEIVE MR. WARDS EMAIL AND INVITE THEM TO ATTEND THE SEPTEMBER 15TH MEETING.**

COMMISSIONER COMMENTS:

PLEASE REFRAIN FROM ANY DISCUSSION, COMMENTS ONLY.

FUTURE AGENDA ITEM SUGGESTIONS (BOARD MEMBERS MAY SUGGEST TOPICS FOR FUTURE MEETING AGENDAS, BUT BOARD WILL NOT HERE DISCUSS, DELIBERATE OR TAKE ANY ACTION ON THESE TOPICS.)

ADJOURNMENT: 6:30PM