

AGENDA

Design Review Board Special Session
ZOOM MEETING PLATFORM
September 22, 2021, at 5:30 PM
City of Bisbee, 76 Erie Street, Bisbee AZ 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			
Stephan Green			
Yvette Ponte			
Scot Perfect			
Linda Santellanes, Vice Chair			
Ben Lepley			
VACANT, Chair			
Frank Davis , City Council Liaison			
Joe Ward, Bldg. Inspector			

JOIN ZOOM MEETING

[HTTPS://US02WEB.ZOOM.US/J/81064070194?PWD=N2NlMVhZckhEC1VxQ0Z0SUD3DXI3Zz09](https://us02web.zoom.us/j/81064070194?pwd=N2NlMVhZckhEC1VxQ0Z0SUD3DXI3Zz09)

MEETING ID: 810 6407 0194

PASSCODE: 149435

ONE TAP MOBILE

+16699006833,,81064070194#,,,,*149435# US (SAN JOSE)

FIND YOUR LOCAL NUMBER: [HTTPS://US02WEB.ZOOM.US/U/KDKKHWRHS8](https://us02web.zoom.us/j/81064070194?pwd=N2NlMVhZckhEC1VxQ0Z0SUD3DXI3Zz09)

The staff would like to inform all applicants:

1. That all applications on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies. If necessary, contact them directly before making any exterior changes to your property.

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.
- B. Encourage harmonious growth and orderly development.
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.

D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.

CALL TO THE PUBLIC: *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA** (Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item) Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

Agenda Item 1.

This item was tabled for 30 days at the August 4th Meeting.

Application 21-64 Bisbee Residential Historic District, Property located at 239 A Brewery Avenue, Applicant James Tauch.

This application is seeking approval for changes to design plan.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to any new construction.

The 300ft. Notification went out on August 18, 2021.

Public Comment: At the time of this agenda

- Six (6) public comments received: opposed.
- Two (2) public comments received: in favor

Public Hearing:

Application Presentation: Applicant / Representative will present the application to the Board

Declare the Public Hearing open and receive public comments: (opposed/ in favor). Time limits will be observed; the speaking time limit is three (3) minutes per person.

Declare the Public Hearing Closed: (No additional comments will be made once the Public Hearing is closed.

Call for Board Discussion: (only the Board members will conduct this discussion with the applicant/representative and staff if necessary)

Call for a Motion/Vote

NEW BUSINESS

Agenda Item 2.

Application 21-68 Bisbee Commercial Historic District, located at 29 Main Street, Applicant Rachel Brand / Representative Rachel Brand & Jennifer Biehn Blanc.

This application is seeking approval of a sign for Jen's Angel.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage.

APPLICATION: Applicant / Representative will present their application to the Board

PUBLIC COMMENT: Only on this item and there will be a time limit for speaking (three (3) minutes per person)

BOARD DISCUSSION: (no public comments beyond this point)

BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Application 21-70 Bisbee Residential Historic District, Non-Contributing #637 located at 223 C Youngblood Hill, Applicant Mercedes Agullo / Representative Benjamin Harvey.

This application is seeking approval for windows replacement.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

APPLICATION: Applicant / Representative will present their application to the Board

PUBLIC COMMENT: Only on this item and there will be a time limit for speaking (three (3) minutes per person)

BOARD DISCUSSION: (no public comments beyond this point)

BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application 21-71 Bisbee Residential Historic District, Property located at 802 C Tombstone Canyon, Applicant William Bohnacker.

This application is seeking approval for new construction of a 30'x17' wood framed accessory structure, 4'x30' wood deck to be on the hillside off Pace Avenue at rear of parcel.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to any new construction.

The 300ft. Notification went out on August 18, 2021.

Public Comment: No Comments at the time of this agenda.

Public Hearing:

Application Presentation: Applicant / Representative will present the application to the Board

Declare the Public Hearing open and receive public comments: (opposed/ in favor). Time limits will be observed; the speaking time limit is three (3) minutes per person.

Declare the Public Hearing Closed: (No additional comments will be made once the Public Hearing is closed.

Call for Board Discussion: (only the Board members will conduct this discussion with the applicant/representative and staff if necessary)

Call for a Motion/Vote

Agenda Item 5.

Application 21-72 Bisbee Residential Historic District, Non-Contributing Property located at 142 Brewery Avenue, Applicant Tamara Thomas.

This application is seeking for retroactive approval of existing fence.

This fence at 142 Brewery Avenue was put up by the previous owner of the home without Design Review Board Approval.

Ms. Thomas will own the property as of September 1st and is requesting to have retroactive approval for the existing fence.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

APPLICATION: Applicant / Representative will present their application to the Board

PUBLIC COMMENT: Only on this item and there will be a time limit for speaking (three (3) minutes per person)

BOARD DISCUSSION: (no public comments beyond this point)

BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application 21-73 Bisbee Residential Historic District, Contributing Property #404 located at 620 Tombstone Canyon, Applicants J.P. Kellogg and A.V. Riley

The application is seeking approval for the following:

- Roof Shingles have reached service life, would like to install metal corrugated roof panels.
- 3 New windows in the rear of property approximately 48"x24".

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

APPLICATION: Applicant / Representative will present their application to the Board

PUBLIC COMMENT: Only on this item and there will be a time limit for speaking (three (3) minutes per person)

BOARD DISCUSSION: (no public comments beyond this point)

BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Application 21-74 Bisbee Residential Historic District, Property located at 15 Wood Canyon, Applicant Yancey Garner / Representative Brian Hope CGI.

This application is seeking approval for new construction of quest house 2 stories, approx. 1,700 Square Feet.

The proposed building is physically connecting to the main residence by means of a breezeway. The 1,700SF footprint is less than the 2,000SF footprint of the main residence and does not contain complete independent living facilities.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to any new construction.

The 300ft. Notification went out on August 18, 2021.

Public Comment: At the time of this agenda

- One (1) public comments received: opposed.

Public Hearing:

Application Presentation: Applicant / Representative will present the application to the Board

Declare the Public Hearing open and receive public comments: (opposed/ in favor). Time limits will be observed; the speaking time limit is three (3) minutes per person.

Declare the Public Hearing Closed: (No additional comments will be made once the Public Hearing is closed.

Call for Board Discussion: (only the Board members will conduct this discussion with the applicant/representative and staff if necessary)

Call for a Motion/Vote

Agenda Item 8.

Approval of the Minutes of the August 4, 2021 Meeting.

Agenda Item 9.

Review/Discussion/Possible Recommendation to Mayor and Council on a preferred appointment to the Design Review Board.

Agenda Item 10.

Review/Discussion/Update Checklist for minimum requirements for Design Review Board Application's submitted.

Staff Comments

- On July 7, 2021 **DRB Application 21-54**; 517 A Mayer Avenue was tabled for thirty days or until such time that the applicant can present the documentation as discussed during the hearing.
Mr. Hope asked that this be postponed for another month or two.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Adjournment:

Anyone needing special accommodation to attend this meeting should contact Nina Williams at (520) 432-6011 at least twenty-four hours before the meeting. Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.