

# AGENDA

## Design Review Board ZOOM MEETING PLATFORM

October 6, 2021, at 5:30 PM

City of Bisbee, 76 Erie Street, Bisbee, Arizona 85603

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

### Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer			
Stephan Green			
<b>VACANT,</b>			
Scot Perfect			
Linda Santellanes, Vice Chair			
Ben Lepley			
<b>VACANT,</b> Chair			
Frank Davis , City Council Liaison			
Doug Taylor, City Planner			

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### JOIN ZOOM MEETING

<https://us02web.zoom.us/j/87920859586?pwd=eFh3THFDeE9ZSUp2T0I2U2hXZ3JZdz09>

Meeting ID: 879 2085 9586

Passcode: 928646

One tap mobile

+16699006833,,87920859586#,,,,\*928646# US (San Jose)

FIND YOUR LOCAL NUMBER: <https://us02web.zoom.us/j/87920859586?pwd=eFh3THFDeE9ZSUp2T0I2U2hXZ3JZdz09>

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The staff would like to inform all applicants:

1. That all applications on this DRB agenda will require a building permit or a sign permit.
2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's polices. If necessary, contact them directly before making any exterior changes to your property.

The intent of the Design Review process as applied within the Bisbee Historic District is to:

- A. Improve and encourage uses leading to the conservation and/or rehabilitation of buildings, structures, sites, objects and spaces within the Historic District, while allowing for a vibrant, creative and livable community.
- B. Encourage harmonious growth and orderly development.
- C. Assure that future setting, design and construction will correspond to and enhance the visual characteristics of the district.

- D. Prevent construction, alteration or remodeling from occurring in a manner that would be detrimental to the historical or visual characteristics of the district.

**CALL TO THE PUBLIC:** Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA** (Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item) Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

**OLD BUSINESS**

**Agenda Item 1.**

**This item was tabled for 30 days at the August 4<sup>th</sup> Meeting.**

**This item was tabled at the September 22<sup>nd</sup> Special Meeting- Mr. Tauch was unable to attend.**

Application 19-45 Bisbee Residential Historic District, Property located at 239 A Brewery Avenue, Applicant James Tauch.

*Mr. Tauch contacted the City that he is going to put the gulch project on the back burner and possible discard the idea all together.*

*No motion necessary just letting the Board know the status of Mr. Tauch's application.*

**Agenda Item 2.**

**This item was tabled at the September 22<sup>nd</sup> Special Meeting- Ms. Biehn Blanc was unable to attend.**

Application 21-68 Bisbee Commercial Historic District, located at 29 Main Street, Applicant Rachel Brand / Representative Rachel Brand & Jennifer Biehn Blanc.

This application is seeking approval of a sign for Jen's Angel.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage.

**APPLICATION:** Applicant / Representative will present their application to the Board

**PUBLIC COMMENT:** Only on this item and there will be a time limit for speaking (three (3) minutes per person)

**BOARD DISCUSSION:** (no public comments beyond this point)

**BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY  
BOARD WILL TAKE A MOTION AND VOTE**

**Agenda Item 3.**

**This item was tabled for 60 days at the August 4<sup>th</sup> Meeting (cost information requested).**

Application 21-65 Bisbee Residential Historic District, located at 7B Ok Street, Applicant Kenneth Budge Trust. (Demolition)

*Mr. Budge has requested to speak regarding this item to the Board.*

*No motion necessary Mr. Budge is letting the Board know the status of his application.*

## **NEW BUSINESS**

### **Agenda Item 4.**

Application 21-78 Bisbee Bisbee Residential Historic District, Contributing Property #93 located at 109 Ok Street, Applicants Robert and Kathleen Harmon.

This application is approval for stairs.

*Original stairs were taken down in order to stucco the retaining wall that was in disrepair. The pre-existing stairs were made of iron and wood; however, they were not stable and unsafe and because of the stucco needing to be done, they authorized the teardown, as they needed to be rebuilt as recommended by Old Bisbee Enterprises, Brant Hodges and Robert Chavez. They are merely wanting to rebuild with a much sturdier and weather resistant stairway.*

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

**APPLICATION:** Applicant / Representative will present their application to the Board

**PUBLIC COMMENT:** Only on this item and there will be a time limit for speaking (three (3) minutes per person)

**BOARD DISCUSSION:** (no public comments beyond this point)

**BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY  
BOARD WILL TAKE A MOTION AND VOTE**

### **Agenda Item 5.**

Application 21-80 Bisbee Residential Historic District, Contributing Property # 663 located at 19 Clawson Avenue, Applicants Doug & Anne Reiniger / Representative Brian Hope, Hope CGI.

This application is seeking approval for a 352 Square Foot addition to rear existing residence.

*The addition will serve as the master bedroom of the residence.*

*Although the lot is small, the proposed addition does fit within the prescribed setbacks without any call for a variance.*

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to any new construction.

The 300ft. Notification went out on September 22, 2021.

Public Comment: 1 (one) in support.

**Public Hearing:**

**Application Presentation:** Applicant / Representative will present the application to the Board

**Declare the Public Hearing open and receive public comments:** (opposed/ in favor). Time limits will be observed; the speaking time limit is three (3) minutes per person.

**Declare the Public Hearing Closed:** (No additional comments will be made once the Public Hearing is closed.

**Call for Board Discussion:** (only the Board members will conduct this discussion with the applicant/representative and staff if necessary)

**Call for a Motion/Vote**

**Agenda Item 6.**

Approval of the Minutes of the September 22, 2021 Special Meeting.

**Agenda Item 7.**

Discussion and Possible Action regarding the way the Design Review Board will conduct their meetings.

**Staff Comments**

- On July 7, 2021 **DRB Application 21-54**; 517 A Mayer Avenue was tabled for thirty days or until such time that the applicant can present the documentation as discussed during the hearing.  
Mr. Hope has let the City know that this item will be brought back at the November meeting.
- Attached you will find the Administrative approval for Ms. Thomas fence at 142 B Brewery Avenue. Given by Mr. Taylor on 9/23/2021 per instructions at the September 22<sup>nd</sup> Special Meeting.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

**Adjournment:**

***Anyone needing special accommodation to attend this meeting should contact Doug Taylor at (520) 335-5693 at least twenty-four hours before the meeting.  
Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.  
Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.***