

MINUTES

Design Review Board ZOOM MEETING PLATFORM

October 6, 2021, at 5:30 PM

City of Bisbee, 76 Erie Street, Bisbee, Arizona 85603

The Meeting Called to Order by LINDA SANTELLANES, VICE CHAIR at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Peter Gaffer	X		
Stephan Green	X		
Lori Gunnell, (Attended but couldn't vote)	X		
Scot Perfect	X		
Linda Santellanes, Vice Chair	X		
Ben Lepley	X		
VACANT, Chair			
Frank Davis , City Council Liaison			X
Doug Taylor, City Planner	X		

NONE- CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA** (Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item) Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

Agenda Item 1.

[This item was tabled for 30 days at the August 4th Meeting.](#)

[This item was tabled at the September 22nd Special Meeting- Mr. Tauch was unable to attend.](#)

Application 19-45 Bisbee Residential Historic District, Property located at 239 A Brewery Avenue, Applicant James Tauch.

Mr. Tauch contacted the City that he is going to put the gulch project on the back burner and possible discard the idea all together.

No motion necessary just letting the Board know the status of Mr. Tauch's application.

The Board had no discussion this was information only.

Agenda Item 3.

[This item was tabled for 60 days at the August 4th Meeting \(cost information requested\).](#)

Application 21-65 Bisbee Residential Historic District, located at 7B Ok Street, Applicant Kenneth Budge Trust. (Demolition)

Mr. Budge has requested to speak regarding this item to the Board.

No motion necessary Mr. Budge is letting the Board know the status of his application.

The Board had no discussion this was information only.

Agenda Item 2. (this item was discussed last)

This item was tabled at the September 22nd Special Meeting- Ms. Biehn Blanc was unable to attend.

Application 21-68 Bisbee Commercial Historic District, located at 29 Main Street, Applicant Rachel Brand / Representative Rachel Brand & Jennifer Biehn Blanc.

This application is seeking approval of a sign for Jen's Angel.

Pursuant to Bisbee Zoning Code Article 7.5, the property owner is requested to obtain approval from the DRB prior to obtaining a sign permit for installation of commercial signage.

Ms. Biehn Blanc was not in attendance.

MOTION: Mr. Lepley moved to approve application 21-68 as graphically presented.

SECOND: Mr. Perfect

MOTION PASSED: UNANIMOUSLY

NEW BUSINESS

Agenda Item 4.

Application 21-78 Bisbee Bisbee Residential Historic District, Contributing Property #93 located at 109 Ok Street, Applicants Robert and Kathleen Harmon.

This application is approval for stairs.

Original stairs were taken down in order to stucco the retaining wall that was in disrepair. The pre-existing stairs were made of iron and wood; however, they were not stable and unsafe and because of the stucco needing to be done, they authorized the teardown, as they needed to be rebuilt as recommended by Old Bisbee Enterprises, Brant Hodges and Robert Chavez. They are merely wanting to rebuild with a much sturdier and weather resistant stairway.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

Mr. and Mrs. Harmon spoke regarding their application to the Board and answered questions.

Mr. Lepley recused himself from voting.

MOTION: Mr. Gaffer moved to table application 21-78 until the next meeting.

SECOND: Mr. Young

MOTION PASSED: 4/1 (Lepley)

Agenda Item 5.

Application 21-80 Bisbee Residential Historic District, Contributing Property # 663 located at 19 Clawson Avenue, Applicants Doug & Anne Reiniger / Representative Brian Hope, Hope CGI.

This application is seeking approval for a 352 Square Foot addition to rear existing residence.

The addition will serve as the master bedroom of the residence.

Although the lot is small, the proposed addition does fit within the prescribed setbacks without any call for a variance.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to any new construction.

The 300ft. Notification went out on September 22, 2021.

Public Comment: 3 (three) in support.

Ms. Santellanes declared the Public Hearing open.

Opposed- None

Favor- None

Ms. Santellanes declared the Public Hearing closed.

The Board discussed application 21-80.

MOTION: Mr. Gaffer moved to approve application 21-80 as presented to include the window modification.

SECOND: Mr. Lepley

MOTION PASSED: UNANIMOUSLY

Agenda Item 6.

Approval of the Minutes of the September 22, 2021 Special Meeting.

MOTION: Mr. Gaffer moved to approve the minutes of the September 22, 2021 Special Meeting.

SECOND: Mr. Perfect

MOTION PASSED: UNANIMOUSLY

Agenda Item 7.

Discussion and Possible Action regarding the way the Design Review Board will conduct their meetings.

MOTION: Mr. Gaffer moved to a continue with zoom meetings until the end of 2021(November and December and evaluate in January 2022 to meet in person.

SECOND: Mr. Perfect

MOTION PASSED: UNANIMOUSLY

Staff Comments

- On July 7, 2021 **DRB Application 21-54**; 517 A Mayer Avenue was tabled for thirty days or until such time that the applicant can present the documentation as discussed during the hearing.
Mr. Hope has let the City know that this item will be brought back at the November meeting.

- Attached you will find the Administrative approval for Ms. Thomas fence at 142 B Brewery Avenue. Given by Mr. Taylor on 9/23/2021 per instructions at the September 22nd Special Meeting.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

- **CHECKLIST FOR MINIMUM REQUIREMENTS FOR THE DESIGN REVIEW BOARD APPLICATION**
- **ADMINISTRATIVE APPROVAL – DISCUSSION**
- **CHAIR/ VICE CHAIR ELECTION**

Adjournment: 6:32PM

MOTION: Mr. Gaffer moved to adjourn.

SECOND: Mr. Perfect