

AGENDA

Design Review Board ZOOM MEETING PLATFORM

November 3, 2021, at 5:30 PM

City of Bisbee, 76 Erie Street, Bisbee, Arizona 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Savannah Anderson			
Peter Gaffer			
Stephan Green			
Lori Gunnell			
Scot Perfect			
Linda Santellanes, Vice Chair			
Ben Lepley			
Frank Davis , City Council Liaison			
Doug Taylor, City Planner			

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/84455243039?pwd=Z1BjTmEwd3NIbmt0M2Zyb2gxZ1RXZz09>

Meeting ID: 844 5524 3039

Passcode: 356698

One tap mobile

+16699006833,,84455243039#,,,,*356698# US (San Jose)

FIND YOUR LOCAL NUMBER: <https://us02web.zoom.us/j/84455243039?pwd=Z1BjTmEwd3NIbmt0M2Zyb2gxZ1RXZz09>

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

(Please note that the public may address the Board regarding individual items on this agenda following the applicant's initial presentation of their agenda item)

Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

Agenda Item 1.

[This item was tabled for 30 days at the July 7, 2021 meeting.](#)

[The motion was made that this item be tabled for thirty \(30\) days or until such time that the applicant can present the documentation as discussed during the hearing on July 7, 2021.](#)

[As of July 19, 2021 Mr. Brian Hope became the representative for the property owners. At that time Mr. Hope asked that it be pushed a month or two. It now comes before the Board.](#)

Resubmitted Application 21-54 for the Bisbee Residential Historic District, Contributing Property #272 located at 517 A Mayer Avenue, Applicants Paula Bird & Deborah Wood / Representative Brian Hope.

The application is seeking approval of demolition of dangerous structure & new construction of a 2-story, 1600 SF single family residence.

The 300 ft. Notification went out on June 1, 2021.

Public Comment: No Comments at the time of this agenda.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature, by remodeling or alteration, or prior to any new construction within the district.

APPLICATION: Applicant / Representative will present their application to the Board
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking
(three (3) minutes per person)

BOARD DISCUSSION: (no public comments beyond this point)

BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

This item was tabled until the next meeting at the October 6, 2021 meeting.

Application 21-78 Bisbee Residential Historic District, Contributing Property #93 located at 109 Ok Street, Applicants Robert and Kathleen Harmon / Representative Tyler Bradberry.

This application is seeking approval for stairs/ fence.

Original stairs were taken down in order to stucco the retaining wall that was in disrepair. The pre-existing stairs were made of iron and wood; to rebuild with a much sturdier and weather resistant stairway. They will also be replacing the fence with wrought iron, not to exceed 4 ft. approximately 40 ft. long / upper approximately 30 ft. long.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

APPLICATION: Applicant / Representative will present their application to the Board
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking
(three (3) minutes per person)

BOARD DISCUSSION: (no public comments beyond this point)

BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY
BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS

Agenda Item 3.

Election of a Chair for the Design Review Board.

Agenda Item 4.

Application 21-77 Bisbee Residential Historic District, Contributing Property #507 located at 34 Art Avenue, Applicant Tonya Borgeson.

This application is seeking approval for replacement of portions of existing structure and new construction as shown in application. Rebuilding new roof-line, new porch and additional square footage as shown.

The 300ft. Notification went out on September 30, 2021.

Public Comment: No Comments at the time of this agenda.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature, by remodeling or alteration, and prior to any new construction within the district.

Public Hearing:

Application Presentation: Applicant / Representative will present the application to the Board

Declare the Public Hearing open and receive public comments: (opposed/ in favor). Time limits will be observed; the speaking time limit is three (3) minutes per person.

Declare the Public Hearing Closed: (No additional comments will be made once the Public Hearing is closed.

Call for Board Discussion: (only the Board members will conduct this discussion with the applicant/representative and staff if necessary)

Call for a Motion/Vote

Agenda Item 4.

Application 21-84 Bisbee Residential Historic District, Non-Contributing Property #118 located at 108 Taylor Avenue, Applicant Carl and Nancy Hubert.

This application is seeking approval for the following:

- Enclose existing porch
- Build a 16x12 shed that would be located in the NE corner under the large trees

The 300ft. Notification went out on October 19, 2021.

Public Comment: One (1) in support of the application.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature, by remodeling or alteration, and prior to any new construction within the district.

Public Hearing:

Application Presentation: Applicant / Representative will present the application to the Board

Declare the Public Hearing open and receive public comments: (opposed/ in favor). Time limits will be observed; the speaking time limit is three (3) minutes per person.

Declare the Public Hearing Closed: (No additional comments will be made once the Public Hearing is closed.

Call for Board Discussion: (only the Board members will conduct this discussion with the applicant/representative and staff if necessary)

Call for a Motion/Vote

Agenda Item 5.

Application 21-87 Bisbee Historic District, Significant Structure Bi-34 located at 6 Main Street, Applicant City of Bisbee Copper Queen Library Manager Jason Macoviak.

This application is seeking approval to add a 4 ft. rail to the second and third floor balconies.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

APPLICATION: Applicant / Representative will present their application to the Board
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking
(three (3) minutes per person)
BOARD DISCUSSION: (no public comments beyond this point)
BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application 21-88 Bisbee Residential Historic District, located at 514 Tombstone Canyon Apt. "D", Applicant Leticia Garcia. 514 Tombstone Canyon is a contributing structure #378.

This application is seeking approval for window replacement eight (8) in total.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

APPLICATION: Applicant / Representative will present their application to the Board
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking
(three (3) minutes per person)
BOARD DISCUSSION: (no public comments beyond this point)
BOARD MAY ASK FOR ADDITIONAL INFORMATION FROM STAFF IF NECESSARY
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Approval of the Minutes of the October 6, 2021 Special Meeting.

Staff Comments

- Attached you will find the Administrative approval for 223 C Youngblood Hill. Given by Mr. Taylor on 10/7/2021 per instructions at the September 22nd Special Meeting.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate or take any action on these topics.)

Adjournment:

Anyone needing special accommodation to attend this meeting should contact Doug Taylor at (520) 335-5693 at least twenty-four hours before the meeting. Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.