

# MINUTES

## Design Review Board ZOOM MEETING PLATFORM

November 3, 2021, at 5:30 PM

City of Bisbee, 76 Erie Street, Bisbee, Arizona 85603

The Meeting Called to Order by LINDA SANTELLANES at 5:36PM

### Roll Call-Board Members

| Design Review Board                | Present | Absent | Excused |
|------------------------------------|---------|--------|---------|
| Savannah Anderson                  | X       |        |         |
| Peter Gaffer                       | X       |        |         |
| Stephan Green                      | X       |        |         |
| Lori Gunnell                       | X       |        |         |
| Scot Perfect                       | X       |        |         |
| Linda Santellanes, Vice Chair      | X       |        |         |
| Ben Lepley                         | -       | -      | X       |
| Frank Davis , City Council Liaison | X       |        |         |
| Doug Taylor, City Planner          | X       |        |         |

**CALL TO THE PUBLIC:** NONE

### **OLD BUSINESS**

#### **Agenda Item 1.**

**This item was tabled for 30 days at the July 7, 2021 meeting.**

**The motion was made that this item be tabled for thirty (30) days or until such time that the applicant can present the documentation as discussed during the hearing on July 7, 2021.**

**As of July 19, 2021 Mr. Brian Hope became the representative for the property owners. At that time Mr. Hope asked that it be pushed a month or two. It now comes before the Board.**

Resubmitted Application 21-54 for the Bisbee Residential Historic District, Contributing Property #272 located at 517 A Mayer Avenue, Applicants Paula Bird & Deborah Wood / Representative Brian Hope.

The application is seeking approval of demolition of dangerous structure & new construction of a 2-story, 1600 SF single family residence.

The 300 ft. Notification went out on June 1, 2021.

Public Comment: No Comments at the time of this agenda.

**One comment in opposition of this application was received after this agenda was put out.**

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature, by remodeling or alteration, or prior to any new construction within the district.

**Mr. Hope, representative spoke regarding this application to the Board and answered questions.**

**Public Comment:**

**No one spoke in favor of this application.**

**The following spoke in opposition of this application:**

**Jon Sky  
Joe Ward  
Al Stratti  
Tyler Bradberry**

**MOTION: Ms. Gunnell moved to deny application 21-54; it should be preserved.**

**SECOND: Ms. Anderson      MOTION PASSED: 4/2 (Santellanes/ Perfect)**

**Agenda Item 2.**

**[This item was tabled until the next meeting at the October 6, 2021 meeting.](#)**

Application 21-78 Bisbee Residential Historic District, Contributing Property #93 located at 109 Ok Street, Applicants Robert and Kathleen Harmon / Representative Tyler Bradberry.

This application is seeking approval for stairs/ fence.

Original stairs were taken down in order to stucco the retaining wall that was in disrepair. The pre-existing stairs were made of iron and wood; to rebuild with a much sturdier and weather resistant stairway. They will also be replacing the fence with wrought iron, not to exceed 4 ft. approximately 40 ft. long / upper approximately 30 ft. long.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

**Mr. and Mrs. Harmon alongside Tyler Bradberry, Representative spoke regarding this application to the Board and answered questions.**

**MOTION: Mr. Gaffer moved to approve application 21-78 subject to final approval by City Planner for dimensions.**

**SECOND: Ms. Santellanes      MOTION PASSED: UNANIMOUSLY**

**NEW BUSINESS**

**Agenda Item 3.**

Election of a Chair for the Design Review Board.

**Mr. Perfect nominated Linda Santellanes.**

**MOTION: Mr. Gaffer moved to elect Linda Santellanes as the chair of the Design Review Board.**

**SECOND: Ms. Gunnell      MOTION PASSED: UNANIMOUSLY**

**Agenda Item 4.**

Application 21-77 Bisbee Residential Historic District, Contributing Property #507 located at 34 Art Avenue, Applicant Tonya Borgeson.

This application is seeking approval for replacement of portions of existing structure and new construction as shown in application. Rebuilding new roof-line, new porch and additional square footage as shown.

The 300ft. Notification went out on September 30, 2021.

Public Comment: No Comments at the time of this agenda.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature, by remodeling or alteration, and prior to any new construction within the district.

**Ms. Borgeson spoke regarding her application to the Board and answered questions.**

**Ms. Santellanes declared the Public Hearing Open.**

**No One spoke in favor/ or in opposition.**

**Ms. Santellanes declared the Public Hearing Closed.**

**The Board discussed.**

**MOTION: Mr. Gaffer moved to approve application 21-77 as presented.**

**SECOND: Mr. Green      MOTION PASSED: 4/2 (Anderson/ Santellanes)**

**Agenda Item 5.**

Application 21-84 Bisbee Residential Historic District, Non-Contributing Property #118 located at 108 Taylor Avenue, Applicant Carl and Nancy Hubert.

This application is seeking approval for the following:

- Enclose existing porch
- Build a 16x12 shed that would be located in the NE corner under the large trees

The 300ft. Notification went out on October 19, 2021.

Public Comment: One (2) in support of the application.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature, by remodeling or alteration, and prior to any new construction within the district.

**Mr. and Mrs. Hubert spoke regarding their application to the Board and answered questions.**

**Ms. Santellanes declared the Public Hearing Open.**

**No One spoke in favor/ or in opposition.**

Ms. Santellanes declared the Public Hearing Closed.

The Board discussed.

**MOTION: Mr. Green moved to approve Project 1 – Enclose existing porch of application 21-84 as presented and Project 2 build a 16x12 shed will have better drawings and imagery to support what it is going to look like at the next meeting for further approval.**

**SECOND: Mr. Perfect**

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 6.**

Application 21-87 Bisbee Historic District, Significant Structure Bi-34 located at 6 Main Street, Applicant City of Bisbee Copper Queen Library Manager Jason Macoviak.

This application is seeking approval to add a 4 ft. rail to the second and third floor balconies.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

**Mr. Macoviak, Library Manager spoke regarding this application to the Board and answered questions.**

**MOTION: Mr. Gaffer moved to approve application 21-87 as presented.**

**SECOND: Mr. Perfect**

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 7.**

Application 21-88 Bisbee Residential Historic District, located at 514 Tombstone Canyon Apt. "D", Applicant Leticia Garcia. 514 Tombstone Canyon is a contributing structure #378.

This application is seeking approval for window replacement eight (8) in total.

Pursuant to Bisbee Zoning Code Article 3.5.2.A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior feature.

**Ms. Garcia spoke regarding her application to the Board and answered questions.**

**MOTION: Mr. Perfect moved to accept application 21-88 as presented with the provision that muttoms are added to all of the houses windows in all of the units on the entire building; with the additional provision that all windows are unified in their appearance.**

**SECOND: Ms. Gunnell**

**PASSED: 5/1 (Green)**

**Agenda Item 8.**

Approval of the Minutes of the October 6, 2021 Meeting.

**MOTION: Mr. Green moved to approve the minutes of the October 6, 2021 Meeting.**

**SECOND: Ms. Gunnell**

**MOTION PASSED: UNANIMOUSLY**

**Staff Comments**

- Attached you will find the Administrative approval for 223 C Youngblood Hill. Given by Mr. Taylor on 10/7/2021 per instructions at the September 22<sup>nd</sup> Special Meeting.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate or take any action on these topics.)

- Election of a Vice Chair

**Adjournment: 8:28PM**

**MOTION: Mr. Perfect moved to adjourn.**

**SECOND: Mr. Green**