

Mission Statement  
“To Transform Lives and Enrich our Community Through the Arts”



Monday, January 3, 2022 at 5:30 pm

**Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

**THIS MEETING WILL BE HELD IN THE CITY OF BISBEE  
COUNCIL CHAMBERS, 915 S TOVREAVILLE ROAD, BISBEE, ARIZONA**

**Call to Order:**

**Roll Call:**

Jenny Druckman

Juanetta Hill

Bill Higgins

Karen Schumacher, Chairperson

Sharon Stetter, Vice-Chair

Amy Brett

Angela Rockefeller

Leslie Johns, City Council Liaison

Nina Williams, Staff Liaison

***COMMISSIONERS IN THE BLUE ARE MOTIONS THAT YOU CAN USE WHEN APPROVING OR DENYING THE ITEMS ON THIS AGENDA.***

**Call to Public**

**Item 1.**

**APPROVAL OF THE MINUTES OF THE DECEMBER 6, 2021 MEETING**

***MOVE TO APPROVE OR DENY THE MINUTES OF THE DECEMBER 6, 2021 MEETING***

**Item 2.**

**DISCUSSION AND POSSIBLE APPROVAL TO END THE POETS' CORNER AT THE END OF JANUARY 2022.**

***MOVE TO APPROVE OR DENY TO END THE POETS' CORNER AT THE END OF JANUARY 2022***

**Item 3.**

**DISCUSSION AND POSSIBLE APPROVAL TO START THE CARTOON PROJECT BACK UP AND THE CARTOONIST LETTER THAT WILL BE SENT TO INTERESTED ARTISTS.**

***I MOVE TO APPROVE OR DENY TO START THE CARTOON PROJECT BACK-UP***

***I MOVE TO APPROVE OR DENY THE CARTOONIST LETTER THAT WILL BE SENT TO INTERESTED ARTIST.***

**Item 4.**

**DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR THE BAC EVENT TO BE HELD IN 2022:**

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- DISCUSSION: WHAT THE BAC WOULD LIKE TO CONVEY TO THE PUBLIC WITH THE NAME / CATCH PHRASE OF THE EVENT
- CATCH PHRASE: I MOVE TO APPROVE (INSERT CATCH PHRASE CHOSEN) TO BE THE CATCH PHRASE OF THE BAC EVENT
- DISCUSSION: ARTIST WORK FROM IN TOWN TO USE / OR NOT FOR THE GRAPHIC ARTIST (FOR POSTER)
- DISCUSSION: GRAPHIC ARTIST PORTFOLIOS (SAMPLE OF THEIR WORK/ BASIC IDEAS/ DIFFERENT FORMATS AND THE COST)
- DISCUSSION: ASKING THE GRAPHIC ARTIST TO PUT TOGETHER A MAP
- GRAPHIC ARTIST: HOURS FOR THE GRAPHIC ARTIST TO BE PAID: I MOVE THAT THE BAC PAY ALI ZIGERELLI \$25.00 PER HOUR FOR (INSERT HOW MANY HOURS) HOURS FOR THE BAC EVENT
- DISCUSSION AND POSSIBLE APPROVAL OF THE POSTER TO BE USED FOR THE “BISBEE FESTIVAL OF THE ARTS” EVENT: I MOVE THAT THE BAC APPROVE THE POSTER TO BE USED FOR THE “BISBEE FESTIVAL OF THE ARTS” EVENT
- DISCUSSION AND POSSIBLE APPROVAL FOR THE WEBSITE LANDING PAGE (SIGN UP FOR BOOTHS/GOOGLE DOCS) FOR THE EVENT IN THE AMOUNT OF: I MOVE THAT THE BAC PAY (INSERT WEB PLATFORM) (INSERT AMOUNT) FOR A WEBSITE LANDING PAGE FOR THE BISBEE FESTIVAL OF THE ARTS
- DISCUSSION: DEADLINES FOR THE EVENT
- COMMUNITY MEETING FOR NON-PROFITS / GALLERIES: I MOVE THAT THE BAC HOLD A COMMUNITY MEETING FOR NON-PROFITS/ GALLERIES ON (INSERT THE DATE) AT (INSERT THE TIME)
- DISCUSSION: HOLDING A SHOW/EVENT AT CENTRAL SCHOOL
- DISCUSSION REGARDING ART THAT CAN BE DISPLAYED AT THE SHOW/EVENT AT CENTRAL SCHOOL
- HOLDING A SHOW/EVENT AT CENTRAL SCHOOL AND ART: I MOVE THAT THE BAC HOLD A SHOW/EVENT AT CENTRAL SCHOOL (INSERT DATE) AT (INSERT TIME(S)) AND (INSERT ART THAT WILL BE ACCEPTED TO DISPLAY)
- DISCUSSION REGARDING HAVING AN INSTALLATION IN THE CENTRAL SCHOOL PARKING LOT
- INSTALLATION: I MOVE THAT THE BAC APPROVE HAVING AN INSTALLATION IN THE CENTRAL SCHOOL PARKING LOT
- DISCUSSION: PIT PARKING / SHUTTLE SERVICE
- DISCUSSION: POP-UP TENTS
- DISCUSSION REGARDING HOW THE BAC WILL DO THE INVITATIONAL
- DISCUSSION: LIST OF ARTIST FOR INVITATIONAL (TO USE IN THE FUTURE); LIST CATEGORIES: VISUAL ARTS, MUSIC, LITERARY ARTS AND PERFORMING ARTS

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- **DISCUSSION: HOW MANY BOOTHS TO HAVE AT THE EVENT**
- **DISCUSSION REGARDING SPONSORS FOR THE BAC EVENT**
- **DISCUSSION REGARDING INSTALLATION PROPOSALS**
- **DISCUSSION REGARDING ARCHWAY PROPOSALS**
- **DISCUSSION REGARDING PROJECTION ART PROPOSALS**
- **DISCUSSION REGARDING RESTROOMS**
- **DISCUSSION REGARDING THE PROCEDURES FOR THE FOLLOWING:**
  - SET-UP AND BREAKDOWN OF EVENT
  - RIGHT-OF- WAY USE PERMIT
  - SPECIAL EVENT LIQUOR LICENSE
  - VOLUNTEERS
- **MS. WILLIAMS WILL INFORM THE COMMISSION ON THE FOLLOWING:**
  - COST TO USE THE BISBEE BUS FOR THE FESTIVAL
  - MONEY IN BAC ACCOUNT THAT CAN BE USED
  - INSURANCE REGARDING THE EVENT

**Item 5.**

**DISCUSSION ON ANY ADDITIONAL ITEMS RELATED TO THE BAC EVENT THAT WILL BE HELD IN 2022**

**Item 6.**

**UPDATE/ DISCUSSION ON THE FOLLOWING: (IF ANYTHING)**

- **CIG ART MACHINE (COMMISSIONER STETTER)**
- **POETS' CORNER (COMMISSIONER DRUCKMAN)**
- **SOCIAL MEDIA (COMMISSIONER ROCKEFELLER)**
- **LOCAL ARTIST VIDEO PROJECT (COMMISSIONER BRETT)**
- **WINDOW TRIBUTE**

**Item 7.**

**FUTURE AGENDA ITEMS (NO DISCUSSION)**

**ADJOURNMENT:**

**Next regular Meeting Will Be Held Wednesday, January 19, 2022 at 5:30 p.m.  
Should anyone need any special accommodations for this meeting, please contact  
Nina Williams, City Staff, at (520) 432-6011 at least 24 hours in advance of the meeting**