

MINUTES SPECIAL SESSION
Design Review Board
ZOOM MEETING PLATFORM
December 8, 2021, at 5:30 PM
City of Bisbee, 76 Erie Street, Bisbee, Arizona 85603

The Meeting Called to Order by LINDA SANTELLANES at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Savannah Anderson	X		
Peter Gaffer	X		
Stephan Green	X		
Lori Gunnell	X		
Scot Perfect	X		
Linda Santellanes, Vice Chair	X		
Ben Lepley	X		
Frank Davis , City Council Liaison			X
Doug Taylor, City Planner	X		

CALL TO THE PUBLIC: NONE

OLD BUSINESS

Agenda Item 1.

Request for approval of a shed to be constructed at 108 Taylor Avenue, Non-Contributing Property #118, Design Review Board Application 21-84: Carl & Nancy Hubert Applicants.

On the November 3rd meeting: The Board approved Project 1: Enclosing the existing porch. For Project 2 the Board asked that the shed have better drawings and imagery to support what it is going to look like at the next meeting for further approval.

Mr. and Mrs. Hubert spoke regarding their application to the Board and answered questions.

MOTION: Ms. Gunnell moved to approve application 21-84.

SECOND: Mr. Gaffer

MOTION PASSED: UNANIMOUSLY

NEW BUSINESS

Agenda Item 2.

Election of a Vice-Chair for the Design Review Board.

Ms. Santellanes nominated Mr. Perfect.

Mr. Gaffer seconded that nomination.

Mr. Lepley stated that he would like to volunteer to be the Vice-Chair.

The Board appointed Mr. Perfect as the Vice-Chair of the Design Review Board.

Agenda Item 3.

Request for approval of a complete renovation of 700 sf 2 story single family residence, exterior to remain as intact as possible; addition of 2nd floor deck on East Side at 118 Brewery Avenue, (116-118 Brewery Avenue) Contributing Property #9, Design Review Board Application 21-85: Michael Lansky Applicant / Brian Hope Representative.

The 300ft. Notification was sent out on November 10, 2021.

At the time of this agenda there were no public comments submitted.

Mr. Hope spoke regarding this application to the Board and answered questions.

Mr. Taylor gave his staff report regarding this application.

Ms. Santellanes declared the Public Hearing Open.

No one spoke in favor or opposition.

Ms. Santellanes declared the Public Hearing Closed.

MOTION: Mr. Gaffer moved to approve application 21-85 as present with the provision that a steel door be used instead of fiberglass.

SECOND: Mr. Green

MOTION PASSED: UNANIMOUSLY

Agenda Item 4.

Request for approval of the following modifications of an already approved design submitted on 11/17/2020 (1) New Front façade with 16 gage metal sheet instead of wood (previously designed), (2) Four original windows enclosed with bricks will be reopened with new steel casement windows on Tack Avenue, (3) A new neon sign on Subway Street at 57 A Subway Street, Contributing Property #Bi-60, Design Review Board Application 21-89: Mike Ablin- Von Starke LLC Applicant/ Ben Lepley Representative.

Mr. Lepley and Mr. Albin spoke regarding this application to the Board and answered questions.

Mr. Lepley recused himself from voting.

MOTION: Ms. Anderson moved to approve application 21-89 with the transformer limited to 20 milliamps.

SECOND: Mr. Gaffer

MOTION PASSED: UNANIMOUSLY (6)

Agenda Item 5.

Request for approval of a rebuild South porch overhang to accommodate elevated deck, replace existing architectural columns, and replace doors/ windows 2nd floor at 531 Mayor (531 Tombstone Canyon/Mayor), Contributing Property #278, Design Review Board Application 21-92; Curt & Sharon Stetter Applicants/ Brian Hope Representative.

Ms. Stetter and Mr. Hope spoke regarding this application to the Board and answered questions.

MOTION: Mr. Gaffer moved to approve application 21-92 as presented.

SECOND: Mr. Perfect MOTION PASSED: 5/2 (Anderson / Lepley)

Agenda Item 6.

Request for approval of

- Replace rotting patio walls with Board & Batten façade on bottom and hand crafted wooden windows on the top.
- Replace rotting Board & Batten on back wall of home with replicated Board & Batten to match.
- Remove shed on side of home and repair Board & Batten

At 231 Brewery Avenue, Contributing Property #641, Design Review Board Application 21-94; Brian Giles and Savannah Anderson Applicants.

Ms. Anderson spoke regarding her application to the Board and answered questions.

Ms. Anderson recused herself from voting.

MOTION: Mr. Lepley moved to approve application 21-94 as presented.

SECOND: Mr. Green MOTION PASSED: UNANIMOUSLY

Agenda Item 7.

Request for approval of a 7' garage door to the front of building to completely close off garage at 506 Brophy Avenue, Contributing Property #913, Design Review Board Application 21-95; Jason Martens Applicant.

Mr. Martens spoke regarding his application to the Board and answered questions. During which Mr. Martens was having technical issues.

Mr. Taylor helped with the details of this application.

MOTION: Ms. Gunnell moved to approve application 21-95.

SECOND: Mr. Gaffer MOTION PASSED: 6/1 (Lepley)

Agenda Item 8.

Request for approval of a change to existing fencing from wood slats to

- Option 1: Corrugated metal
- Option 2: Standard wrought iron

At 142 Brewery Avenue, Non-Contributing Property #10, Design Review Board Application 21-96; Tamara Thomas Applicant.

Ms. Thomas spoke regarding her application to the Board and answered questions.

MOTION: Mr. Gaffer approved application 21-96 with the option of corrugated metal which shall be contained in a frame as suggested by the photographs in Ms. Thomas's application. (Clarifying the motion: to adopt the image or fence that was as close as possible to meet site conditions as the image in the top left of the four (4) photographs on the application)

SECOND: Mr. Perfect

MOTION PASSED: UNANIMOUSLY

Agenda Item 9.

Approval of the November 3, 2021 Design Review Board Regular Meeting Minutes.

MOTION: Mr. Perfect moved to approve minutes from the November 3, 2021 meeting.

SECOND: Mr. Santellanes

MOTION PASSED: UNANIMOUSLY

Staff Comments (ONLY STAFF TO SPEAK / NO DISCUSSION)

- DRB Application 21-78: This application was subject to final approval by City Planner for Dimensions.
- **Mr. Taylor thanked the Board for their patience regarding the December 1st meeting that had technical difficulties.**

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate or take any action on these topics.)

- **Design Review Board Guidelines: voting on revised guidelines**
- **Meetings: In person / Zoom**
- **Work Session regarding Application for the Design Review Board**

Adjournment: 7:36PM

MOTION: Mr. Gaffer moved to adjourn.

SECOND: Ms. Santellanes